



ANNUAL COMMISSIONER'S AWARD Information Sheet

Recognizes employees of the Public Service Commission who demonstrate a commitment to the corporate values of respect, integrity, diversity, accountability and the public good. These employees, through the work they perform - teamwork, volunteer work (internal or external), or project work, embody the corporate values.

WHO IS ELIGIBLE?

Any employee (s) of the Public Service Commission with six (6) months of continuous service is eligible. Team or individual nominations for specific accomplishments are welcomed.

WHAT IS THE TIME FRAME FOR ELIGIBILITY?

An individual or team is eligible for recognition of accomplishments that were carried out during the fiscal year. For example, nominations for the 2009 Award would be for accomplishments carried out during the period of April 1, 2008 to March 31, 2009.

WHO CAN NOMINATE

A nominator can be anyone employed with the Nova Scotia Government.

HOW MANY NOMINATIONS CAN BE FORWARDED?

Any number of employees can be nominated, however, there will only be one award presented each fiscal year.

WHAT IS THE NOMINATION PROCESS?

Nominators complete the Nomination Form which will describe how the nominee clearly demonstrates each of the five (5) public service values. The nomination must be accompanied by two (2) signatures of others (NS Government employees) who can attest to the nominee's suitability for the award. The form is then forwarded to the Chair of the Recognition Action Team.

HOW ARE SELECTIONS MADE?

Nominations will be reviewed by a Selection Committee composed of civil servants from outside of the PSC Community. This committee will rate the nominations based on the completed forms and any attached reference materials (i.e. samples of work, pictures, certificates of appreciation, etc.). Nominations will be assessed on what was done and how it was done, the result and impact of the activity, and how the activity and overall how these behaviors demonstrated the public service values.

WHAT IS THE AWARD?

The award is a framed certificate which will be presented by the Commissioner of the Nova Scotia Public Service Commission. Along with your framed certificate, your achievement will be posted on PSC Recognition website and Newsletter as inspiration to all.



HOW MANY AWARDS ARE AVAILABLE EACH YEAR?

There will be one award presented each year.

WHAT IS THE DEADLINE FOR NOMINATIONS?

The deadline for nominations for 2009's Award is November 30, 2009.

HOW CAN I ACCESS AN APPLICATION FORM?

The application forms are available on the Public Service Commission website at www.gov.ns.ca/psc/v2/hrCentre/resources/recognitionResources.asp or by contacting a member of your Recognition Action Team.

RESPECT

We value a workplace culture where people respect one another in their interactions with co-workers and members of the public.

INTEGRITY

We value a workplace culture where personal and professional integrity cause us to behave in a non-partisan and ethical way and to make the best use of the resources entrusted to us.

DIVERSITY

We value a workplace where diversity, in all its forms, is encouraged and recognized for its contribution to a more creative, rewarding, and productive public service to our broader community.

ACCOUNTABILITY

We value a workplace where accountability for our actions, our interactions, the objective and wise use of resources, and responsibilities for our successes and failures is reflected in how we conduct ourselves. We are accountable to the citizens of Nova Scotia, to our co-workers, and to our many partners in service delivery.

THE PUBLIC GOOD

We value the very special relationship we have with the citizens of Nova Scotia and are committed to developing and delivering services that are in the public's interest, are for the public good, and to be a professional public service that is deserving of the public's trust.