



# Off-highway Vehicle Ministerial Advisory Committee

September 11-12, 2007  
Halifax, NS

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- Attendees:** Laurie Cranton (Chair), Glenn Joudrey (Vice Chair), Raymond Plourde (Environment), Paul D'Eon (Safety/Training), Robert Connell (Enforcement/Police), Lloyd Wallis (for Roger King, Member at Large), James Vance (NSTF), Laura Barkhouse (Member at Large) (day two), George Pugsley (for Jamie Wolverton, SANS), Corey Robar (ATVANS), David Barrett (Landowner) (day one), Judith Cabrita (Tourism)  
Ex-officio: Pat Hicks (OHV Manufacturers), Derick Stoddard (for John Mombourquette, OHV Enforcement/Conservation Officer) (day two), Patricia MacNeil (DNR) (day two), Jennifer Annett (Secretariat)
- Guests:** Lucas Wide (DHPP Communications) (day two), Diane LeBlanc (DNR Communications) (day two), Hugh Gillis (DNR)
- Regrets:** Laura Barkhouse (Member at Large) (day one), Roger King (Member at Large), Jamie Wolverton (SANS), Charles Atkinson (OHV Industry), Dave Barrett (Landowner) (day two), Peter Doucet (ORRA), Peter Labor (DEL), Bernie Clancey (DTPW), Ted Scrutton (DHPP), Derick Stoddard (for John Mombourquette, OHV Enforcement/Conservation Officer) (day one), Vacant (Municipal), Vacant (Municipal), Vacant (Health)

## ----- Agenda Topics -----

Tuesday, September 11, 2007 - 9:00 AM – 4:00 PM

<b>8:30 AM Arrival, Coffee, Muffins</b>		30 min
9:00 AM Welcome, Review of Action Items, Approval of Minutes, Reports (Chair, Secretariat, Fund)	Laurie Cranton, Jennifer Annett, Patricia MacNeil/Hugh Gillis	30 min
9:30 AM Subcommittee Updates: Enforcement, Education	Robert Connell, Paul D'Eon	60 min
10:30 AM Trails Program Proposal	Laurie Cranton, Corey Robar	30 min
11:00 AM Provincial OHV Conference	Laurie Cranton	30 min
11:30 AM 2008 Budget	Laurie Cranton	30 min
<b>12:00 PM LUNCH</b>		<b>1 hr</b>
1:00 PM OHV Code of Conduct (final input)	Jennifer Annett	15 min
1:15 PM Rally Regulation	Jennifer Annett	1 hr, 15 min
2:30 PM Other		1 hr, 30 min

## MINUTES – September 11- 12, 2007

4:00 PM Adjournment for the day

MINUTES – September 11- 12, 2007

----- Minutes -----

Tuesday, September 11, 2007 9:00 AM – 4:00 PM

Welcome, Review of Action Items, Minutes, Reports

Laurie Cranton, Jennifer Annett,  
Patricia MacNeil / Hugh Gillis

Discussion: Chair welcomed members and guests. Chair provided his report.

- Resignation process was reviewed. Resignation letters should be addressed to the Ministers.
- Multiple nominations will be considered in filling vacancies. MAC can make recommendations for positions.
- All members need to be able to work toward consensus with other Committee members.
- Agenda was reviewed and new items added. Community consultation noted as potential October agenda item.

Action items were reviewed. Minutes were approved.

Secretariat provided her report.

No updates on the Fund.

Action items:

None

Person responsible:

Deadline:

Subcommittee Update: Enforcement

Robert Connell

Discussion: Meeting update was provided. Municipal police rep will be recruited. OHV Act offence summary card (of most common offences) progressing well. Size of card to be determined.

The Subcommittee will continue to focus on issues and not on regulation development.

Revised Trail Warden Proposal circulated and reviewed. Concerns were discussed.

Program decisions to be made using a consensus model. Budget was discussed. Sustainability key to success. Ownership should be with the associations involved. Associations have invested limited budget in the past and therefore the revised program budget requires all new dollars. The Trail Warden Committee will manage the program and utilize NSTF to coordinate the program. Trail Warden Committee will manage the budget collectively. Questions rose around which organization will take on any liability with the Trail Warden Program. Full consensus to recommend funding for Trail Warden program.

Action items:

Circulate draft of offence summary to Committee for information.

Person responsible:

Bob

Deadline:

October 1/07

MINUTES – September 11- 12, 2007

Subcommittee Update: Education

Paul D'Eon

Discussion: Membership was reviewed:

- Paul – Acting Chair
- Charles – Dealers
- Vanda – NSTF
- Sheila – ATVANS
- Diane - DNR
- Jennifer – HPP

A terms of reference and gaps in membership to be identified. 2008 plan to be considered.  
Renewal insert ideas:

- A) OHV IF use of \$ statement/generic pie chart
- B) Paragraph on MAC
- C) Current/key issues – e.g. Trail development
- D) Where you can/can not ride
- E) Encourage association membership and benefits

Action items:

Prepare draft of insert renewal and circulate to MAC for review.

