


Chapter:	Searches and Contraband	Classification:	Public Document
Subject:	Searches of Visitor and Staff Personal Property & Vehicles		
For:	Correctional Facilities	 Authorized by Executive Director	

1. Policy

1.1 Searches of visitor and staff personal property or vehicles on the facility's property will be conducted as necessary to ensure the safety and security of the facility, staff, individuals in custody and the community.

2. Workplace Violence Prevention Plan

2.1 This policy and procedures, in addition to any associated facility Standard Operating Procedures (SOP) is part of the Correctional Services Division's overall workplace violence prevention plan as required by section 7 of the Violence in the Workplace regulations.

3. Authority

3.1 The authority for searches of visitor and staff personal property and vehicles is in accordance with sections 60 to 62 of the *Correctional Services Act*.

4. Searches of Visitors and Staff Personal Property or Vehicles


4.1 Property and vehicles will be searched when there is reasonable cause to believe they are being used to facilitate an attempt to take contraband into or out of the facility.

4.2 Vehicles will be searched when there is a missing or escaped adult or young person.

4.3 The owner of the property or vehicle on correctional facility property not within the secure perimeter will consent to the search of such property or vehicle.

4.4 If the owner refuses to permit the search of their personal property or vehicle, access to the facility may be denied at the superintendent or designates discretion.

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- 4.5 All vehicles and machinery will be searched inside and outside upon entering or leaving a secured facility perimeter. Staff vehicles may also be searched if required.
- 4.6 Police will be informed immediately if anyone is found to be attempting to smuggle contraband into or out of the facility.