



# Off-highway Vehicle Ministerial Advisory Committee

January 22-23, 2008  
Halifax, NS

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- Attendees:** Laurie Cranton (Chair), Glenn Joudrey (Vice Chair), Corey Robar (ATVANS), Raymond Plourde (Environment), Paul D'Eon (Safety/Training), Robert Connell (Enforcement/Police), Charles Atkinson (OHV Industry), Lloyd Wallis (for Roger King, Member at Large), Judith Cabrita (Tourism), James Vance (NSTF), Laura Barkhouse (Member at Large), Jamie Wolverton (SANS), Floyd Cock (for David Barrett, Landowner) (day one), Ian MacKinnon (ORRA) (day two)  
Ex-officio: Pat Hicks (OHV Manufacturers), Derick Stoddard (for John Mombourquette, OHV Enforcement/Conservation Officer), Michael Coady (DTIR), Hugh Gillis (for Patricia MacNeil, DNR), Ted Scrutton (DHPP), Jennifer Annett (Secretariat)
- Guests:** Jody Bond (DNR), Ewen MacIntyre, Diane LeBlanc (DNR Communications)
- Regrets:** David Barrett (Landowner), Roger King (Member at Large), Peter Labor (DOE), Ian MacKinnon (ORRA) (day one), Floyd Cock (for David Barrett, Landowner) (day two), Vacant (Municipal), Vacant (Municipal), Vacant (Health)

## ----- Agenda Topics -----

Tuesday , January 22, 2008 9:00 AM – 4:00 PM

### 8:30 AM Arrival, Coffee, Muffins

9:00 AM	Welcome, Review of Action Items, Approval of Minutes, Reports (Chair, Secretariat, Fund)	Laurie Cranton, Jennifer Annett, Hugh Gillis	30 min
9:30 AM	Action Plan Discussion	ALL	2 hr 30 min
<b>12:00 PM LUNCH</b>			
1:00 PM	Enforcement	Derick Stoddard, Jody Bond, Ewan MacIntyre	1 hr 30 min
2:30 PM	Subcommittee Updates: Enforcement, Education, Trails	Robert Connell, Paul D'Eon, Corey Robar	1 hr
3:30 PM	Communications Messages	Diane LeBlanc	30 min
<b>4:00 PM Adjournment for the day</b>			

## MINUTES – January 22 - 23, 2008

Welcome, Review of Action Items, Approval of Minutes, Reports

Laurie Cranton,  
Jennifer Annett,  
Hugh Gillis

Discussion: Chair welcomed members and guests.

Chair report – Response from Ministers for request for funding for Trail Patrol, Conference and Trails Program expected very soon.

- OHV Conference scheduled for May 3, 2008 at Oak Island Conference Centre.
- Incoming correspondence was reviewed and discussed.
- Action items were reviewed. Minutes were approved.

Secretariat Report - A number of trail development meetings are coming up.

- Status of a new route for OHVs in Paradise was discussed. Planning report is outstanding.
- Youth ATV Initiative getting closer to implementation.
- Remember to use the new expense claim. Mileage was increased to .3987/km. Claims will not be processed on the old forms.

Fund report - No report provided.

Action items:

None

Person responsible:

Deadline:

Action Plan Discussion

All

Discussion: Each item under the Action Plan was reviewed and discussed. Clarifications were made as far as the status of each item (completed, not completed and partially completed). Many actions are still ongoing. Further discussion will take place at a future meeting.

Action items:

Forward draft policy for established trails to the Committee for review.

Person responsible:

Hugh

Deadline:

Mar. 1/08

Enforcement

Derick Stoddard, Jody Bond,  
Ewen MacIntyre

Discussion: A slide presentation was made based on the 3 regions of the province – Central, Western, and Eastern Regions. Enforcement officers work with local police departments and community groups to help with enforcement efforts. Key issues in each region were highlighted. Specific examples were given in protected areas.

Action items:

Circulate the enforcement presentation to the Committee.

Person responsible:

Derick

Deadline:

Feb. 19/08

## MINUTES – January 22 - 23, 2008

Subcommittee Updates: Enforcement, Education, Trails		Robert Connell, Paul D'Eon, Corey Robar	
<p>Discussion: Enforcement – No new report</p> <p>Education – The Committee will have a booth at the Outdoor and RV Show March 13-16, 2008 in Halifax. Display materials are being prepared.</p> <p>Trails - Notes from the Subcommittee's January 9<sup>th</sup> meeting were circulated and reviewed. The revised application is now on the OHV website for the March 7/08 deadline. Next meeting is February 4/08.</p>			
Action items:		Person responsible:	Deadline:
If you can volunteer to person the Committee booth, contact the Education Subcommittee Chair.		All	Feb. 11/08
Ideas or photos (high resolution) for booth material should be sent to the Education Subcommittee Chair.		All	Feb. 11/08
Communications Messages		Diane LeBlanc	
<p>Discussion: A press release went out January 21 to call for the next round of Trails Program applications. No new communications planned at this time.</p>			
Action items:		Person responsible:	Deadline:
Touch base with Service Nova Scotia and provide them with updated Q and As.		Diane	Feb. 19/08

Meeting Adjourned: 4:00 PM

### ----- Agenda Topics -----

Wednesday, January 23, 2008 9:00 AM – 12:00 PM

#### **8:30 AM Arrival, Coffee, Muffins**

9:00 AM Correspondence	Laurie Cranton	2 hrs
11:00 AM Off Road Riders Association	Ian MacKinnon	15 min
11:15 AM Budget	All	15 min
11:30 AM Summary of New Recommendation(s) to Ministers, Next Meeting/Agenda Items	Laurie Cranton	30 min

#### **12:00 PM Adjournment & LUNCH**

## MINUTES – January 22 - 23, 2008

Correspondence		Laurie Cranton	
<p>Discussion: The Chair reviewed correspondence expressing concern of a possible conflict of interest within the Committee membership. The concern is that a member who may oppose some forms of motorized use on trails and sits on the Committee with a mandate to advise on the development and maintenance of an OHV trail system may pose a conflict. After much discussion, the Committee agreed with full consensus (with abstentions of members involved) there is no conflict of interest.</p> <p>Trail conflicts and conflicts resulting from community consultation should not be confused with conflicts of interest for Committee members.</p>			
Action items:	Person responsible:	Deadline:	
Respond to correspondence.	Laurie	Feb. 7/08	
Off Road Riders Association		Ian MacKinnon	
<p>Discussion: The Off Road Riders Association expressed concerned regarding approval of uses on crown land trails, particularly those that are funded.</p> <p>Topic noted as a future agenda item.</p>			
Action items:	Person responsible:	Deadline:	
None			
Budget		All	
<p>Discussion: A draft budget for 2008 was reviewed and discussed. There were some concerns around core funding amounts and special projects. The Committee will discuss the budget again where variations in income exist.</p> <p>Full consensus was reached by the Committee to recommend Option A from the budget.</p>			
Action items:	Person responsible:	Deadline:	
Recommend a 2008 budget to the Ministers.	Laurie	Feb.7/08	
Summary of New Recommendation(s) to the Ministers, Next Meeting/Agenda Items		Laurie Cranton	
<p>Discussion: A new recommendation will go to the Ministers for a 2008 budget.</p> <p>Next meeting will begin at 10:00 am on February 19, 2008.</p>			
Action items:	Person responsible:	Deadline:	
Forward your snowmobile equipment requirements to the SANS member.	All	Feb. 7/08	

### Other Information

Meeting Adjourned: 12:10 PM  
 Next Meeting: February 19-20, 2008 in Scotsburn