



# Off-highway Vehicle Ministerial Advisory Committee

July 10, 2007  
Halifax, NS

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- Attendees:** Laurie Cranton (Chair), Glenn Joudrey (Vice Chair), Jamie Wolverton (SANS), James Vance (NSTF), Raymond Plourde (Environment), Laura Barkhouse (Member at Large), Robert Connell (Enforcement/Police), Charles Atkinson (OHV Industry), Roger King (Member at Large), Judith Cabrita (Tourism), Floyd Cock (for David Barrett, Landowner), Peter Doucet (ORRA)
- Ex-officio: Rick Lingley (for Pat Hicks, OHV Manufacturers), Patricia MacNeil (DNR), Bernie Clancey (DTPW), Peter Labor (DEL), Derick Stoddard (for John Mombourquette, OHV Enforcement/Conservation Officer), Ted Scrutton (DHPP), Marilyn Molloy (for Jennifer Annett, Secretariat)
- Guests:** Corey Robar (for Dave Fraser, ATVANS), Brett Loney (DHPP Communications), Diane Leblanc (DNR Communications)
- Regrets:** Paul D'Eon (Safety/Training), Dr. Mike Howlett (Health), Dave Fraser (ATVANS), David Barrett (Landowner), Pat Hicks (OHV Manufacturers), Jennifer Annett (Secretariat), Vacant (Municipal), Vacant (Municipal)

## ----- Agenda Topics -----

Tuesday, July 10 9:00 AM – 5:15 PM

<b>8:30 AM Arrival, Coffee, Muffins</b>		<b>30 min</b>
9:00 AM Welcome, Review of Action Items, Approval of Minutes, Reports	Laurie Cranton	30 min
9:30 AM OHV Infrastructure Fund: Trails Program Recommendations	Laura Barkhouse	2 hrs 30min
<b>12:00 PM LUNCH</b>		<b>1 hr</b>
1:00 PM Public Education	Ted Scrutton	30 min
1:00 PM Subcommittee Updates	Robert Connell	30 min
2:00 PM Crown Land Access/Written Permission	Raymond Plourde	1 hr 30 min
3:30 PM Summary of New Recommendation(s) to Ministers & Communications Messages	Laurie Cranton, Diane LeBlanc	30 min
4:00 PM Crown Land Access/Written Permission	Raymond Plourde	1 hr
Cont'd (finalize new recommendation)		
5:00 PM Adjournment		

MINUTES –July 10, 2007

Welcome, Review of Action Items, Minutes, Reports Laurie Cranton

Discussion: Chair welcomed members and guests. Chair thanked Jennifer and Marilyn for their support with the OHV Infrastructure Fund, Trails Program, and the summary spreadsheet.

Chair will meet with SANS July 11/07.

Chair prepared draft responses to HRM regarding trail infrastructure development and to the operators of H&R ATV/OHV Safety Training. The letters will be presented to Minister Barnet at a meeting being held July 18/07.

Reply to SNSMR on permit sticker recommendation not finalized as yet. This will be reconsidered in 08.

The June minutes were approved.

Action items:	Person responsible:	Deadline:
Chair to meet with the Minister Barnet July 18 to discuss infrastructure issues, and response letters.	Laurie	Aug 7/07

OHV Infrastructure Fund: Trails Program Recommendations Laura Barkhouse

Discussion: MAC Trails Subcommittee July 2007 hand out was given to the Committee. The Subcommittee met July 5<sup>th</sup> to review fund applications.

Laura discussed each application to the OHV Infrastructure Fund – Trails Program as reflected on the spread sheet. This was a learning curve for the Subcommittee. Priorities will be set for the next review process.

The Subcommittee will address developing a policy around maintenance spending – amount/km; recommend a maximum amount for carry-over; clarify and recommend the audit of work process; and, define a weight system for project review.

The Subcommittee discussed and determined at this time, priority will be infrastructure development and upgrade.

