



Off-highway Vehicle Ministerial Advisory Committee

June 24-25, 2008

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- Attendees:** Laurie Cranton (Chair), Glenn Joudrey (Vice Chair), Corey Robar (ATVANS), Raymond Plourde (Environment), Charles Atkinson (OHV Industry)(day two), Roger King (Member at Large), Laura Barkhouse (Member at Large)(day one), Jamie Wolverton (SANS), Floyd Cock (Landowner)(day one)
Ex-officio: Peter Labor (NS Environment), Greg Newell (DTIR), Derick Stoddard (OHV Enforcement/Conservation Officer), Ted Scrutton (DHPP), Jennifer Annett (Secretariat)
- Guests:** Jennifer Gavin (DNR Communications), Julian Young, Injury Prevention Coordinator (DHPP), Leo Dillman (Voluntary Planning), Rita Fraser (Voluntary Planning)
- Regrets:** Pat Hicks (OHV Manufacturers), Patricia MacNeil (DNR), Vacant (Municipal), Vacant (Municipal), Vacant (Health), Paul D'Eon (Safety/Training), Robert Connell (Enforcement/Police), Judith Cabrita (Tourism), James Vance (NSTF), Carmen D'Intino (NSORRA), Charles Atkinson (OHV Industry)(day one), Laura Barkhouse (Member at Large)(day two), Floyd Cock (Landowner)(day two)

----- Agenda Topics -----

Tuesday June 24 9:00 AM – 4:00 PM

8:30 AM Arrival, Coffee, Muffins

9:00 AM	Welcome, Review of Action Items, Approval of Minutes, Reports, New Correspondence (Chair, Other)	Laurie Cranton, Jennifer Annett	45 min
9:45 AM	Subcommittee Updates: Enforcement, Education, Trails	Robert Connell, Paul D'Eon, Laura Barkhouse	45 min
10:30 AM	Infrastructure Fund Timelines	Laurie Cranton	1 hr, 30 min
12:00 PM LUNCH			
1:00 PM	Established Trails Policy	Deferred	
2:00 PM	Community Consultation	Leo Dillman, Rita Fraser	1 hr, 30 min
3:30 PM	Infrastructure Fund Report	Deferred	30 min
4:00 PM Adjournment for the day			

----- **Minutes** -----

Tuesday June 24 9:00 AM – 4:00 PM

Welcome, Review of Action Items, Approval of Minutes, Reports (Chair, Other), New Correspondence
 Laurie Cranton,
 Jennifer Annett

Discussion: Chair welcomed members and guests.

Chair report - The Chair met with officials regarding OHVs on Bowater land. More discussion to follow

Action items were reviewed. Minutes were approved.

Other Report

Injury statistics and Department of Health Promotion and Protection report to be shared on Wednesday, June 25, 2008.

Action items:

NONE

Person responsible:

Deadline:

Subcommittee Updates - Trails, Education, Enforcement

Laura Barkhouse, Jennifer Annett (for Paul D'Eon), Bob Connell (regrets)

Discussion:

Trails:

- A final copy of the OHV Network vision and principles was circulated. Next meeting is early July.

Education:

- Next steps for logo development were discussed. The preference is to go with a text logo "OHV Infrastructure Fund" black and white and color version.
- The Education subcommittee is seeking members help to develop a youth education package. The message could be much larger than just OHVs and safety.

Enforcement:

No new report

Action items:

NONE

Person responsible:

Deadline:

Infrastructure Fund Timelines

Laurie Cranton

Discussion: The Chair indicated there have been new deposits to the OHV Infrastructure. The new deposits are sufficient to fund some additional project applications.

Full consensus to recommend some applications previously approved in principle for funding under the Trails Program, however were on hold due to budget constraints. Total cost \$142,000.

A recommendation will be moving forward as per the minutes of May 27, 2008, to ideally expedite

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Meeting Adjourned for the day: 4:00 p.m.

----- Agenda Topics -----

Wednesday June 25 9:00 AM – 12:00 PM

8:30 AM Arrival, Coffee, Muffins

9:00 AM Health Promotion Update (Handbook, Training, Accreditation, Closed Courses, etc...)	Jennifer Annett	30 min
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9:30 AM OHV Injury Statistics	Julian Young	1 hr
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10:30 AM Questions, Discussions	All	30 min
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11:00 AM Summary of New Recommendation(s) to Ministers, Next Meeting/Agenda Items, Communications	Laurie Cranton, Jennifer Gavin	1hr
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12:00 PM Adjournment & LUNCH

----- **Minutes** -----

Wednesday June 25 9:00 AM – 12:00 PM

Health Promotion Update

Jennifer Annett

Discussion: An update was provided on current initiatives. The following is in progress:

- Database to track students who have completed OHV training;
- Safety training instructors are being accredited by the Minister as outlined by the OHV Act;
- 3 OHV training courses are now approved by the Minister;
- The Youth ATV Initiative has been launched;
- The OHV Riders Handbook is now available;
- The closed course in Upper Stewiacke has an open house this Saturday, June 28, 2008;
- The safety training test will soon be developed;
- A school/youth based education package will soon be developed; and;
- Physical activity levels research for OHVs is being done at York University.

Action items:

NONE

Person responsible:

Deadline:

OHV Injury Statistics

Julian Young

Discussion: Injury data was circulated for review.

The Committee requested injury statistics by OHV type, county and size. The data needs to be synthesized into a more meaningful report.

There are currently various data collection systems.

Two examples are:

1. Nova Scotia Trauma Registry – Major injury, very detailed, minor injuries are not captured.
2. Hospitalization Discharge Database - Perhaps too many obscure sub-categories.
Data is broken down by:
 - Inpatients
 - Day Surgeries
 - Emergency Departments

Data does not indicate the nature of injuries or contributing factors.

Action items:

Draft a recommendation for further injury surveillance for review by the Committee.

Person responsible:

Laurie
Julian

Deadline:

July 11

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Summary of New Recommendation(s) to the Ministers, Next Meeting/Agenda Items, Communications	Laurie Cranton Jennifer Gavin
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Discussion: New recommendations to the Ministers include:

- OHV Infrastructure funding for 3 organizations previously approved in principle and the hiring of a graphic designer for logo development.
- Trails policy for the Department of Transportation

Communications – Communications Nova Scotia is able to help develop a Committee logo. No other items to report.

Action items:

Forward new recommendations to the Ministers.

Person responsible:

Laurie

Deadline:

July 22

Other Information

Meeting Adjourned: 12:10 PM

Next Meeting: July 22 in Halifax/Bedford (9:00 am – 4:00 pm)