



Off-highway Vehicle Ministerial Advisory Committee

February 19-20, 2008
Scotsburn, NS

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- Attendees:** Laurie Cranton (Chair), Glenn Joudrey (Vice Chair), Corey Robar (ATVANS), Raymond Plourde (Environment), Paul D'Eon (Safety/Training), Robert Connell (Enforcement/Police) (day one), Charles Atkinson (OHV Industry), James Vance (NSTF), Laura Barkhouse (Member at Large), Jamie Wolverton (SANS), Floyd Cock (for David Barrett, Landowner), Ian MacKinnon (ORRA)
Ex-officio: Michael Coady (DTIR), Hugh Gillis (for Patricia MacNeil, DNR), Ted Scrutton (DHPP), Jennifer Annett (Secretariat)
- Guests:** Terry Norman (NSTF), Ray Gouthro (ATVANS)
- Regrets:** Roger King (Member at Large), Derick Stoddard (OHV Enforcement/Conservation Officer), Judith Cabrita (Tourism), Pat Hicks (OHV Manufacturers), Peter Labor (DOE), Robert Connell (Enforcement/Police) (day two), Lucas Wide (DHPP Communications), Diane LeBlanc (DNR Communications), Vacant, (Municipal), Vacant (Municipal), Vacant (Health)

----- Agenda Topics -----

Tuesday , February 19, 10:00 AM – 5:00 PM

9:30 AM Arrival, Coffee, Muffins

10:00 AM	Welcome, Review of Action Items, Approval of Minutes, Reports (Chair, Secretariat, Fund)	Laurie Cranton, Jennifer Annett, Hugh Gillis	30 min
10:30 AM	Core Funding Reports 2007	Jamie Wolverton, Corey Robar, Ian MacKinnon	1 hr 15 min
11:45 AM	Core Funding Requests 2008	Jamie Wolverton, Corey Robar, Ian MacKinnon	1 hr 15 min
1:00 PM	LUNCH		1 hr
2:00 PM	Core Funding Discussion	ALL	1 hr
3:00 PM	Subcommittee Updates: Enforcement, Education, Trails	Robert Connell, Paul D'Eon, Laura Barkhouse	30 min
3:30 PM	ORRA (Land Use)	Ian MacKinnon	30 min
4:00 PM	Correspondence	Laurie Cranton	1 hr
5:00 PM	Adjournment for the day		

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----- Minutes -----

Tuesday, February 19, 2008 10:00 AM – 5:00 PM

Welcome, Review of Action Items, Approval of Minutes, Reports
 Laurie Cranton,
 Jennifer Annett,
 Hugh Gillis

Discussion: Chair welcomed members and guests.

Chair report:

- SANS, ATVANS, NSORRA, and NSTF presidents will be meeting to plan for the OHV conference. Conference plans are well on the way. Both Ministers will be invited to attend.
- SANS hosted a successful snowmobile ride in February. Four Ministers attended (Transportation, Tourism, Fisheries, and Natural Resources) and were happy with the event.
- Other meetings were attended and new trail opportunities explored.
- Emerging topics include a task force on crown land, and development of some new trails in Cape Breton.
- The 2008 budget will be discussed with the Ministers next week.
- The chair also presented a cheque for \$66k to the NSTF for coordination of the Trail Patrol, the OHV conference, and Trails Program administration in 2008.

Action items were reviewed. The January minutes require some changes and will therefore be presented for approval at the March meeting.

Secretariat Report: No new items

Fund report: The net 2008 forecast is \$1.179 million (after deductions for final 2007 Trails Program installments, and 2008 core funding)

Other: Permit sticker change is still outstanding. Work needs to get underway so the change is applied to the 2009 registration year.

Action items:	Person responsible:	Deadline:
Send a hard copy OHV Fund report the Chair.	Hugh	Mar.25/08
Enforcement Subcommittee to make a final permit sticker proposal to the Committee in coordination with SNSMR.	Bob	March or April mtg

Core Funding Reports 2007
 Jamie Wolverton, Corey Robar, Ian MacKinnon

Discussion: Handouts were circulated and results were presented by each organization. The Committee asked questions as needed.

