

Form 1 [FOIPOP Application]
Province of Nova Scotia
Freedom of Information & Protection of Privacy Act
Subsection 6(1)

To: Carla Heggie, FOIPOP Administrator
NS Labour & Advanced Education, 5151 Terminal Road, PO Box 697, Halifax, NS B3J 2T8
Phone: (902)424-8472 Fax: (902)424-0575 email: LWDaccess@gov.ns.ca
(note: please do not fax or email applications for information other than personal information, as the mandatory \$5 fee must accompany the application)

This is an application pursuant to the *Freedom of Information & Protection of Privacy Act* for access to:
Check one: (a) applicant's own personal information [no fee]; or
 (b) other information [mandatory \$5 application fee]; or
 © both applicant's own personal information and other information [mandatory \$5 fee].

I am applying for access to the following record:

(Below, identify the material applied for precisely by including such particulars as the specific event or action to which it refers, the date of the record or the date or period to which it relates, the type of record (document, report, letter, et cetera), names of department personnel who prepared or may have knowledge of the information, or citations to newspapers or publications which are known to have referred to the record.)

I wish to: (a) examine the record; or
Check one: (b) receive a copy of the record.

[note: any personal information collected below will only be used for the purpose of communicating with the applicant in response to this application]

Date: _____

I understand that I may be required to pay a fee before obtaining access to the record.

Signature: _____

PRINT Full Name: _____

Mailing Address: _____

Phone Numbers: [res] _____ [cell] _____ [bus] _____ [fax] _____

Please enclose \$5 application fee, payable to the Minister of Finance

Request to Waive Fees [does not waive \$5 application fee]

I hereby request to be excused from paying reviewing & processing fees related to the above application because:

- (a) I cannot afford to pay fees; or
 - (b) *(specify reason)*
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For office use only

LAE- -

Date application rec'd:	application fee: <input type="checkbox"/> rec'd <input type="checkbox"/> not
Date application fee rec'd:	<input type="checkbox"/> waiting for application fee <input type="checkbox"/> waiting for clarification