

Department of Labour and Workforce Development

Non-Adjudicative Board Selection Criteria

NON-ADJUDICATIVE		Fire Safety Advisory Council
1	Statute	Fire Safety Regulations made under Section 51 of the Fire Safety Act
2	Purpose	<p>The Council may advise the Minister regarding:</p> <ul style="list-style-type: none"> (a) the administration or reform of this Act, the regulations and the Fire Code; (b) promotion and support of fire safety, the fire suppression service and fire prevention; (c) matters arising from the functioning of non-profit organizations with mandates that relate to the purpose of this Act; (d) any other matter, as determined by the Minister.
3	Functions	It is the role of the Council to receive and hear petitions, briefs, and comments from individuals or groups with respect to the Act.
4	Composition	<p>The Council must be composed of the following members:</p> <ul style="list-style-type: none"> a) the Fire Marshal or the Fire Marshal's representative; b) a representative from the Building Code Advisory Committee, as selected by that committee; c) a representative from the Union of Nova Scotia Municipalities, as selected by that association; d) a representative from the Fire Inspectors Association of Nova Scotia, as selected by that association; e) a representative from the Nova Scotia Building Officials Association, as selected by that association; f) a representative from the Insurers Advisory Organization, as selected by that organization; g) a representative from the Insurance Bureau of Canada, as selected by that bureau; h) a representative from the Design and Construction Institute of Nova Scotia, as selected by that institute; i) a representative from the Fire Officers Association of Nova Scotia, as selected by that association; j) a representative from the Nova Scotia School Boards Association, as selected by that association; k) up to three additional, as selected by the Minister; and l) a representative from the Public Safety Division of the Department of Environment and Labour who is knowledgeable about the Building Code, as selected by the Minister. <p>The Minister must designate one member of the Council as Chair.</p>
5	Formal Qualifications	
6	Work & Experience Requirements	Three general members require depth and breadth of knowledge and experience in the area of fire safety regulations and knowledge of the Fire Safety Act and its application.

7	Skills Required	All members should possess general skill requirements including: ability to exercise fair judgement; good communication skills; a high degree of integrity and a good reputation amongst their peers.
8	Statutory/Traditional Nomination Requirements	There are none, but usually a representative of a larger group with an interest in fire safety and liability issues is preferred.
9	Term of Appointment	Members of the Council are appointed for 3 year terms, and may be reappointed.
10	Remuneration	Members of the Council serve without remuneration.
11	Anticipated Time Commitments	As issues require; could range from quarterly meetings, to monthly.
12	Other Notes	