



Off-highway Vehicle Ministerial Advisory Committee

November 13-14, 2007
Halifax, NS

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- Attendees:** Laurie Cranton (Chair), Glenn Joudrey (Vice Chair), Corey Robar (ATVANS), Kermit de Gooyer (for Raymond Plourde, Environment) (day one), Paul D'Eon (Safety/Training), Robert Connell (Enforcement/Police), Charles Atkinson (OHV Industry), Roger King (Member at Large), Judith Cabrita (Tourism) (day two), James Vance (NSTF), Laura Barkhouse (Member at Large) (day two), Jamie Wolverton (SANS), Ian MacKinnon (for Peter Doucet, ORRA), Floyd Cock (for David Barrett, Landowner)
- Ex-officio: Pat Hicks (OHV Manufacturers), Peter Labor (DEL), Derick Stoddard (for John Mombourquette, OHV Enforcement/Conservation Officer), Ted Scrutton (DHPP), Michael Coady (DTPW), Jennifer Annett (Secretariat)
- Guests:** Lucas Wide (DHPP Communications) (day two), Diane LeBlanc (DNR Communications) (day two), Hugh Gillis (DNR) (day two)
- Regrets:** Raymond Plourde (Environment), David Barrett (Landowner), Laura Barkhouse (Member at Large) (day one), Patricia MacNeil (DNR), Michael Cody (DTPW) (day one), Peter Doucet (ORRA), Judith Cabrita (Tourism) (day one), Vacant (Municipal), Vacant (Municipal), Vacant (Health)

----- Agenda Topics -----

Tuesday, November 13, 2007 9:00 AM – 4:00 PM

8:30 AM Arrival, Coffee, Muffins		30 min
9:00 AM Welcome, Review of Action Items, Approval of Minutes, Reports (Chair, Secretariat, Fund)	Laurie Cranton, Jennifer Annett	30 min
9:30 AM Subcommittee Updates: Enforcement Education	Robert Connell, Paul D'Eon	1 hr
10:30 AM Paradise Trail, Enforcement, Signage	Roger King	45 min
11:15 AM Shared Use Trails	Laurie Cranton	45 min
12:00 PM LUNCH		1 hr
1:00 PM Presentation by SANS	Jamie Wolverton	1 hr
2:00 PM Conference Schedule	Laurie Cranton	30 min
2:30 PM Shared Use Trails (continued)	Laurie Cranton	1 hr 30 min
4:00 PM Adjournment for the day		

MINUTES – November 13-14, 2007

Welcome, Review of Action Items, Minutes, Reports

Laurie Cranton,
Jennifer Annett

Discussion: Chair welcomed members and guests. Action items were reviewed. Minutes were approved.

Chair provided his report. The Chair had some phone calls in response to the SNSMR insert renewal.

Status of current recommendations for Trails Program funding and other recommendations were reviewed.

Secretariat Updates – OHV generic handbook (text version) almost complete. DHPP will be looking for volunteers to provide feedback.

Leftover OHV inserts available. Let DHPP know if you want some.

Action items:

NONE

Person responsible:

Deadline:

Subcommittee Updates: Enforcement, Education

Robert Connell,
Paul D'Eon

Discussion: No new enforcement update.

Purpose of Education Subcommittee was discussed.

Action items:

Adhoc group to brainstorm next steps for Education Subcommittee.

Quarterly training stats from HPP to begin in 2008.

Person responsible:

Paul

Jennifer

Deadline:

Dec.11/07

Jan. 22/08

Paradise Trail, Enforcement, Signage

Roger King

Discussion:

Trail route in and around Paradise is still a concern. Follow-up correspondence to Ministers will be drafted.

Enforcement – there is a need to backfill vacant OHV enforcement positions.

Signage - Roger noted a trail association's letter of concern around the need for a provincial trails signage program. Comments were made that a signage program is being drafted.

Trail and Road crossings – there are some concerns around road crossings and local trail conditions not meeting Department of Transportation requirements. ATVANS will assist trail group needing help.