Person responsible:

Paul

Deadline:

October 1/07

Trails Program Proposal

Laurie Cranton, Corey Robar

Discussion: A written proposal was circulated for consideration by the Committee regarding the Trails Program review process. Support is needed to effectively manage the program. Further discussion was had around potential solutions. Full consensus to move forward with a proposal.

Action items:

None

Person responsible:

Deadline:

Provincial OHV Conference

Laurie Cranton

Discussion: Friday – Arrival/check in – optional – or check-in Saturday (am)

Saturday – Conference

Sunday – Association meetings

The commitment of volunteers was discussed. The proposed agenda was reviewed. Next meeting Wednesday, September 12/07.

Action items:

None

Person responsible:

Deadline:

MINUTES – September 11- 12, 2007

2008 Budget		Laurie Cranton	
Discussion: A budget was drafted and discussed.			
Action items:	Person responsible:	Deadline:	
Revise and send Committee draft 2 of 2008 budget for final recommendation.	Laurie	October 1/07	
Code of Conduct		Jennifer Annett	
Discussion: Draft 4 was circulated for review. Full consensus to finalize code of conduct based on feedback received today.			
Action items:	Person responsible:	Deadline:	
Send final Provincial OHV Code of Conduct to Committee.	Jennifer	October 1/07	
Rally Regulation		Jennifer Annett	
Discussion: An updated draft of Committee input on rallies was circulated and discussed. Concerns focused around turn around time of permits and the definition of a rally particularly around minimum number of OHVs to constitute a rally.			
Action items:	Person responsible:	Deadline:	
Send HPP additional input (if you have any) for consideration when the Rally Regulation is drafted.	All	October 1/07	
SANS, ATVANS, ORRA to get feedback from their boards on permitting approaches and general feedback.	George, Corey, Peter	October 9/07	
Other			
Discussion: Barrett Lumber Company Family Stewardship Agreement (since 1978) was discussed. It costs \$10K per year to maintain the land due to damage.			
Barrett Lumber Company needs help and better presence of organized OHV clubs.			
Refer to Barrett Lumber Company <a href="http://www.barrettlumber.com">www.barrettlumber.com</a> website for a copy of the agreement.			
Discussion was also had around the effectiveness of community consultation especially when there is conflict. Examples along the abandoned rail lines were noted. Topic noted for October agenda. Speakers are required. A trail network vision is also needed to help set the context for the discussion.			
Action items:	Person responsible:	Deadline:	
None			

Meeting Adjourned: 4:00 PM

MINUTES – September 11- 12, 2007

----- Agenda Topics -----

Wednesday, September 12, 2007 - 9:00 AM – 1:00 PM

**8:30 AM Arrival, Coffee, Muffins** **30 min**

9:00 AM OHV Trails Policy Patricia MacNeil 2 hrs

11:00 AM Subcommittee Updates: Trails Laura Barkhouse 1 hr  
(new grant recommendations)

**12:00 PM WORKING LUNCH**

12:00 PM Summary of New Laurie Cranton, Lucas Wide 1 hr  
Recommendation(s) to Ministers,  
Communications Messages & Next  
Meeting/Agenda Items/Timing

**1:00 PM Adjournment**

MINUTES – September 11- 12, 2007

----- Minutes -----

Wednesday, September 12, 2007 9:00 AM – 1:00 PM

OHV Trails Policy

Patricia MacNeil

Discussion: The policy development process was reviewed. Policies will support the OHV regulations. The issue was defined. Focus of the discussion was on clarifying the definition of an established trail for both crown and private land. Solutions were brainstormed. Suggestions include such things as:

- Signage provided/posted for/by landowner (provided at no cost to landowner if possible)
- Land owner registry for permission
- Differentiating between other types of trails
- Visible identity of users – stickers on plates
- Education of the public especially around the definition and appropriate usage
- Mapping – web enabled eventually

Action items:

Send draft suggestions to the Committee to begin evaluating proposed solutions. Send feedback to DNR.

Person responsible:

Patricia, All

Deadline:

October 1/07

Subcommittee Update: Trails

Laura Barkhouse

Discussion: A list of recommended projects was circulated for review. The Committee clarified any outstanding questions. Full consensus to recommend projects to the Ministers as discussed.

Action items:

None

Person responsible:

Deadline:

Summary of New Recommendation(s) to the Ministers, Communications Messages & Next Meeting/Agenda Items/Timing

Laurie Cranton, Lucas Wide

Discussion: New recommendations to go forward:

- Trail Warden Program
- Trail Program Support
- Trail Program funding recommendations for August 17<sup>th</sup> deadline.

Action items:

Submit new recommendations to Ministers.

Person responsible:

Laurie

Deadline:

October 1/07

Send newspaper clippings to the Committee.

Lucas

Ongoing

**Other Information**

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Meeting Adjourned: 1:00 PM

Next Meeting: October 3, 2007 rescheduled from October 9-10, 2007 in Halifax (9:00 am – 4:00 pm).