

## Appointment of Designated Agents by Licensed Buyers of Fish

The licence holder shall submit a written request and fees to the Department of Fisheries and Aquaculture identifying themselves as licensed buyers of fish and the individuals, companies, wharves/buying station locations or vehicles to be appointed as agents. (See below for details and fees to be submitted.)

If approved by the Department, certified copies of the agent appointment will be provided to the licence holder. A certified copy of the agent appointment is required to be on the person, in the vehicle or at the location identified, and it is to be produced upon the demand of an inspector or employee of the Department.

**Licence holders are responsible for the buying activities conducted by their appointed designated agents.**

Licence Holder Information	
Name on Fish Buyer Licence	
Fish Buyer Licence Number	
Name of Authorized Official who is making the request	
Designated Agent Information	
Individual	Full name, full mailing address including postal code, home and work telephone numbers
Company	Full name of company, Nova Scotia Registry of Joint Stock Companies Number, contact name, contact mailing address and telephone numbers
Wharf or Buying Station	Name and the location of the wharf or buying station where buying will take place
Vehicle	Year, make, model, color, licence plate number of the vehicle

### **How to replace an existing agent**

There is no charge to replace a current designated agent with a new agent. Send a written request with the above-noted details by fax to (902) 424-3948 or email [gayam@gov.ns.ca](mailto:gayam@gov.ns.ca)

### **How to add a new designated agent**

Send a written request with the above-noted details, along with a cheque or money order in the amount of **\$30.44** (per agent) payable to the **Minister of Finance** to:

Nova Scotia Fisheries & Aquaculture  
Licensing & Compliance Services  
P.O. Box 2223  
Halifax, Nova Scotia  
B3J 3C4

*If you have any questions, please contact Audrey Gay, Licensing Officer,  
Telephone (902) 424-0340*