

Fuel Safety Bulletin

2012-03

Dated: May 8, 2012

Subject: Green Tag Responsibilities

Recently, we have received some questions about responsibilities of technicians regarding the placement and completion of Green Tags at installations. I will endeavor to cover these questions in this bulletin.

- Permit Holder** - The permit holder is solely responsible for the placement, completion and accuracy of the Green Tag. The permit Holder is also responsible for the dispersal of a copy of the tag to the fuel supplier and the posting, on site, of the Permit/Registration. The completion of the tag is NOT the responsibility of the fuel supplier in any way. If, of course, the permit holder is also the fuel supplier, then all responsibility falls to the supplier.
- Technician #1** - This Technician is the one responsible for the installation and is the first signature on the Green Tag. This Technician is responsible to see that the Permit/Registration is in-hand before the start of the job, and is properly posted on the site. Upon completion of the job, the Technician inspects the job for code and regulation correctness, verifies that the information on the Green Tag is complete and correct, and then signs the Green Tag with his Fuel Safety License number.
- Technician #2** - This Technician is responsible for verifying that the job is code and regulation compliant through a thorough inspection. He then inspects the posted copy of the Permit/Registration to verify scope, validity and correctness of the posted document. The Technician then verifies that the information on the Green Tag is complete and correct, and, if satisfied, then countersigns the Green Tag with his own Fuel Safety License number.
- Gas Supplier** - The gas supplier, if different from the initial permit holder, is responsible for checking to ensure that the initial Green Tag is complete, accurate, and matches the posted Permit/Registration. While the initial permit holder is responsible for the startup and commissioning of appliances that he installed, instruction of the equipment owner, etc., this work may be carried out by the gas supplier IF some prior arrangement has been made with the supplier as it is not the responsibility of the supplier in this case.

We have heard a number of rumors in the past. These rumors make claims that Green Tags are being pre-signed by persons who will never be on the site, signatures from people not associated with the job in any way, or even forged signatures or false permit numbers. Please note that such occurrences, if they are ever validated, are immediate grounds for the revoking of a contractor's license. This will simply not be tolerated and will be punished to the full extent allowed by law.

For any questions regarding this Bulletin, please contact me at our Halifax offices.

All Fuel Safety Bulletins can be viewed online at: <http://www.gov.ns.ca/lae/fuelsafety/fuelbulletins.asp>

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