

## Department of Labour and Workforce Development

### Non-Adjudicative Board Selection Criteria

NON-ADJUDICATIVE		Provincial Examining and Licensing Committee in Cosmetology
1	<b>Statute</b>	Cosmetology Act, s. 12(1)
2	<b>Purpose</b>	The purpose of the Committee is administer examinations and issue licences for those who wish to be licensed as Cosmetologists pursuant to the Act.
3	<b>Functions</b>	The Committee conducts examinations on individuals to determine if they possess the required skills and knowledge to properly perform all duties as they pertain to the practice of cosmetology. After the individuals meet the requirements as set out in the examination, the Committee will issue them a license to practice cosmetology in the Province.
4	<b>Composition</b>	<p>The Committee shall be composed of two licensed cosmetologists, one of whom shall be a hairdresser and one of whom shall be an esthetician appointed by the Governor in Council, neither shall be an instructor in or owner of a school; and six licensed master cosmetologists elected by the membership of the Cosmetology Association of Nova Scotia, four of whom shall be hairdressers and two of whom shall be estheticians.</p> <p>Broad geographical representation from various regions of the province is recommended where possible.</p>
5	<b>Formal Qualifications</b>	Committee members should have skills and knowledge to properly perform all duties as they pertain to the practice of cosmetology.
6	<b>Work &amp; Experience Requirements</b>	Must have a current Master Cosmetology License and have 5 years actively engaged in the cosmetology industry.
7	<b>Skills Required</b>	All members should possess general skill requirements including: ability to exercise fair judgement; good communication skills; a high degree of integrity; and a good reputation amongst their peers.
8	<b>Statutory / Traditional Nomination Requirements</b>	None.
9	<b>Term of Appointment</b>	Members will be appointed for a three year terms, and may be reappointed.
10	<b>Remuneration</b>	The members of the Committee shall be paid such fees, salaries and traveling expenses as fixed by the by-laws of the Cosmetology Association of Nova Scotia.

11	<b>Anticipated Time Commitments</b>	Examinations are held throughout the province, and are usually held at least three times a year. Twenty five to thirty five days are required for examining purposes, and each member must attend committee meetings as required in the by-laws.
12	<b>Other Notes</b>	