
Chapter: **Community Corrections – Community Case Management** Classification: **Public Document**

Subject: **Court Ordered Assessment and Treatment**

For: **All Community**


Authorized by the Executive Director

Policy

- 1 It is the policy of Correctional Services to actively support the completion of court ordered assessment and treatment conditions of community supervision court orders.
- 2 Further, it is the policy of Correctional Services that costs associated with court ordered assessment and treatment are the responsibility of the individual named in the court order.

Procedures

- 3 Probation officers will make referrals to assessment, treatment programs and services that will satisfy the conditions contained in the court order.
- 4 When determining what referrals will be made, the probation officer will consider the following
 - (a) wording of the condition
 - (b) program availability
 - (c) treatment in which the individual is currently or has recently been involved
 - (d) responsivity factors, such as the individuals place in the stages of change and specific risk and needs
- 5 The probation officer will case conference with their supervisor any situations where, after considering the individuals circumstances, they are unsure how to proceed.
 - (a) The details of this conversation will be documented in JEIN.
- 6 The probation officer will clearly document in JEIN
 - (a) referral(s) made and rationale
 - (b) reason referral(s) has not been made and the plan to address the condition
 - (c) progress and participation in treatment and assessment
 - (d) confirmation of completion or lack of completion
 - (e) plan to address incomplete treatment and assessment

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- 7 When making referrals, probations officers will refer to government or other publicly funded assessment and treatment programs where they are available.

Contracting for Services

- 8 If publicly funded assessment and treatment programs cannot be provided by existing full-time resources in an efficient and cost-effective manner Correctional Services may establish contractual arrangements with professionals and/or private agencies to deliver community-based correctional program services.
- 9 Requests for the establishment of contractual arrangements with private agencies/professionals will be submitted to the Manager, Correctional Services, through the senior probation officer. Such requests will include
- (a) the rationale for the contract
 - (b) an examination of the adequacy of existing resources to provide such services
 - (c) the cost-effectiveness of the contractual arrangement
- 10 Community Corrections staff aware of circumstances which would suggest that a contractual arrangement should be modified or terminated, will communicate the circumstances to the Senior Probation Officer who will bring it to the attention of the Manager, Correctional Services.
- 11 Correctional Services head office administration will ensure all contractual arrangements are accompanied by a monitoring mechanism which ensures services are being provided in accordance with the contractual agreement.
- 12 All contractual arrangements with private sector agencies/professionals will be approved by the Director, Correctional Services.