

Landlord	Address
Landlord's telephone/fax number	Tenant
Rental unit	
Tenancy began	Tenancy ended

Present address of tenant (*if known*) or of a person listed as next of kin on lease.

Total proceeds of sale	\$ (1) _____	
Expenses	Amount	
Removal	\$ _____	
Storage	_____	
Advertising	_____	
Sale costs (<i>specify</i>) _____	_____	
Other (<i>specify</i>) _____	_____	
Total expenses	\$ (2) _____	
Less		
Amount awarded to landlord by order of the Director or order of the Small Claims Court	\$ (3) _____	
Expenses (<i>enter amount from line 2</i>)	\$ (4) _____	
Total (<i>add lines 3 and 4</i>)	\$ (5) _____	\$ (5) _____
Net proceeds (subtract line 5 from line 1 and enter on line 6)		\$ (6) _____
Net proceeds enclosed	\$ _____	

Please make cheque payable to the Public Trustee if net proceeds are shown.

I certify all information given to be true, correct and complete to the best of my knowledge:	
_____	_____
Signature of Landlord	Date
_____	_____
Witness	Date