

# ACTIVE DISSEMINATION

## SCHEDULE B - Department of Finance Routine Access Policy

Updated: March 2009

Active dissemination - means the periodic and proactive release of information or records in the absence of a request using mechanisms such as the Internet, libraries, etc.

Please see the table below for lists of records and information actively disseminated by or for the Department of Finance

**Contact Information:**      **Various, please see below.**

SOURCE	AVAILABLE AT:
<b>Department of Finance Internet site containing records and information about various topics, as well as, links to other sources of</b>	Finance's web site: <a href="http://www.gov.ns.ca/finance/">http://www.gov.ns.ca/finance/</a> *Please note, the information on this site is
<b>Publications and Reports available for purchase from the Nova Scotia Government On-line Bookstore, Government Publications :</b>	To purchase these publications, please go to the Nova Scotia Government On-line Bookstore, Government Publications
<u>Accountability Report 2007/2008, 2006/2007</u>	<a href="http://www.gov.ns.ca/finance/en/home/publications/accountabilityreport.aspx">http://www.gov.ns.ca/finance/en/home/publications/accountabilityreport.aspx</a>
<u>Additional Appropriations and Special Warrants:</u>	Orders-in-council available at: <a href="http://www.gov.ns.ca/exec_council/oic/">http://www.gov.ns.ca/exec_council/oic/</a>  Public Accounts, Volume 1 - Financial Statements <a href="http://www.gov.ns.ca/finance/en/home/publications/publicaccounts/default.aspx">http://www.gov.ns.ca/finance/en/home/publications/publicaccounts/default.aspx</a>
Budget Speeches (Budget Addresses) 2008-2009, 2007-2008, 2006-2007, 2005-2006	<a href="http://www.gov.ns.ca/finance/en/home/budget/budgetspeeches.aspx">http://www.gov.ns.ca/finance/en/home/budget/budgetspeeches.aspx</a>

<p><u>Budget Documents by year</u> for 2008-2010, 2005-2007, 2002-2004, 1999-2001:</p> <ul style="list-style-type: none"> <li>• Budget Address and Budget Address Updates</li> <li>• Budget Addendum</li> <li>• Budget Assumptions &amp; Schedules</li> <li>• Budget Backgrounders</li> <li>• Presentations</li> <li>• Budget Bulletins</li> <li>• Budget Facts</li> <li>• Budget Highlights</li> <li>• Estimates and Supplementary Detail</li> <li>• Crown Corporation Business Plans</li> <li>• Government Business Plan</li> </ul>	<p><a href="http://www.gov.ns.ca/finance/en/home/budget/budgetdocuments/default.aspx">http://www.gov.ns.ca/finance/en/home/budget/budgetdocuments/default.aspx</a></p>
<p><u>Budget Forecast Updates</u> 2008-2009, 2007-2008, 2006-2007, 2005-2006</p>	<p><a href="http://www.gov.ns.ca/finance/en/home/budget/budgetforecastupdate.aspx">http://www.gov.ns.ca/finance/en/home/budget/budgetforecastupdate.aspx</a></p>
<p><u>Budgeting and Financial Management Manual - Provincial Management Manual #200</u></p>	<p><a href="http://www.gov.ns.ca/tpb/manuals/200BudgetandFinancialMgmt.htm">http://www.gov.ns.ca/tpb/manuals/200BudgetandFinancialMgmt.htm</a></p>
<p><u>Business Plan</u> 2008/2009 to 1999/2000</p>	<p><a href="http://www.gov.ns.ca/finance/en/home/publications/businessplan.aspx">http://www.gov.ns.ca/finance/en/home/publications/businessplan.aspx</a></p>
<p><u>Community Counts Database:</u> Nova Scotia Community Counts presents socio-economic and other data that illustrate the unique nature of each community. With easily accessible information, Community Counts also allows comparisons of community resources among regional, provincial, and national levels to present a more complete picture of Nova Scotian communities.</p>	<p><a href="http://www.gov.ns.ca/finance/communitycounts/default.asp">http://www.gov.ns.ca/finance/communitycounts/default.asp</a></p>
<p><b>Debt Reduction Plan 2005: Debt Reduction and the Offshore Offset Agreement</b></p>	<p><a href="http://www.gov.ns.ca/finance/site-finance/media/finance/2005_debtredutionplan.pdf">http://www.gov.ns.ca/finance/site-finance/media/finance/2005_debtredutionplan.pdf</a></p>
<p><u>Economy, The:</u></p> <ul style="list-style-type: none"> <li>• Business Statistics (Retail, Wholesale, and Construction Characteristics, Information technology, Culture, and Tourism)</li> <li>• Census Releases</li> <li>• Common Statistics (Population, GDP and CPI Characteristics, and Income)</li> <li>• Construction Activity</li> <li>• Consumer Price Index</li> <li>• DailyStats</li> <li>• Economic Indicators</li> <li>• Labour Market Monthly</li> <li>• Nova Scotia Economic Overview</li> <li>• Nova Scotia Manufacturing Profile</li> <li>• Nova Scotia Social Profile</li> <li>• Nova Scotia Trade</li> <li>• Social Statistics (Health, Education and Justice Characteristics)</li> <li>• Statistical Review</li> </ul>	<p><a href="http://www.gov.ns.ca/finance/statistics/agency/index.asp">http://www.gov.ns.ca/finance/statistics/agency/index.asp</a></p>