Action items:	Person responsible	Deadline:
Year end organizational financial statements and balance sheets to be filed annually with the Committee by SANS, ATVANS, and ORRA.	Jamie, Corey, Ian	Jul/08

Core Funding Requests 2008
 Jamie Wolverton, Corey

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<p>Robar, Ian MacKinnon</p> <p>Discussion: Handouts were circulated and requests presented by each organization. The Committee asked questions as needed.</p>		
<p>Action items:</p> <p>Adhoc group to develop core funding forms and guidelines (outcomes based) for 2009.</p>	<p>Person responsible:</p> <p>Laura, Jennifer</p>	<p>Deadline:</p> <p>Dec/08</p>
<p>Core Funding Discussion ALL</p> <p>Discussion: Associations must be prudent with their budget; work to bring in unaffiliated riders as members (who pay a membership fee) and be committed yet prudent with their evolution. They should also work hard to develop partnerships between one another. Administration and travel budgets should also be managed carefully.</p> <p>A full consensus was reached (with abstentions from SANS, ATVANS, and ORRA) to recommend 2008 core funding allocations to the Ministers for consideration.</p>		
<p>Action items:</p> <p>NONE</p>	<p>Person responsible:</p>	<p>Deadline:</p>
<p>Subcommittee Updates: Enforcement, Education, Trails Robert Connell, Paul D'Eon, Laura Barkhouse</p> <p>Discussion:</p> <p>Enforcement: No new report. Next meeting is scheduled for Feb.26/08.</p> <p>Education: An RV show booth volunteer schedule was circulated. A summary of 2008 priorities was also circulated. An environmental message is to be included throughout. A full consensus was reached for the Education Subcommittee to proceed with the listed priorities.</p> <p>Trails: The minutes from the February meeting were circulated. A key issue is uncontrolled OHV crossings of controlled access highways. A full consensus was reached to recommend to the Ministers to address controlled access highway crossings. Next meeting is scheduled for Feb.25/08.</p>		
<p>Action items:</p> <p>If you can volunteer to help the Education Subcommittee please contact the Chair (Paul).</p>	<p>Person responsible:</p> <p>ALL</p>	<p>Deadline:</p> <p>ongoing</p>
<p>Off Road Riders Association (Land Use) Ian MacKinnon</p> <p>Discussion: Off Road Riders Associated remains concerned with crown land trails where off road motorcycle users are restricted. Philosophically the organization feels they should have equal access to the trails. The Committee reiterated the need for the organization to get involved at the early stages of trail development and planning before trails uses are finalized. They need to be involved at the community level to improve their relationship with other trail groups applying for and/or holding letters of authority on crown land.</p>		
<p>Action items:</p>	<p>Person responsible:</p>	<p>Deadline:</p>

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NONE		
Correspondence Laurie Cranton		
Discussion: The chair received correspondence requesting conflict of interest guidelines be developed. After some discussion, the Committee agreed that members should excuse themselves if they or the Committee feels they are in a conflict of interest. An example would be a breach of confidentiality.		
Members were reminded that varying view points contribute to balanced Committee membership.		
Action items:	Person responsible:	Deadline:
Respond to correspondence.	Laurie	Mar.25/08

Meeting Adjourned: 5:30 PM

----- Agenda Topics -----		
Wednesday February 20 9:00 AM – 12:00 PM		
8:30 AM Arrival, Coffee, Muffins		
9:00 AM Action Plan Discussion	ALL	2 hrs
11:00 AM Summary of New Recommendation(s) to Ministers, Next Meeting/Agenda Items, Communications Messages	Laurie Cranton	1 hr
12:00 PM LUNCH and Adjournment		

----- Minutes -----		
Wednesday, February 20, 2008 9:00 AM – 12:00 PM		
Action Plan Discussion	ALL	
Discussion: Committee members discussed the Action Plan as a follow-up to the January meeting. Further clarifications were made.		
Action items:	Person responsible:	Deadline:
Summary of Action Plan review to be drafted and sent to the Committee.	Jennifer	Mar 7/08
Committee to provide feedback before the March 25-26 meeting if possible to the Secretariat.	All	Mar 20/08
Obtain more information from DNR Enforcement about unregistered off road vehicles and muffler modification concerns.	Laurie	Apr 22/08

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Summary of New Recommendation(s) to the Ministers, Next Meeting/Agenda Items, Communications Messages

Laurie Cranton

Discussion: A full consensus was reached to make recommendations to the Ministers regarding:

- Core funding amounts for 2008
- Controlled access highways
- Quarterly statistics (Jan/Apr/Jul/Oct)
 - registrations by county, OHV type, cc size, etc.
 - training certificates
 - injuries
 - infractions/warnings for all SOTs
 - landowner complaints
 - dealer sales figures
- outstanding response and willingness to meet regarding the Wilderness Areas Protection Act (to Minister of Environment)

No new communications messages.

Action items:

Send recommendations to Ministers.

Person responsible

Laurie

Deadline

Mar 14/08

Other Information

Meeting Adjourned: 11:40 AM

Next Meeting: March 25-26, 2008 in the Halifax/Bedford area (9:00 am – 4:00 pm).