

Guideline Form 47

Purpose of Form: This form acts to cancel the recording of a judgment in the judgment roll with a certificate of satisfaction signed by the Prothonotary (or Deputy) for the Supreme or Provincial Court, or by a Court Official for the Federal Court. The effect of the recording of this form is to remove the judgment from the judgment roll.

Instrument Type: 709

LR or ROD: Despite the fact that judgments and judgment related documents are land titles documents, they must be searchable in a names-based index. For this reason, the document is indexed under the Registry of Deeds system so that a name search of the judgment debtor can be conducted.

Mandatory E-Submission Applies: Yes (if submitter is an authorized lawyer)

Fee Required: Yes

Accompanying Instrument Required: No

Acceptance Criteria for Form 47:

Correct registration district is provided

Debtor, creditor and judgment recording particulars on form matches judgment

Form 47 is dated and signed

Court file # and name is completed

Title of proceeding is completed (lists defendants and plaintiffs)

Date of judgment, amount of judgment and date satisfied are completed

Form 47 is dated, and signed by either;

Prothonotary (or Deputy), if issued by a Supreme or Provincial Court

OR

Federal Court Official, if issued by a Federal Court

Complies with Acceptance Criteria for Court Documents

Description of Use of Form:

A Form 47 is used to discharge a judgment that is currently in effect and that appears in the judgment roll.

The Certificate of Satisfaction attached to the Form 47 must be certified and signed by the Prothonotary or a Federal Court Official (as applicable), in order to have the judgment removed from the judgment roll and applicable parcel registers.

Note: If the judgment continues to appear in land titles parcel registers, despite the recording of a Form 47 after more than one business day, the applicable LRO should be notified.

Supporting Form(s) / Documents required:

None