

**Municipal Elections
Returning Officer
2008 Calendar**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
March 2008						1
2	3	4	5	6	7	8
9 Candidate to be resident • in municipality for council • in school board region for school board election • in Province for CSAP (S.17)	10	11	12	13	14	15 Municipal Returning Officer to be appointed by today (S.4)
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31 Returning Officer sets polling divisions by today (S.9) Report to Council	For budget discussions: - Remember to include recommendations to council for additional notifications for advising the public about revision - Tariff of fees and expenses could be presented to Council				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 2008					Enumeration can be commenced this month (optional)	
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15 Council must approve method of preparing the preliminary list of electors by today (S.30)	16	17	18 No special elections held after this date (unless Council or Minister requires) [ss. 13(8)]	19
20	21	22	23	24	25	26
27	28	29	30			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 2008						
				1 Registrar of voters (optional) to be appointed by today (S.22)	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 Victoria Day	20	21	22	23	24
25	26	27	28	29	30	31 Enumeration must be commenced by today (or a date later if approved by Council) (S.24)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 2008						
1	2	3	4	5	6	7
8	9	10 Enumeration to be complete by today (or later date if approved by council) (S.27)	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	<u>To do this month:</u> - Returning Officer to recommend to council date for completion of the final list of electors no later than AUGUST 29 - Consider booking polling stations - particularly schools				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 2008				To do this month: - Revision Notification plans must be made (list to be final by August 29) - Revising Officer to be appointed (unless Returning Officer) to conduct revision		
		1 Canada Day	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 Residency as of today for voting • in Municipality for municipal election • in school region for school board election • in Province for CSAP (S.14)	19
20	21	22	23	24	25	26
27	28	29	30	31 Must have completed preliminary list of electors by today (S. 21)		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 2008					To do this month: - Revision of the preliminary list of electors - Have nomination package ready for prospective candidates	
					1	2
3	4 Civic Holiday	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 Possible 1 st ad for nominations [ss.42(3)]	21	22	23
24	25	26	27 Possible 2 nd ad for nominations [ss.42.3)]	28	29	30 Last day for council to approve for completion of final list (S.40)
31	- 2 ads calling for nominations must be no less than 7 days and no more than 14 days apart (2 nd ad could be as late as 7 days before nomination day) - 2 ads also required to publicize revision of the preliminary list of electors -(Additional ads optional [ss.34(4)])					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 2008						
	1 Labour Day	2 • Nominations by appointment [ss.44(9)] • Issue: proxies, transfer certificates and certificates of eligibility • Last possible day for 2 nd ad for nominations [ss.42(3)]	3 Nominations by appointment [ss.44(9)] Issue: proxies, transfer certificates and certificates of eligibility	4 Nominations by appointment [ss.44(9)] Issue: proxies, transfer certificates and certificates of eligibility	5 Nominations by appointment [ss.44(9)] Issue: proxies, transfer certificates and certificates of eligibility	6
7	8 Nominations by appointment [ss.44(9)] Issue: proxies, transfer certificates and certificates of eligibility	9 • Nomination Day (9:00 am - 5:00 pm) (S.44) • Deadline for candidate to appoint official agent [s.70(1)] • Issue: proxies, transfer certificates and certificates of eligibility	10 Candidate may withdraw or change particulars up to 4 pm [s.49(1)] (S.53) Issue: proxies, transfer certificates and certificates of eligibility	11 Suggest order ballots today Issue: proxies, transfer certificates and certificates of eligibility	12 Issue: proxies, transfer certificates and certificates of eligibility	13
14	15 Issue: proxies, transfer certificates and certificates of eligibility	16 Issue: proxies, transfer certificates and certificates of eligibility	17 Suggested day for Notice of Poll and Advance Poll ad Issue: proxies, transfer certificates and certificates of eligibility	18 Issue: proxies, transfer certificates and certificates of eligibility	19 Issue: proxies, transfer certificates and certificates of eligibility	20
21	22 Issue: proxies, transfer certificates and certificates of eligibility	23 Issue: proxies, transfer certificates and certificates of eligibility	24 Issue: proxies, transfer certificates and certificates of eligibility	25 Issue: proxies, transfer certificates and certificates of eligibility	26 Issue: proxies, transfer certificates and certificates of eligibility	27
28	29 Issue: proxies, transfer certificates and certificates of eligibility	30 Issue: proxies, transfer certificates and certificates of eligibility	<ul style="list-style-type: none"> - Notice of Advance Polls must be advertised at least once in a newspaper circulating in the municipality before first advance poll [s.114(6)] - Notice of Poll must be advertised at least once in a newspaper circulating in the municipality plus one other method of notification (S.50) - Notice of Poll and Advance Poll ads may be combined, if deemed advisable, or the (Advance Poll could be separately advertised) 			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 2008						
			1 Issue: proxies, transfer certificates and certificates of eligibility	2 Issue: proxies, transfer certificates and certificates of eligibility	3 Issue: proxies, transfer certificates and certificates of eligibility	4
5	6 Issue: proxies, transfer certificates and certificates of eligibility	7 Issue: proxies, transfer certificates and certificates of eligibility	8 Issue: proxies, transfer certificates and certificates of eligibility	9 Advance Poll (Optional) 12:00 - 8:00 <hr/> Issue: proxies, transfer certificates and certificates of eligibility	10 • Last day to appoint DROs and Poll Clerks • Issue transfer certificates • Cease issuing proxies and certificates of eligibility at 5:00 pm	11 Advance poll (Optional) 12:00 - 8:00
12	13 Thanksgiving	14 MANDATORY ADVANCE POLL 12:00 - 8:00 [s.114(4a)] <hr/> Issue transfer certificates	15 Cease issuing transfer certificates at 5:00 pm [s.73(1)]	16	17 Returning Officer to deliver voting materials to DROs by 10:00 pm (S.68)	18 ORDINARY POLLING DAY (8:00 am - 7:00 pm)
19	20 Last day to count separated school board ballots, if necessary	21 Official addition of votes 10:00 am at Returning Officer headquarters (S.125)	22	23	24	25
26	27 Candidate to file affidavit, return voters list or no refund of deposit (S.51)	28 Last day to apply for recount (S.131)	29	30	31	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 2008						1
2	3	4	5	6	7	8
9	<ul style="list-style-type: none"> • Last day to apply to void election (S.158) • Last day for public examination of Poll Book [ss.140(1A)] 	11	<ul style="list-style-type: none"> • Ballot boxes can be opened and contents disposed of [s.140(3)] • Poll books, voters list, recap sheets to clerk (or school board) 	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 2008						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17 Last day to file Campaign Disclosure forms with municipal clerk or secretary of school board [s.49A(8)]	18	19	20
21	22	23	24	25	26	27
28	29	30	31			