

April 1, 2009



## In-house Lobbyist (Organization) Registration Form

Complete this form if, under the *Lobbyists' Registration Act*, you are the senior officer of an organization in which one or more employees lobbies the provincial government. See the Guide to the Registry of Lobbyists for greater detail on the types of lobbyists and when they are required to register. The guide and other helpful materials related to the Registry are available at <http://www.gov.ns.ca/lobbyist>.

The senior officer of an organization that employs an in-house lobbyist must file a return with the Registrar within two months after the day on which that person becomes an in-house lobbyist, and within 30 days of each six-month anniversary of the initial filing.

Use this form for:

- Registration,
- Renewal (required every six months), or
- Updating a registration with new information or a change to existing information.

Filing may also be done online. If submitting a paper copy, **please print clearly**.

SECTION A	PURPOSE
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Check one of the following and complete the appropriate sections. Supply your registration number if this is a renewal or update.

- |                                       |   |
|---------------------------------------|---|
| <input type="checkbox"/> Registration | → Complete all sections   |
| <input type="checkbox"/> Renewal      | → Complete all sections   |
| <input type="checkbox"/> Update       | → Complete sections where changes have occurred to previously filed information |

Registration #

SECTION B	SENIOR OFFICER and ORGANIZATION INFORMATION
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Senior officer's name (last, first, middle initial)			
Business address of senior officer			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax	Email	
Name of Organization		Registry of Joint Stock Companies number (if applicable)	
Business address of the organization if different than senior officer's			
City	Province/State	Country	Postal/Zip Code
Telephone	Fax	Email (optional)	

**SECTION C**

**LOBBYISTS' INFORMATION**

I. List each employee who lobbies and the subject of their lobbying activities. Include yourself if your duties also include lobbying. (Use a separate sheet if necessary.)

Name (last, first, initial)	Subject
Name (last, first, initial)	Subject
Name (last, first, initial)	Subject
Name (last, first, initial)	Subject

II. List the name of any employee who was identified in the last return as a lobbyist and who has **ceased** to be an in-house lobbyist or to be employed by the organization.

Name (last, first, initial)
Name (last, first, initial)

**SECTION D**

**DESCRIPTION OF ORGANIZATION**

I. Briefly describe the organization's business activities. (Print clearly.)

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II. Briefly describe the organization's membership or classes of membership, and list the names of officers and directors of the organization. (Print clearly.)

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**SECTION E****LOBBYING ACTIVITIES**

**NOTE:** Details must be provided for the current registration period and the following six-month period.

**Current Registration Period****I. Description**

Describe your organization's lobbying activity and identify any relevant legislative proposal, bill, resolution, regulation, policy, program, decision, grant, contribution or financial benefit.

**II. Subject Matter**

Check the appropriate area(s) that best identify the subject matter of your lobbying activities.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> agriculture                    | <input type="checkbox"/> hospitals                     | <input type="checkbox"/> small business         |
| <input type="checkbox"/> arts and culture               | <input type="checkbox"/> housing                       | <input type="checkbox"/> sports and recreation  |
| <input type="checkbox"/> colleges and universities      | <input type="checkbox"/> industry                      | <input type="checkbox"/> social assistance      |
| <input type="checkbox"/> conservation                   | <input type="checkbox"/> information technology        | <input type="checkbox"/> taxation               |
| <input type="checkbox"/> economic development and trade | <input type="checkbox"/> insurance                     | <input type="checkbox"/> telecommunications     |
| <input type="checkbox"/> education                      | <input type="checkbox"/> justice and enforcement       | <input type="checkbox"/> tourism                |
| <input type="checkbox"/> energy                         | <input type="checkbox"/> labour                        | <input type="checkbox"/> transportation         |
| <input type="checkbox"/> environment                    | <input type="checkbox"/> liquor control                | <input type="checkbox"/> other (please specify) |
| <input type="checkbox"/> financial institutions         | <input type="checkbox"/> gaming and lotteries          | _____   |
| <input type="checkbox"/> forestry                       | <input type="checkbox"/> manufacturing                 | _____   |
| <input type="checkbox"/> government procurement         | <input type="checkbox"/> mining                        | _____   |
| <input type="checkbox"/> health                         | <input type="checkbox"/> privatization and outsourcing |   |
| <input type="checkbox"/> highways                       | <input type="checkbox"/> science and technology        |   |

**III. Lobbying Targets****Departments**

- Agriculture and Fisheries
- Community Services
- Economic Development
- Education
- Energy
- Environment and Labour
- Finance
- Health
- Justice
- Natural Resources
- Public Service Commission
- Service Nova Scotia and Municipal Relations
- Tourism and Culture
- Transportation and Public Works

