



# Regular Summer Program Community Partner Proposal Form

## SECTION A: APPLICANT INFORMATION

### 1.0 APPLICANT INFORMATION

Name of Group: \_\_\_\_\_  
 Street / P.O. Box \_\_\_\_\_ City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_  
 Website if applicable: \_\_\_\_\_  
 Provide a brief description of the mandate/activities of your organization: \_\_\_\_\_  
 \_\_\_\_\_  
 Is your organization a Non-Profit? \_\_\_\_\_

### 2.0 PROJECT CONTACT(S)

Who will the organization provide as contact persons:

Proposal Phase Contact	Project Site Contact (July-August)	Alternative Project Site Contact (July-August)
Name:	Name:	Name:
Title:	Title:	Title:
Phone (w):	Phone (w):	Phone (w):
Phone (h):	Phone (h):	Phone (h):
Phone (c):	Phone (c):	Phone (c):
Fax:	Fax:	Fax:
Email:	Email:	Email:

## SECTION B: PROJECT INFORMATION

1.0 Project Title:  
 \_\_\_\_\_

2.0 Number of crew members this application is for:

- 2
- 3
- 4

3.0 Type of Project (Please check one or more of the following):

- Habitat Conservation, Restoration and Enhancement
- Education and Awareness
- Research



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Air Quality (outdoor)

Waste Management

Water Quality

Other

(explain) \_\_\_\_\_

4.0 Project Outline:

4.1 Goals:

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3.2 Description (outline the main activities of the project):

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Is the proposed project part of a larger ongoing project?

Yes

No

4.3 Will the team be working on their own project or with other individuals and/or groups?

If yes, please indicate group(s):

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4.4 Site Location (nearest community, road, river, etc;). Attach pictures, maps or other site indicators:

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4.5 Project Travel:  
Does this project require the use of a vehicle in order to carry out the goals and duties of the project?

Yes,  No

Indicate source (fleet, rental, etc.) \_\_\_\_\_

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4.6 Project Timeline

Please indicate the main work activities by week for your proposed project.

	Week	Description of Project Activities
1	June 29 – July 5	Canada Day on July 1 Crew attends NSYCC Training Camp on July 2-3.
2	July 6 - 12	
3	July 13 – 19	
4	July 20 – 26	
5	July 27 – August 2	



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6	August 3 - August 9	
7	August 10 – 16	
8	August 17 – 23	
9	August 24 – 28	

Majority of the NSYCC Regular Summer Program projects will follow a normal 35 hour working week (Monday to Friday 8:30 am – 4:30 pm). Certain proposed projects require Crew Members to work outside these hours and on weekends. Please indicate below the times and dates for any special time considerations for this project, if there are any.

Date/Time	Project Activity
i.e. July 31 – August 4 (work day to start at 5:00 am)	River Survey of Fisherpersons
i.e. August 19 & 20 Sat. & Sun (8:30 am – 4:00pm)	Local festival



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4.7 Permits and Permissions (if required)

Type of Permit / Permission Required for the Project	Confirmed	Date Anticipated

Attach copies of confirmed permits and permissions or forward copies when required.

4.8 Please use the space below to identify any potential safety hazards relating to this project (e.g. deep water, overhangs, unknown hazardous wastes, etc...)

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## SECTION C: BUDGET AND FUNDING

This section is intended to provide information to the NSYCC on the other resources required to complete your proposed project. It is not a request for funding from the NSYCC, as the NSYCC only covers 75% of student salaries for two-four crew members as outlined below.

Wage Cost Breakdown	25% Community Partner	75% NSYCC
2 person crew	\$1441.13	\$4323.37
3 person crew	\$2161.69	\$6485.06
4 person crew	\$2882.26	\$8646.74

*Please note: Any additional costs (travel, materials and supply cost in excess of that stated above, specialized training, accommodations, etc.) will be the responsibility of the community partner. The NSYCC will provide First Aid, Occupational Health and Safety and WHMIS training to crew members. Additional or specialized training beyond this will be the responsibility of the community partner.*





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Please attach confirmation letters indicating support were funding will be received from sources external to your organization.

## SECTION D: BENEFITS AND NEED

Please take the time to fully complete the following questions. Emphasis will be placed on this section during the project evaluation process. Feel free to expand beyond the space provided here if required.

6.1 How does this project conserve, enhance, protect, or increase knowledge about Nova Scotia's environment?

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6.2 How does your project provide young people with an opportunity to develop leadership, teamwork, and employment skills?

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6.3 How does this project contribute to your local community?

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6.4 What contributions (other than the 25% financial contribution towards the crew member's salary, and crew supervision) will your organization make towards this project? (provision of special training, equipment, transportation, consumable materials, etc.)

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Thank you very much for submitting an application to work with the NSYCC as a community partner in 2009. Please keep in mind that we **can not consider** any projects that are of a direct economic benefit to a business or that involve work normally carried out by unionized employees.

This is our first year working with a new application form for our community partner applications, and the NSYCC is committed to retaining a low amount of administrative burden for our potential partners. It would be useful for future planning if you would indicate below the amount of time it took you to complete this application process. **This is an optional question.**

How long did it take you to complete this application process? \_\_\_\_\_

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please send your completed application form to:**

Helen Smith  
N.S. Youth Conservation Corps  
Nova Scotia Environment  
PO Box 442  
5<sup>th</sup> Floor 5151 Terminal Road  
Halifax, NS B3J 2P8  
Phone: (902) 424-4924      Fax: (902) 424-3571  
E-mail: smithhc@gov.ns.ca      Website: <http://www.gov.ns.ca/nse/youth>

**The deadline for submissions is March 2, 2009 at 4:30 p.m.**

Please note: All projects are dependant on confirmation of 09/10 NSYCC program funding