Discussion also took place regarding an emergency slope remediation and bank stabilization project. Due to erosion a whole portion of the discussed trail may be left without a connection. DNR and HPP are in contact with the organization to ensure all measures are considered.

Action items:	Person responsible:	Deadline:
Look at erosion issues and report back to the Subcommittee.	Peter Labor	Aug 7/07
List of projects above and beyond the 700K to be approved by the Ministers.	Laurie	Aug 7/07
Prepare and send applicant response letters after projects have been approved by the Ministers.	Laura	Aug 7/07

MINUTES –July 10, 2007

Public Education		Ted Scrutton	
<p>Discussion:</p> <p>HPP (PASR) OHV Public Education Plan 2007-2008 was circulated and reviewed. There was full consensus to change the Communication Subcommittee to an Education Subcommittee.</p> <p>Glossy brochure to promote clubs and trails will be done next spring. Other content to be considered.</p> <p>SNSMR insert - Determine insert content for the 2008 renewal. The Subcommittee will work on this and bring back the information to the next meeting in August.</p> <p>OHV website to be led by the Education Subcommittee with feedback and approvals under the government umbrella.</p> <p>Provincial Code of Conduct - The Canadian Snowmobile Code of Ethics, the ATV Guidelines, and the NSORRA/Nova Scotia Dual Sport Club rider code of conduct was circulated for review. The Committee was asked to read the document and email their feedback regarding Guideline #4 to ATVANS member Corey Robar.</p> <p>Mr. Brett Loney is now the Acting Communications Director.</p>			
Action Items:		Person Responsible:	Deadline:
Secretariat to check with DNR to see what has been done on the SNSMR insert to date and possible content.		Jennifer	Aug 7/07
Guideline #4 on the first page to be reviewed and feedback sent to ATVANS member.		Committee, Corey	Aug 7/07
Subcommittee Updates		Robert Connell	
<p>Discussion: The Enforcement Subcommittee is reviewing the Trail Warden Program Proposal.</p> <p>There was no formal update from the Education Subcommittee (formerly the Communications Subcommittee).</p>			
Action items:		Person responsible:	Deadline:
None.			
Crown Land Access/Written Permission (finalize new recommendations)		Raymond Plourde	
<p>Discussion:</p> <p>A discussion took place regarding crown land access/written permission. A summary was circulated of issues with the introduction of the “established trails” concept and unrestricted OHV travel on Crown lands. The Committee discussed the possibility of an OHV trails network on Crown lands (i.e., identification of actual routes on maps) and limiting the use of OHVs on Crown lands to forest access roads and approved routes (with the exception of OHVs used in resource extraction, search and rescue, access to campsite leases in good standing, etc.).</p> <p>There was full consensus to send 2 new recommendations to the Ministers regarding Crown lands access.</p> <p>The issue of written permission will be revisited on the first day of the August meeting.</p>			

## MINUTES –July 10, 2007

<p>Action items:</p> <p>Check with DNR regulations and email the Chair. The Chair will email the Committee before he meets with the Minister on his recommendation from DNR.</p>	<p>Person responsible:</p> <p>Patricia &amp; Laurie</p>	<p>Deadline:</p> <p>Aug 7/07</p>
<p>Subcommittee Update: Summary of New Recommendation to Ministers &amp; Communications Messages Laurie Cranton, Diane Leblanc</p> <p>Discussion: There will be 3 new recommendations sent to the Ministers related to Crown lands access, and Trail Program grants.</p>		
<p>Action Items:</p> <p>Submit 3 new recommendations to the Ministers for consideration.</p>	<p>Person responsible:</p> <p>Laurie</p>	<p>Deadline:</p> <p>Aug 7/07</p>

### Other Information

Meeting Adjourned: 5:15 PM

Next Meeting: August 8 - 9, 2007 in Halifax (9:00 am – 4:00 pm)