**Agencies, Boards and Commissions**

- Advisory Commission on AIDS
  - Alcohol and Gaming Authority
  - Canada-NS Offshore Petroleum Board
  - Children and Family Services Advisory Committee
  - Disabled Persons Commission
  - Election Commission
  - Embalmers and Funeral Directors Board
  - Environmental Assessment Board
  - Farm Loan Board
  - Fisheries & Aquaculture Loan Board
  - Fuel Safety Board
  - Health Services and Insurance Commission
  - Labour Relations Board
  - Law Reform Commission
  - Liquor Commission
  - Meat Inspection Board
  - Municipal Finance Corporation
  - N.S. Business Inc.
  - N.S. Gaming Corp.
  - N.S. Resources Ltd
  - Pay Equity Commission
  - Police Commission
  - Primary Forest Products Marketing Board
  - Real Estate Commission
  - Resource Recovery Fund Board
  - Securities Commission
  - Status of Women, Advisory Council
  - Student Assistance Higher Appeals Board
  - Tourism Partnership Council
  - Treasury and Policy Board
  - Utility and Review Board
  - Voluntary Planning
  - Workers' Compensation Board
  - Youth Advisory Council
  - other (please specify)
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- \_\_\_\_\_
- \_\_\_\_\_

**IV. Communication Techniques**

Check the techniques of communication that the organization has used or expects to use in the course of its lobbying.

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|--|--|
| <input type="checkbox"/> arranging one or more meetings                  | <input type="checkbox"/> telephone calls           |
| <input type="checkbox"/> meetings  | <input type="checkbox"/> informal communication    |
| <input type="checkbox"/> presentations                                   | <input type="checkbox"/> grass-roots communication |
| <input type="checkbox"/> written communication (hard copy or electronic) | <input type="checkbox"/> other (specify) _____     |

**V. Lobbying MLAs**

Has your organization lobbied, or do you expect it to lobby, a member of the House of Assembly in the member's capacity as a member, or a person on the member's staff?

- Yes  No

**Following Six-month Registration Period**

**I. Description**

Describe your expected lobbying activity and identify any relevant legislative proposal, bill, resolution, regulation, policy, program, decision, grant, contribution or financial benefit.

**II. Subject Matter**

Check the appropriate area(s) that best identify the subject matter of your expected lobbying activities.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> agriculture                    | <input type="checkbox"/> hospitals                     | <input type="checkbox"/> small business         |
| <input type="checkbox"/> arts and culture               | <input type="checkbox"/> housing                       | <input type="checkbox"/> sports and recreation  |
| <input type="checkbox"/> colleges and universities      | <input type="checkbox"/> industry                      | <input type="checkbox"/> social assistance      |
| <input type="checkbox"/> conservation                   | <input type="checkbox"/> information technology        | <input type="checkbox"/> taxation               |
| <input type="checkbox"/> economic development and trade | <input type="checkbox"/> insurance                     | <input type="checkbox"/> telecommunications     |
| <input type="checkbox"/> education                      | <input type="checkbox"/> justice and enforcement       | <input type="checkbox"/> tourism                |
| <input type="checkbox"/> energy                         | <input type="checkbox"/> labour                        | <input type="checkbox"/> transportation         |
| <input type="checkbox"/> environment                    | <input type="checkbox"/> liquor control                | <input type="checkbox"/> other (please specify) |
| <input type="checkbox"/> financial institutions         | <input type="checkbox"/> gaming and lotteries          | _____   |
| <input type="checkbox"/> forestry                       | <input type="checkbox"/> manufacturing                 | _____   |
| <input type="checkbox"/> government procurement         | <input type="checkbox"/> mining                        | _____   |
| <input type="checkbox"/> health                         | <input type="checkbox"/> privatization and outsourcing |   |
| <input type="checkbox"/> highways                       | <input type="checkbox"/> science and technology        |   |

**III. Lobbying Targets**

**Departments**

- Agriculture and Fisheries
- Community Services
- Economic Development
- Education
- Energy
- Environment and Labour
- Finance
- Health
- Justice
- Natural Resources
- Public Service Commission
- Service Nova Scotia and Municipal Relations
- Tourism and Culture
- Transportation and Public Works

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  - Labour Relations Board
  - Law Reform Commission
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  - N.S. Resources Ltd
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  - Police Commission
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  - Student Assistance Higher Appeals Board
  - Tourism Partnership Council
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  - Utility and Review Board
  - Voluntary Planning
  - Workers' Compensation Board
  - Youth Advisory Council
  - other (please specify)
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- \_\_\_\_\_
- \_\_\_\_\_



