

Occupational Health and Safety Trust Fund

Under Section 75(1) (b) (Powers of court on conviction) of the Occupational Health and Safety Act, "...the court may make an order to pay the Minister an amount for the purpose of occupational health and safety initiatives including but not limited to public education in the safe conduct of the activity in relation to which the offence was committed and the principles of the Internal Responsibility System."

The trust fund is administered by three trustees: the Deputy Minister, the Executive Director of the Occupational Health and Safety Division, and the Provincial Director, Investigations Technical and Internal Services, Occupational Health and Safety Division, of the Department of Labour and Advanced Education.

The trustees' "role is to authorize disbursements to be made from the Trust Fund having considered the purpose of the funding request and determined that the use of monies is compatible with the purpose of the Trust Fund". Specifically disbursements are made for the following purposes:

- any order pursuant to section 75(1) of the Occupational Health and Safety Act;
- used for the specific purpose as directed by any court order issued that identifies how the funds are to be spent;
- support for "not for profit" organizations which have as part of their mandate occupational health and safety initiatives, including public educational services related to occupational health and safety; and
- support for organizations providing occupational health and safety initiatives, including public educational services related to occupational health and safety.

The policies of the Trust Fund, with regards to any "not for profit organizations" or organizations providing OHS initiatives and/or OHS public educational services wishing to submit proposals for funding, are:

- The Trust Fund will be administered to maximize the potential benefit from the monies that have been credited to the account.
- Any requests for money must be made by proposal to be submitted and reviewed by the authorizing trustees.
- Proposals submitted will be considered on their merit, considering the purpose for which the Trust Fund was established, and in the chronological order that they are received.

- Any request by an organization, other than the Occupational Health and Safety Division, must make provision for monies, or in kind contribution, at least equivalent to any amount requested.
- Grants to any organization should not be more than twenty five thousand dollars in any twelve month period.
- Any proposal which is granted funding from the Trust Fund and is accepted by the proponent must recognize the contribution from the Trust Fund in any material produced or distributed.
- On completion of any work that is funded in part through the Trust Fund Account a report of the work will be submitted to the Occupational Health and Safety Division.
- In any specific fiscal year payments from the Trust Fund to any individual organization will consider the sustainability of the fund.

Those receiving funds from the Trust Fund must maintain an account which may be subject to audit by the Occupational Health and Safety Division and demonstrates the purpose for which the funds were utilized.

Proposals for funding should be directed to:

Mr. Jim LeBlanc, Executive Director Occupational Health and Safety Division,
Department of Labour and Advanced Education
P.O. Box 697
Halifax, NS
B3J 2R7