

Instructions

Pump Installer Certificate



1. A completed Application for a Pump Installer Certification must be submitted to Nova Scotia Environment and Climate Change (NSECC) by mail or by dropping it off to any NSECC office. The fee required must be submitted along with the application and can be paid at any NSECC office. You can also **apply and pay on-line** at: <https://www.novascotia.ca/nse/cmsapp/>
2. If you do not have a valid certificate, you are required to successfully complete a written exam. You can arrange for this requirement by contacting the Nova Scotia Groundwater Association (NSGWA).
3. You must successfully pass the exam with a mark of 70% or greater. After a positive recommendation is received by this department from the NSGWA, this application for certification and fee will be processed and certificate issued.
4. This certification once issued expires December 31 of each calendar year and must be renewed annually.
5. Applicants are required to report the number of pumps installed for the current calendar year. For example, if a pump installer is applying to renew their certification for 2022, the number of pumps installed in 2021 should be reported on this form. If no pumps were installed or if you are a new applicant indicate not applicable.

Application

Pump Installer Certificate



Category I Pump Installer Category II Pump Installer

Choose type of application: New Applicant Renewal Replacement Card

Application year: _____ Certificate# (if applicable): _____

First name: _____ Last name: _____

Mailing address: _____

City/Town: _____ County: _____ Postal code: _____

Date of birth* (yyyy/mm/dd): _____ * Must be 18 years of age to apply.

Telephone: work: _____ home: _____

Email: _____

Name of employer: _____ Phone #: _____

Employer Address: _____

Number of Pumps Installed during Calendar Year: _____

Fees (Check the appropriate box)

Cheques made payable to Minister of Finance

Category I - \$116.65 Annually

Category II - \$58.30 Annually

The non-refundable application fee is for processing the application. Receipt of the fee will not imply approval nor guarantee an approval will be given.

New Applicants:

You are required to submit documentation that demonstrates you meet the qualification requirements of the Well Construction Regulations. <https://www.novascotia.ca/Just/regulations/regs/envwellc.htm>

New and Renewals:

Section 9(1)(b) of the Well Construction Regulations requires proof of commercial general liability insurance. Ensure a copy of this insurance is enclosed with your application form. Also, if you work for a particular company but are not listed on their policy, a letter from your employer confirming your employment is required.

I certify that the information given on this form is complete and accurate.

Signature: _____ Date: _____