

Once an agreement is approved, signatures are required for the funding agreement. If you are a legal signing officer for the agreement, you will be provided an Invitation to Sign email which will contain a link unique to each signing officer. The link will allow you to view and sign the funding agreement.

You will receive an Invitation to Sign (via email) if you are either a LaMPSS user or an individual who is a contact for the organization. You can view and sign the funding agreement through My NS Account.

Electronic Signatures

When you login with your invitation link, you are directed to the landing page for signing your funding agreement. You received this email since the agreement is now approved, and it is ready for signatures. Click [Start now →](#) to proceed.



Program areas determine what signing options are available to organizations, you may see up to three different options. To sign an agreement electronically, you will select the checkbox beside Electronic Signature and Continue.

After you select Continue, you will be navigated to the page to view the funding agreement and provide your Electronic Signature. To provide your electronic signature, you will select the checkbox besides the “I have authority to bind the organization...”. You also have the option to Download PDF.

NOVA SCOTIA Search NovaScotia.ca

Sign your funding agreement for START

Labour, Skills and Immigration

Agreement ID: [REDACTED]

Electronic Signature

You may provide Electronic Signature for the funding agreement by reviewing the agreement and checking the acknowledgment box.

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NOVA SCOTIA
Labour, Skills and Immigration
Employment Nova Scotia

START
Agreement ID: 440716

START

BETWEEN:
Labour, Skills and Immigration - Employment Nova Scotia
(hereinafter referred to as the PROVINCE)

AND:
[REDACTED]
(hereinafter referred to as the EMPLOYER)

RE: Agreement [REDACTED]

EMPLOYER:
Name: [REDACTED]
Mailing Address: [REDACTED]

PROVINCE:
Department: Labour, Skills and Immigration
Division: [REDACTED]

Electronic Signature

I have authority to bind the organization to this agreement. I have read, understand and agree to all terms and conditions of this agreement.

[Download PDF](#) [Back](#)

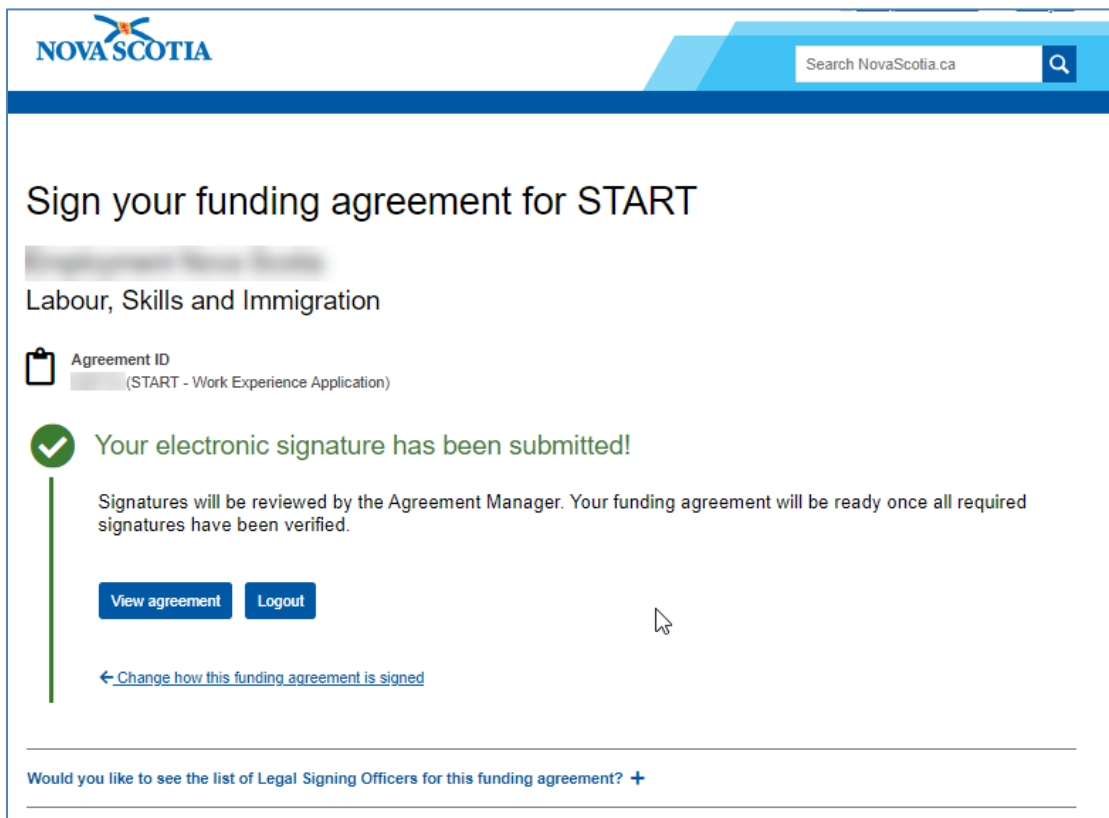
Once you select the checkbox, the 'Sign' button appears. Click 'Sign' to complete the electronic signature option.

Electronic Signature

I have authority to bind the organization to this agreement. I have read, understand and agree to all terms and conditions of this agreement.

[Sign](#) [Download PDF](#) [Back](#)

Once you have submitted the signed agreement contact via LaMPSS Online, you will receive the following message advising that your funding agreement will be ready once all required signatures have been verified.



The screenshot shows the Nova Scotia LaMPSS Online interface. At the top left is the Nova Scotia logo. A search bar is located at the top right. The main heading reads "Sign your funding agreement for START". Below this, the user's name is redacted, and the department is identified as "Labour, Skills and Immigration". A clipboard icon indicates the "Agreement ID" is "(START - Work Experience Application)". A green checkmark icon is followed by the message: "Your electronic signature has been submitted!". Below this, a vertical line indicates progress, and text states: "Signatures will be reviewed by the Agreement Manager. Your funding agreement will be ready once all required signatures have been verified." Two buttons, "View agreement" and "Logout", are visible. A link at the bottom left says "← Change how this funding agreement is signed". At the very bottom, a question asks: "Would you like to see the list of Legal Signing Officers for this funding agreement? +".

If you wish to sign the agreement another way, you can click on 'Change how this funding agreement is signed' to select another option. You will navigate back to the selection page detailing how you want to sign the funding agreement. To change your previous selection, select a new option and click 'Continue', if not select 'Back'.

The screenshot shows the 'NOVA SCOTIA' logo at the top left and a search bar at the top right. The main heading is 'Sign your funding agreement for START'. Below this, it says 'Labour, Skills and Immigration'. There is a section for 'Agreement ID' with a document icon and the text '(START - Work Experience Application)'. The question 'How would you like to sign this funding agreement?' is followed by a light blue notification bar: 'The Electronic Signature option has been selected by the Organization.' Below this are three radio button options: 'Electronic Signature' (selected), 'Ink Signature, Scan and Attach', and 'Ink Signature and Mail'. Each option has a brief description. At the bottom are 'Continue' and 'Back' buttons.

If you decide to change your previous signature option, you will receive the following warning message. If you decide to proceed, click OK, to continue with changing the signature option.

The dialog box is titled 'Warning' with a close button (X) in the top right corner. The text inside reads: 'The current signature option has changed. New signatures will have to be obtained. Are you sure you want to continue? Press Ok to continue or Cancel to stay on the current page.' At the bottom right, there are two buttons: 'Ok' (highlighted in blue) and 'Cancel' (greyed out).