

Use this form where a report on the adult's personal care and health care are required to be submitted under Sections 51 to 54 and 58 of the Act.

1. Give details about the representation order

Full name of representative _____

Full name of represented person _____

Date of representation order _____ Court file number _____

Date when most recent account submitted, if applicable _____

2. Set out the reporting period's start and end dates

If this is your first report under a representation order, the **start date** is the date of the representation order.

If this is your first report under a guardianship order under the Incompetent Persons Act, the **start date** is either the date the original order was granted or five years prior to the date this form is completed, whichever is most recent.

If you have previously submitted an report, the **start date** is the date the last report was submitted.

The **end date** is the date when this form is completed. *(Note: the information provided in this form must be as current as possible.)*

Start date _____ End date _____

3. Representative's authority

Matters the representative is authorized by the representation order to make decisions on behalf of the adult: *(check all that apply)*

- where, with whom and under what conditions the adult is to live, whether permanently or temporarily;
- with whom the adult may associate (where associating with the individual could seriously jeopardize the health and safety of the adult);
- whether the adult is to participate in social and recreational activities and, where the adult is to participate in the activities, the nature and extent of the participation and any matters related to such participation;
- whether the adult is to be employed and, where the adult is to be employed, the nature or type of employment, who is to employ the adult and any matters related to such employment;
- whether the adult is to participate in any educational, vocational or other training and, where the adult is to participate in training, the nature and extent of the training and any matters related to such training

- whether the adult is to apply for any licence, permit, approval or other consent or authorization required by law;
- whether to commence, continue, settle or defend any claim or proceeding that relates to the adult;
- the adult's personal care and health care;
- any other matter the Court determined.

4. Report on adult's personal care and health care

Provide the following information **ONLY** for each matter in regard to which the representative is authorized by the representation order to make decisions.

In this section, a "significant decision" means a decision beyond the type of decisions involved in managing the person's day-to-day activities. It includes such things as a change of medication, a change in living arrangements, prohibiting contact with another person, a new job, getting a new license, not permitting the person to do something the person was used to doing (such as driving), and so on.

A. Where, with whom and under what conditions the adult is to live, whether permanently or temporarily.

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

B. With whom the adult may associate (where associating with the individual could seriously jeopardize the health and safety of the adult).

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

C. The adult's participation in social and recreational activities and, the nature and extent of the participation.

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

D. Where the adult is to be employed and, where the adult is to be employed, the nature or type of employment, who is to employ the adult and any matters related to such employment

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

- E. The adult's participation in any educational, vocational or other training and, where the adult is to participate in training, the nature and extent of the training and any matters related to such training.

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

- F. Whether the adult is to apply for any licence, permit, approval or other consent or authorization required by law.

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

G. Whether to commence, continue, settle or defend any claim or proceeding that relates to the adult.

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

H. The adult's personal care and health care.

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

I. **Any other matter the Court determined.**

Adult's situation and arrangements at **Start Date**:

Significant decisions made by the representative during reporting period (include dates of decisions):

Changes in adult's situation and arrangements during reporting period (include relevant dates):

Adult's situation and arrangements at **End Date**:

5. Decisions

Describe how you have made decisions in the least restrictive and least intrusive manner that still protected and promoted the adult's well-being, and encouraged the adult to become, to the extent possible, capable of caring for himself or herself and of making decisions on matters under your authority.

Describe how you have kept the adult informed of significant decisions and encouraged the adult's participation in decision-making.

Describe how you have supported the adult's capacity to make decisions (whether through peer support, communication or interpretive assistance, referral for services, or other).

Describe how you have maximized the adult's physical and mental health and personal autonomy.

Describe how you have been guided in decision-making by the adult's prior instructions, current wishes, or known values and beliefs, if applicable.

7. Sign and date this personal and health care report

If more than one representative, each one must sign.

I declare that the information in this form is true, accurate, and complete.

Signature of representative

Date _____

Signature of representative

Date _____