


Chapter:	General Administration	Classification:	Public Document
Subject:	Communication Device Restrictions in Correctional Facilities		
For:	Entire Division	Authorized by Executive Director 	

1. Policy

- 1.1 The carrying and use of Department of Justice issued cell phones and other communication devices, apart from two-way radios within correctional facilities, is restricted to designated staff within designated areas.
- 1.2 Personal cell phones and other communication devices are prohibited within the secure envelope of a correctional facility. Other communication devices include
 - 1.2.1 smartphone is defined as a mobile or cell phone that also has some of the functions of a computer, uses applications, and accesses the internet
 - 1.2.2 smartwatch is defined as a small computing device that you wear on your wrist, permits internet access or connects to a cell phone, has video/audio recording capabilities
 - 1.2.3 tablet is defined as a wireless touch screen personal computer with a variety of software applications and built in wireless internet or local area network access

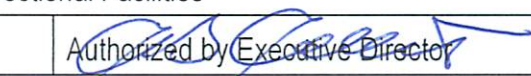
2. Authority

- 2.1 Correctional Services in accordance with Section 14(e) of the *Correctional Services Act* has the authority to restrict the carrying and use of cell phones and other communications devices.
- 2.2 Superintendents of a correctional facility in accordance with Section 35 of the *Correctional Services Regulations* have the authority to restrict the presence or use of cellular phones, personal digital assistants, computers and other communication devices within their designated facilities.

3. Responsibility

- 3.1 Superintendents are responsible for enforcing restrictions regarding carrying and use of cell phones and other communication devices within their designated facilities.

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3.2 Superintendents will ensure that staff and visitors are informed of this policy.

4. General Requirements

- 4.1 Department of Justice issued cell phones and other communication devices may be carried within the secure envelope of a correctional facility to assist in the administration of justice.
- 4.2 The carrying and use of Department of Justice issued cell phones and other communication devices will only be permitted in designated areas as determined by the superintendent of a correctional facility in the local Standing Operating Procedures (SOP).
- 4.3 The Nova Scotia Health Authority (NSHA), IWK Youth Clinic and Forensic Services (IWK) and the Central Nova Scotia Correctional Facility (CNSCF) property maintenance staff may be approved to carry cell phones and other communication devices within designated areas but not within the offender living units.
- 4.4 Staff are permitted to bring personal cell phones or other communication devices into a correctional facility building but will secure those devices in an approved storage locker.
- 4.5 All personal and professional visitors will be advised that cell phones and other communication devices are not permitted within the correctional facility and will be secured prior to entering the facility or in the designated areas within the correctional facility, e.g., lockers at the front door.