

Direct Deposit Authorization for Electronic Funds Transfer (EFT)

Use this form to

☐ Start direct deposit payments

or

☐ Change information previously submitted.

Effective date:

YYYY / MM / DD

Contact information

Vendor number (if known):

Name of company or person to receive payment:

Street Address:

Contact person:

Phone:

Title or position:

Fax:

Confirmation of Deposits

Your statement of account from your bank will show payments from The Province of Nova Scotia.

If you give us your e-mail address, we will send you e-mail confirmation whenever we deposit a payment to your account.

E-mail address for confirmation of deposit:

OR

☐ I do not wish to receive confirmation.

Bank Account Information for Deposits

Please attach a blank check with your bank information on it.

Write void across the front.

Type of Account: ☐ Checking ☐ Savings

EXAMPLE

Name
P.O. Box
City, United States 89109

Check No. 0000

Pay to the order of _____ Dollars

Void

Signature _____

"000" 000000000 0000 000

Check No. ABA Routing No. Account No.

or

For accounts without checks, have your bank complete the following:

Type of Account: ☐ Checking ☐ Savings

Name of bank or other financial institution:

Address of branch where account is held:

ABA Routing No.:

Account No.:

Teller Stamp:

Authorize Electronic Funds Payments

I authorize the Department of Finance to deposit, by electronic fund transfer, payments owed to me by the Province of Nova Scotia and, if necessary, to debit entries and adjustments for amounts deposited electronically in error. The department will deposit the payments in the banking account designated above. I recognize that if I give incomplete or inaccurate information on this form, payments may be made to the wrong account.

Authorized signature:

Printed name:

Title:

Date:

Fax or mail completed form and voided check to

Attention: Vendor Master **Fax number:** (902) 424-8601

Mailing address:

Department of Finance, 5th Floor, Government Accounting
PO Box 187, Halifax, Nova Scotia, Canada B3J 2N3

Questions?

Call (902) 424-5998 or e-mail remittance@gov.ns.ca