

## Board Selection Criteria

Agency, Board or Commission		Western Regional Housing Authority
1	Statute	C. 211, RSNS 1989, the Housing Act
2	Purpose	To oversee the management of public housing with respect to Applicant/Tenant matters in accordance with the policies and procedures established by the Minister.
3	Functions	To review and where appropriate, approve applications of applicants, to respond to tenant-related matters, approve tenant transfer, issue Notice to Quit, and act in an advisory capacity to the Department on issues relating to public housing policy both of a local and provincial nature.
4	Composition	<ul style="list-style-type: none"> <li>- Minimum of one representative from each municipality in the region served by the Housing Authority.</li> <li>- Minimum of two Provincial representatives.</li> <li>- Maximum of two representatives of tenants residing in premises managed by the Housing Authority.</li> <li>- Two ex-officio members (the Housing Authority General Manager and a Regional Housing Director or designate).</li> </ul>
5	Formal Qualifications	None specified in the Act.
6	Work & Experience Requirements	None specified.
7	Skills Required	Demonstrate the ability to be impartial, fair, objective and courteous when dealing with applicants and tenant-related issues.
8	Statutory Nomination Requirements	<ul style="list-style-type: none"> <li>- Municipal representatives are nominated by the municipalities in the region served by the Housing Authority and appointed by the Minister of Community Services.</li> <li>- Provincial representatives are nominated by the Minister of Community Services and appointed by Executive Council on approval of the Human Resources Committee of the Nova Scotia Legislature.</li> <li>- Tenant representatives are nominated by the Housing Authority Board and appointed by the Minister of Community Services.</li> </ul>

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9	Term of Appointment	<ul style="list-style-type: none"> <li>- No limitation on the term of appointment is set out in the Act; however, pursuant to Department policy, board members are encouraged to 'sit out' a term after having served two consecutive three-year terms.</li> <li>- Board members may be nominated for a third three-year term If a municipality or the Housing Authority Board has been unable to identify a suitable replacement member, or if the Minister wishes to extend a current member's appointment for a third term.</li> </ul>
10	Remuneration	Expenses only.
11	Anticipated Time Commitments	Meet at least once a year.
12	Other Notes	<p><u>The following persons are not eligible for appointment:</u>  Elected persons holding federal, provincial or municipal office; the spouse of an elected official; employees of a Housing Authority; employees of the Department of Community Services; employees of Canada Mortgage and Housing Corporation; employees of the Municipality that fall within the Housing Authority's jurisdiction; individuals who own or are directors of companies that have entered into a rent supplement agreement with the Minister and the respective Housing Authority; employees or owners of businesses that deal with the Housing Authorities.</p> <p>This board results from the amalgamation of Tri County, Annapolis and South Shore Housing Authorities, OIC 2010-276 of July 06, 2010.</p>

August 2010