<u>Equalization:</u> <ul style="list-style-type: none"> <li>• News Releases</li> <li>• Presentations</li> <li>• Correspondence</li> </ul>	<a href="http://www.gov.ns.ca/finance/en/home/budget/equalization/default.aspx">http://www.gov.ns.ca/finance/en/home/budget/equalization/default.aspx</a>
<u>Financial Institutions:</u> <ul style="list-style-type: none"> <li>• Exam results</li> <li>• Forms and applications</li> <li>• Information on how to become a licensed insurance agents, agencies (brochures)</li> <li>• Information on how to have an extra-provincial insurance company licensed in NS (brochures)</li> <li>• Legislation (copies of Acts and Regulations, eg. Insurance Act)</li> <li>• Publications for Consumers and the Insurance Industry:</li> <li>• News releases</li> </ul>	<a href="http://www.gov.ns.ca/finance/insurance/publications.asp">http://www.gov.ns.ca/finance/insurance/publications.asp</a>  Please contact Karen Steele, Financial Institutions, at 424-6331 (Phone) 424-1298 (Fax) or by e-mail at <a href="mailto:steeleka@gov.ns.ca">steeleka@gov.ns.ca</a> to enquire about these publications.
<u>Financial Measures Act: Tax, Fee, and Other Legislative Changes, May 2008 Fact Sheet</u>	<a href="http://www.gov.ns.ca/finance/site-finance/media/finance/Fact%20Sheet.pdf">http://www.gov.ns.ca/finance/site-finance/media/finance/Fact%20Sheet.pdf</a>
<u>Fiscal Overview 2007 and 2006</u>	<a href="http://www.gov.ns.ca/finance/en/home/budget/fiscaloverview/default.aspx">http://www.gov.ns.ca/finance/en/home/budget/fiscaloverview/default.aspx</a>
<u>French Language Services Plan 2008/2009</u>	<a href="http://www.gov.ns.ca/finance/en/home/publications/frenchlanguageservicesplan.aspx">http://www.gov.ns.ca/finance/en/home/publications/frenchlanguageservicesplan.aspx</a>
<u>Insurance:</u> <ul style="list-style-type: none"> <li>• Exam results</li> <li>• Licensing Information</li> <li>• Consumer Information</li> <li>• Insurance Taxes</li> <li>• Insurance forms</li> <li>• Publications</li> <li>• Legislation</li> </ul>	<a href="http://www.gov.ns.ca/finance/en/home/insurance/default.aspx">http://www.gov.ns.ca/finance/en/home/insurance/default.aspx</a>  Please contact Karen Steele, Financial Institutions, at 424-6331 (Phone) 424-1298 (Fax) or by e-mail at <a href="mailto:steeleka@gov.ns.ca">steeleka@gov.ns.ca</a> to enquire about these publications.
<u>Insurance Agents and Agencies Database:</u> The Office of the Superintendent of Insurance has partnered with the Nova Scotia Business Registry to provide an on-line searchable database of all Insurance Agents and/or Insurance Agencies licensed in Nova Scotia.	<a href="https://w5p1.gov.ns.ca/insurance/">https://w5p1.gov.ns.ca/insurance/</a>
<u>Investor Relations:</u> <ul style="list-style-type: none"> <li>• Outstanding Debenture Debt</li> <li>• Form 18-K</li> </ul>	<a href="http://www.gov.ns.ca/finance/en/home/investorrelations/default.aspx">http://www.gov.ns.ca/finance/en/home/investorrelations/default.aspx</a>  <a href="http://www.gov.ns.ca/finance/site-finance/media/finance/form_18k_2007.pdf">http://www.gov.ns.ca/finance/site-finance/media/finance/form_18k_2007.pdf</a>
Public Accounts, 1996-2008 <ul style="list-style-type: none"> <li>• Volume 1 (Consolidated Financial Statements)</li> <li>• Volume 2 (Agencies and Funds)</li> <li>• Supplementary (Supplementary Information)</li> </ul>	<a href="http://www.gov.ns.ca/finance/en/home/publications/publicaccounts/default.aspx">http://www.gov.ns.ca/finance/en/home/publications/publicaccounts/default.aspx</a>

<p><u>Taxation:</u></p> <ul style="list-style-type: none"> <li>• Tax Review</li> <li>• Personal Income Tax &amp; Credits</li> <li>• Harmonized Sales tax &amp; Rebates</li> <li>• Tobacco &amp; Fuel</li> <li>• Tax Rates Across Canada</li> <li>• Legislation</li> </ul>	<p><a href="http://www.gov.ns.ca/finance/en/home/taxation/default.aspx">http://www.gov.ns.ca/finance/en/home/taxation/default.aspx</a></p>
<p><u>Unclaimed Intestate Estates:</u></p> <p>Searchable Database: Search for Unclaimed Intestate Estate Funds which are transferred to the Minister of Finance who holds them in trust until they are authorized by Governor in Council or ordered by the courts to release them to rightful heirs or for a legislated time limit of 40 years, whichever is lesser. At the end of 40 years, any unclaimed funds can be transferred to General Revenues.</p> <p><u>Claiming Unclaimed Intestate Estate Funds:</u> forms and other information.</p>	<p><a href="http://www.gov.ns.ca/finance/en/home/financialservices/unclaimedfunds/estatefunds/default.aspx">http://www.gov.ns.ca/finance/en/home/financialservices/unclaimedfunds/estatefunds/default.aspx</a></p> <p><a href="http://www.gov.ns.ca/finance/en/home/financialservices/unclaimedfunds/claim.aspx">http://www.gov.ns.ca/finance/en/home/financialservices/unclaimedfunds/claim.aspx</a></p>
<p><u>User Fees and Government Charges:</u></p> <ul style="list-style-type: none"> <li>• 2008-09 Changes to User Fees and Government Charges</li> </ul>	<p><a href="http://www.gov.ns.ca/finance/en/home/publications/userfees.aspx">http://www.gov.ns.ca/finance/en/home/publications/userfees.aspx</a></p>