

Process for Appointment as a Provincial Civil Constable

A provincial civil constable may execute anywhere in the Province process of a civil nature including any notice, order, warrant, summons other than a notice, order, warrant, summons or other process required to be executed or served by a sheriff or a functionary appointed under another enactment or by another officer, person or body.

Provincial civil constable appointments are valid for two years. A fee of \$25.00 is required, along with two recent photographs, two letters of reference, a copy of government issued photo identification showing date of birth, and a \$2,000 bond. In addition, the following documentation must be completed and forwarded to our office for processing:

- prescribed application form, affidavit and oath;
- Form 5 - Personal Bond; or
- Form 6 - Bond of a Guarantee Company.

Appointments are issued under the *Police Services Act*. For a copy, please visit www.gov.ns.ca.

If the application is being submitted for re-appointment, you must submit the prescribe application form, affidavit, oath, two photographs, copy of government issued photo identification showing date of birth, the \$25.00 fee and confirmation that your bond is still valid.

If you require further information, please do not hesitate to contact the Security Programs Office at (902) 424-6166.