


Chapter:	Transfers	Classification:	Public Document
Subject:	Courtesy Supervision for Individuals Locating to Nova Scotia		
For:	Community Corrections	 <small>Authorized by Executive Director</small>	

1. Policy

- 1.1 Correctional Services will provide short-term courtesy supervision to sentenced individuals from other provincial/territorial jurisdictions who locate to Nova Scotia who, as part of a court order, will report to a probation officer.
- 1.2 Short-term courtesy supervision of judicial interim release orders (court ordered) with bail supervision may be provided, however such orders are not subject to formal jurisdictional transfers to Nova Scotia.

2. Procedures

- 2.1 Upon receiving a request to provide courtesy supervision for an individual from another province or territory, the probation officer will confirm the address and pertinent details, e.g., work, school, etc., before accepting the request.
- 2.2 Once the individual has reported, contact will be made with the provincial/territorial probation office which has requested courtesy supervision advising that they have reported and, where the individual is relocating to Nova Scotia, the probation officer will request that all pertinent file information be forwarded and that transfer proceedings be initiated as soon as is reasonably possible.
- 2.3 If the individual fails to report or initiate contact, the receiving office will notify the original probation office immediately to advise of the situation.
- 2.4 A courtesy supervision case will initially be opened on JEIN and recorded under Offender Case Management as a courtesy supervision status until the case has been officially transferred.

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