

Please Check <b>New Applicant:</b> <input type="checkbox"/>	<b>Renewal:</b> <input type="checkbox"/>
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## APPLICATION FOR A BUSINESS OPERATOR'S CERTIFICATE

Certificate #: _____
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File #: _____
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**A Class IX Business Operator's Certificate costs \$29.70 per year. Please make cheque or money order payments payable to the *Minister of Finance*.**

Fee: _____
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**Please Print**

Registered Name of Business: \_\_\_\_\_

Registry of Joint Stocks - Registration #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

e-mail address: \_\_\_\_\_

Operational Facility Location: \_\_\_\_\_

**Type Of Pesticide Business (Check Appropriate Box)**

Class I - Vendor <input type="checkbox"/>	Class IV - Mosquito/Biting Fly <input type="checkbox"/>
Class II - Structural <input type="checkbox"/>	Class V - Aquatic Vegetation <input type="checkbox"/>
Class III(A) - Forestry <input type="checkbox"/>	Class VI - Fumigation <input type="checkbox"/>
Class III(B) - Greenhouse <input type="checkbox"/>	Class VII - Aerial <input type="checkbox"/>
Class III(C) - Industrial Vegetation <input type="checkbox"/>	Class VIII - Agriculture <input type="checkbox"/>
Class III (D) - Landscape <input type="checkbox"/>	Class X - Special <input type="checkbox"/>

**ATTACHED FORMS MUST BE COMPLETE:**

**A list of employees holding pesticide certificates and a completed "Contingency Plan" must be attached to process this application.**

**Note: Vendors must also provide an "Annual Summary of Pesticides Sold".**

For more information on Business Operator Certification please visit the following:  
<http://www.gov.ns.ca/nse/pests/business.asp>



**CONTINGENCY PLAN INSTRUCTION SHEET  
FOR PESTICIDE APPROVAL AND BUSINESS OPERATOR CERTIFICATE HOLDERS**

**INTRODUCTION**

The preparation of a contingency plan requires that a specific operation be looked at to identify what can create a hazard (ie. chemicals, fuel); how these products are stored, handled or transported; where leaks or releases may occur; what damage can result; who can respond to the incident and how they will respond. **The goal of a good contingency is a good action plan.**

1. **Reportable Quantities**

If a spill occurs and the amounts stated below are exceeded, then it is mandatory to contact the **Environmental Emergency number at 1-800-565-1633.**

a)	Fuel/oil	100 litres or more
b)	Pesticide Concentrate	5 kg or 5 litres
	Pesticide Mix	70 litres or more

**NOTE: Judgement must be exercised when reporting spills lower than the stated amounts. (ie. spills on or near drinking water sources or other sensitive areas should be reported regardless of the amount)**

2. **Scope**

This section should describe the general purpose of the plan. (ie. type of work, geographic location)

3. **Notification Procedures**

Step 3.1: Upon discovery of a release it is necessary to immediately contact the **Environmental Emergency Number.**

Step 3.2: List various agencies which may need to be contacted depending on the severity of the situation; it is important to have these numbers available.

Step 3.3: Identify the names and phone numbers (24 hrs/day) of the appropriate company representatives, who will activate internal reporting procedures.

4. **Person in Charge**

This person will be designated by the applicant for the Business Operator's Certificate to oversee response to emergencies or accidental spills. The person in charge will be considered to have full authority to make decisions, commit resources, and communicate with personnel representing government agencies and prepare a follow up report if necessary. ( Following the incident and completion of the cleanup, Nova Scotia Environment (NSE) may require a follow up report which documents the cause of the incident, response and clean up measures taken, final site conditions, and measures to prevent a re-occurrence. **State the position this individual holds in the business.**

5. **Containment and Clean-up Procedures**

Step 5.1: Indicate the names of pesticides, including PCP numbers, which may be stored on site or transported at any given time.

Step 5.2: Indicate maximum amount of pesticides on site, transported, and stored.

Step 5.3: Indicate types of equipment readily available for containment and clean-up. This should include absorbent materials, etc.

6. **Disposal**

Indicate acceptable disposal procedures suitable for the contingencies for which the plan was written.

7. **Public Relations**

Identify person who will respond to media/public inquiries.

8. **Reporting**

Indicate the person responsible for submitting damage investigation reports.

***A damage investigation report shall be submitted to the nearest NSE Regional or District Office within 48 hours after the release of a pest control product.***

9. **Signature of Fire Chief or designate.**

Signature by the Fire Chief or designate in no way constitutes approval of the plan. It simply means the fire department has seen the plan and been notified of the pesticides in storage. This signature is required for storage sites containing greater than any 25 litres or 25 kilograms or a combination of volume/litres or weight/kilograms greater than 25. A signature is not necessary for smaller quantities stored for immediate use.

10. **Training**

An emergency situation often provides unfamiliar, emotional and hostile working environment for the responders. Staff with little training or experience will have difficulty dealing effectively with an incident. Staff training should include a pre-season review of the contingency plan, and staff roles and responsibilities in the event of an incident.

**CONTINGENCY PLAN  
PESTICIDE APPROVAL AND CERTIFICATE HOLDERS**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

FAX NO: \_\_\_\_\_

**1. REPORTABLE QUANTITIES**

See attached instruction sheet.

**2. SCOPE**

Purpose of the Plan:

**3. NOTIFICATION PROCEDURES**

3.1 Immediately Contact:  
Environmental Emergency 1-800-565-1633

3.2 Contact if applicable

Local Police/RCMP \_\_\_\_\_

Local Fire Department \_\_\_\_\_

Local Ambulance \_\_\_\_\_

Poison Control Centre 911

Industry Assistance \_\_\_\_\_

Pesticide Manufacturer \_\_\_\_\_

Canutec 613-996-6666

3.3 Company Representative(s) who will activate internal reporting procedures.

Name \_\_\_\_\_ Tel (day): \_\_\_\_\_

Tel (other): \_\_\_\_\_

Name \_\_\_\_\_ Tel (day): \_\_\_\_\_

Tel (other): \_\_\_\_\_

4. **PERSON IN CHARGE**

Indicate person in charge in the event of an emergency. See item # 4, "Person in Charge" as per Contingency Plan Instruction Sheet. Also, state the position they hold in the business or company.

**(Please print)** \_\_\_\_\_

5. **CONTAINMENT AND CLEAN-UP PROCEDURES**

5.1 Pesticide(s) on site/transported

5.2 Maximum quantity on hand

5.3 Types of containment and clean-up equipment

6. **DISPOSAL**

Indicate disposal procedures of contaminated material.  
(This will normally involve consulting Nova Scotia Environment )

7. **PUBLIC RELATIONS**

Identify spokesperson in the event of a chemical emergency.

**(Please Print)** \_\_\_\_\_

