

Guideline Form 6A

Purpose of Form: This form is used by an authorized lawyer to correct an error, omission or other information in a parcel register based on a previously submitted CLE (may include AFR, Form 15, 15A, 21 (re misspelling), 24, 26 or 27 (with CLE), 45 or 48A). It may also include an error or omission on a previously submitted correction form including Forms 6A, 17 or 49.

Instrument Type: 855

LR or ROD: This form is indexed under the Land Registration system only.

Mandatory E-Submission Applies: No (currently no electronic F6A exists)

Accompanying Instrument Required: No (Unless initial document was recorded against an incorrect parcel and the Form 6A is adding the document to the correct parcel – this is to ensure that a scanned image of the document appears in the correct parcel register. No attachment is required for a Form 6A to remove an incorrectly coded document).

Fee Required: Yes

Acceptance Criteria for Form 6A:

Correct registration district is provided

Submitter user number and name – required to be the authorized lawyer who is signing the Form 6A

Document attached meets all acceptance criteria, (*e.g. signed, sworn, etc*)

Form 6A includes only LR PIDs

Number of PIDs on form does not exceed 9

Reason for correction has been provided

If reason is that document was placed on incorrect PID and is now being added to the correct PID(s), an original or registrar certified copy of document is attached to Form 6A

If interest holder and type is to be added or removed, applicable “Reference to Related Instrument” has been provided

Certificate of legal effect on form is dated and signed

Description of Use of Form:

This form is used by an authorized lawyer when he/she becomes aware that an error or omission exists in a certificate of legal effect which he/she has previously submitted.

Once a lawyer acknowledges that an error was made, he/she must meet the requirements in Section 22 of the *Land Registration Administration Regulations*.

The Form 6A must contain a detailed explanation of the particulars relating to the reason for the error's correction, including document references and interest holder names, if applicable. Failure to provide an explanation of the error will result in the rejection of the document.

The authorized lawyer must retain a true copy of documentation or information supporting the correction as well as any approvals or consents obtained as required under Section 22 for review by the Registrar General or audit by the Nova Scotia Barristers' Society.

Form 6As presented to the land registration office (LRO) for registration or recording will not be vetted by the staff of the LRO or the Registrar General's office to ensure compliance with the requirements under Section 22. The requirements to obtain the necessary consents and other directions are the responsibility of the lawyer and LRO staff are no longer responsible to confirm that any necessary permissions have been obtained from the Registrar General's office.

The Form 6A may be signed by a lawyer who did not make the error. This is permitted under the regulations.

This form will now incorporate Form 17 (which has been eliminated) and will include corrections to registered interests. All corrections are now done via Form 6A. The one exception is errors on a Form 26 or 27 that pre-date May 4, 2009 (did not contain a CLE), or Lenders Forms 26L & 27L which can still be corrected using a Form 49. The lawyer may choose to submit a Form 6A rather than a Form 49 which is also acceptable.

Supporting Form(s) / Document(s) required:

- None (unless original document contained an error and a corrected document is replacing the original or if the document was originally placed in an incorrect parcel register and the document is now being placed in the correct parcel register (required to ensure that a scanned image is available for viewing)).