

Compliance Requirements - Fish Buyer Licence

- (1) Licence fees calculated by species categories, with cheque or money order payable to the **Minister of Finance**. For applicable licence fees, see Schedule "A" of the Licence Policy on our website at <http://www.gov.ns.ca/fish/licensing/policy.shtml>.
- (2) Proof of Business Number from Canada Revenue Agency.
- (3) If you conduct business in a company name:
 - (a) Proof of compliance with the Registry of Joint Stock Companies
 - (b) Copy of up-to-date Shareholder's Register from the corporate Minute Book setting out (1) the names of each shareholder and (2) the number of shares held by each. If the company is registered as a "Partnership," provide the names of the partners involved in the business.

In addition to the above, the following compliance requirements relate to the following applicants:

Fish Buyer Affiliated With Fish Processing Facility

- Compliance requirements to obtain a Nova Scotia fish processor licence. See our website at <http://www.gov.ns.ca/fish/licensing/ComplianceRequirements.pdf>

Fish Buyer Affiliated With A Retail Outlet

- Proof of compliance with Nova Scotia Department of Agriculture, Food Enforcement and Protection Division. See their website at <http://www.gov.ns.ca/agri/foodsafety/>

Independent Fish Buyer of Lobster (not affiliated with processing facility or retail outlet)

- Applicants are required to develop a Protocol for the live lobster handling facility. Either of the following will be accepted:
 - ▶ Live Lobster Certification Protocol (LLCP) in accordance with the program established by the Canadian Food Inspection Agency (CFIA) for "Non-registered LLCP Exporters, Excluding Exporters of Crated Lobster Shipped Directly" which is available on CFIA's website <http://www.inspection.gc.ca/english/fssa/fispoi/man/fpimip/llcppchve.shtml> *Please note that if applicants are intending to export lobster, it may be beneficial to develop this Protocol.*
 - ▶ Nova Scotia Live Lobster Facilities Protocol in accordance with the Guidelines for the Development of a Live Lobster Facilities Protocol, available on this website <http://www.gov.ns.ca/fish/licensing/lobsterprot3.pdf>
- Approved live lobster holding and handling facilities. Once your Live Lobster Facilities Protocol is approved, our staff will arrange for a site inspection of your facilities.
- Proof of ownership of the lobster holding and handling facilities by providing a copy of the deed or lease. A Purchase and Sale Agreement may be submitted until such time as a deed or lease is available.
- ▶ Confirmation that all required municipal, provincial and federal permits, protocols, approvals, licences and permissions will be obtained and will remain in place for this establishment. This includes, but is not limited to, the Municipality (regarding zoning requirements, permitted land use and by-laws for use as a lobster holding and handling facility), the Department of Natural Resources (regarding intake and outfall pipes), and the Department of Environment (regarding the drawing and disposal of water). A provincial fisheries inspector will contact you to verify.