


Chapter:	Facility Case Management	Classification:	Public Document
Subject:	Reintegration Planning - Youth		
For:	Entire Division	 Authorized by Executive Director	

1. Policy

- 1.1 It is the policy of Correctional Services that all young adults and young persons sentenced to custody will be assigned without delay to a youth worker and a probation officer to plan for their reintegration into the community.
- 1.2 The individual, youth worker and probation officer will work in partnership to develop and implement a plan for the individual's reintegration which identifies programs and services to maximize opportunities for successful reintegration into the community.
- 1.3 The probation officer will supervise the young person or young adult (if a period of probation has been ordered) following release, providing support and assistance in the implementation of the reintegration plan.


2. Principles

- 2.1 The following principles will apply to the reintegration planning process
 - 2.1.1 the individual will actively participate in the reintegration planning process
 - 2.1.2 effective reintegration planning requires the involvement of the individual's family, service providers, and community partners
 - 2.1.3 all planned programs and interventions will be linked to identified criminogenic needs
 - 2.1.4 reintegration leaves and temporary absences are an integral part of the reintegration planning process
 - 2.1.5 reintegration planning will consider public safety issues and victim concerns

3. Documents Provided to the Nova Scotia Youth Centre (NSYC)

- 3.1 When a young person or young adult is sentenced to custody, the probation officer will forward a copy of the following documents to the NSYC

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- 3.1.1 presentence report if unavailable on the Justice Enterprise Information Network (JEIN)
- 3.1.2 any court ordered medical or psychological reports
any other relevant file documentation


4. Orientation and Assessment

- 4.1 Upon admission to the NSYC, the individual will complete the orientation and assessment (O&A) process in accordance with Policy and Procedures, Subject No. [34.01.00, Orientation and Assessment – Youth in Custody.](#)
- 4.2 The Day Officer in Charge will assign a youth worker to the individual within 5 days after admission to the NSYC.
- 4.3 During the orientation and assessment period, the designated program worker will organize and set a date within 30 days of admission to the NSYC for a reintegration planning conference in accordance with Policy and Procedures, Subject No. [20.05.00, Conferencing.](#)
- 4.4 In cases where the custody portion of the individual’s sentence is shorter than 30 days, insufficient time may be available to organize a conference. In such cases, the initial reintegration plan profile will serve as the reintegration plan. The youth worker and/or program worker will contact the probation officer, parents/guardians, other family members, and other sources as required to prepare the individual for release.

5. Reintegration Planning Conference

- 5.1 Reintegration planning conferences will be conducted in accordance with the Policy and Procedures, Subject [21.00.00, Conferencing.](#)
- 5.2 In addition to meeting the requirements under Section 90 of the YCJA, the reintegration planning conference assists in
 - 5.2.1 exploring the critical criminogenic needs of the young person or young adult as identified in the YLS/CMI or LS/CMI

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5.2.2 establishing a plan which addresses those needs through programming, service provision, and appropriate community resources

5.3 The assigned youth worker will organize a conference (preferably in person or if required, via telephone) which will include at minimum the

5.3.1 individual in custody

5.3.2 individual's parent(s), guardian, or other involved family members

5.3.3 probation officer, youth worker and Day Officer in Charge

5.4 Representatives from various community resources may also be invited to participate in the reintegration planning conference as appropriate.

5.5 The youth worker may, during the conference, identify the concerns of individuals or stakeholders who are unable to attend.

5.6 Participants will be advised the information made available to them as part of the conference is provided for the purpose of assisting with the individual's rehabilitation and will remain confidential.

5.7 The youth worker will record the results of the reintegration planning conference in JEIN in the prescribed activity format under Offender Case Management.


5.8 The report will be reviewed with the individual.

5.9 Copies of the conference report provided to non-justice participants will be marked as protected under the YCJA for young persons and confidential for young adults.

6. Reintegration Plan

6.1 The reintegration plan will include goals and measurable objectives which address the criminogenic needs of the individual, as identified in the YLS/CMI and LS/CMI.

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- 6.2 The reintegration plan will identify
 - 6.2.1 specific means to achieve the goals and objectives and those responsible to assist the individual
 - 6.2.2 plans for reintegration leaves or temporary absences to assist in the youth's reintegration into the community
 - 6.2.3 responsibilities of the individual, probation officer, youth worker parents or guardians, other family members, other NSYC staff, and community-based agencies
 - 6.2.4 plans for release which will ensure
 - 6.2.4.1 resources are in place
 - 6.2.4.2 lodging is provided
 - 6.2.4.3 support persons are available

- 6.3 For young persons in custody under the YCJA, the reintegration plan will also include plans
 - 6.3.1 for reviews of sentence including recommendations to the court for conditional supervision conditions
 - 6.3.2 to set additional conditions to the custody & supervision order at the time of release


7. Implementing and Updating the Reintegration Plan

- 7.1 While the individual is in custody, the designated youth worker is responsible for case management. The youth worker will work with the individual to implement the programs and services intended to address the goals and objectives identified in the reintegration plan.

- 7.2 The youth worker and individual will present reintegration plans to the unit review board every four weeks for review and modification if required. The probation officer will be notified of updated reintegration plans and associated reports.

- 7.3 The youth worker will consult with the probation officer and parents/guardians/family no less than quarterly or as required to address any changes to the reintegration plan.

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- 7.4 The youth worker will work with the probation officer in planning for
 - 7.4.1 reintegration leaves or temporary absences
 - 7.4.1.1 conditional supervision conditions, and for
 - 7.4.2 young persons
 - 7.4.2.1 reintegration supervision standards
 - 7.4.2.2 additional community supervision conditions

- 7.5 After the young person has been released to the community portion of the sentence or when the young adult has a period probation to follow custody, the probation officer will assume primary case management responsibilities. The probation officer will work with the individual to continue to implement the various programs and services intended to address the goals and objectives identified in the reintegration plan.

8. Standard Operating Procedures (SOP)

- 8.1 The Youth Custody Manager/superintendent will establish SOPs with respect to
 - 8.1.1 processes for regular reviews of reintegration plans by the unit review board
 - 8.1.2 the manner and form of reports and documentation to record the reintegration plans and their updates
 - 8.1.3 any other aspect of this Policy and Procedures as may be required