Action items:

Quarterly enforcement/stats from DNR to begin in 2008

Person responsible:

Derick

Deadline:

Jan. 22/08

Shared Use Trails

Laurie Cranton

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<p>Discussion: The concern and challenge of including all OHV users was discussed. The goal/priority of connectivity and multi-use was highlighted once again. The Trails Subcommittee will review this topic further.</p>		
<p>Action items:</p> <p>NONE</p>	<p>Person responsible:</p>	<p>Deadline:</p>
<p>Presentation by SANS Jamie Wolverton</p> <p>Discussion: Slides were circulated and a presentation made. Administrative processes related to trail development were discussed. Concerns of volunteer burden were noted. Volunteers need to be better educated on trail development processes and expected time lines. It would be good to get better direction from other government departments on their requirements.</p>		
<p>Action items:</p> <p>Gather information on trail permit processes.</p>	<p>Person responsible:</p> <p>Derick, Laurie and Ted</p>	<p>Deadline:</p> <p>Jan.22/08</p>
<p>Conference Schedule Laurie Cranton</p> <p>Discussion: Dates need to be confirmed.</p>		
<p>Action items:</p> <p>NONE</p>	<p>Person responsible:</p>	<p>Deadline:</p>

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----- Agenda Topics -----

Wednesday, November 14, 2007 9:00 AM – 2:00 PM

8:30 AM Arrival, Coffee, Muffins		30 min
9:00 AM Subcommittee Update: Trails	Laura Barkhouse	15 min
9:15 AM Policy Development	Hugh Gillis	1 hr 45 min
11:00 AM Review Priorities (Round Table) Planning Next Steps	Laurie Cranton (ALL)	1 hr
12:00 PM LUNCH		1 hr
1:00 PM Summary of New Recommendation(s) to Ministers, Communications Messages & Next Meeting/Agenda Items	Laurie Cranton, Diane LeBlanc and/or Lucas Wide	1 hr
2:00 PM Adjournment		

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Subcommittee Update: Trails		Laura Barkhouse	
<p>Discussion: Meeting notes were circulated and reviewed. Next meeting is January 9/08. Discussion occurred around managing the Trails Program in 2008. It would be helpful to list key resource people for technical and administrative assistance. Discussion was also had around being inclusive of shared-use based on community needs.</p>			
Action items:		Person responsible:	Deadline:
SANS, ATVANS, ORRA, NSTF to each identify a resource person for the Trails Program and forward contact information to the Trails Subcommittee co-chair (Laura).		Jamie, Corey, Ian, Jim	Dec.11/07
Policy Development		Hugh Gillis	
<p>Discussion: A draft policy for established trails was circulated for review and comment. Another draft will be assembled for further discussion.</p>			
Action items:		Person responsible:	Deadline:
NONE			
Review Priorities (Round Table)		Laurie Cranton (ALL)	
Planning Next Steps			
Discussion: Deferred			
Action items:		Person responsible:	Deadline:
NONE			
Summary of New Recommendation(s) to Ministers, Communications Messages & Next Meeting/Agenda Items		Laurie Cranton, Diane LeBlanc and/or Lucas Wide	
<p>Discussion: Full consensus for new recommendations to Ministers regarding:</p> <ul style="list-style-type: none"> - Potential action on Paradise issue - Training requirements for out of province adults and youth <p>Trails Program press release ready to go.</p> <p>Full consensus for the February 2008 meeting to be located at a snowmobile club house. Other meetings can be located near an ATV club house and Off Road motorcycle location. SANS will take the lead for the February 2008 meeting.</p> <p>A number of items were discussed for the next agenda including evaluation of the action plan.</p>			
Action items:		Person responsible:	Deadline:
Trails Program press release to Committee members.		Jennifer	Dec.11/07

Next Meeting December 11 – 12, 2007 in Halifax
 Meeting adjourned 2:00 PM