

# Department of Environment

## Non-Adjudicative Board Selection Criteria

NON-ADJUDICATIVE		Environmental Trust Advisory Board
<b>1</b>	<b>Statute</b>	Environmental Trust Regulations under Section 28 of the Environment Act
<b>2</b>	<b>Purpose</b>	The Environmental Trust Advisory Board advises the Minister on the governance and distribution of the Trust for the purposes of funding programs for, or otherwise promoting, environmental research and management and conservation of the environment.
<b>3</b>	<b>Functions</b>	<p>The Directors of the Environmental Trust are responsible to:</p> <ul style="list-style-type: none"> <li>• act in the best interest of the Trust</li> <li>• set out the criteria under which projects/programs will be eligible for financial assistance from the Trust,</li> <li>• review project/program applications for financial assistance twice annually and make recommendations to the Minister on the approval/rejection and terms and conditions for monies awarded,</li> <li>• review accountability reports submitted by groups obtaining financial assistance to ensure projects meet objectives and make recommendations to the Minister regarding acceptable completion of the project,</li> <li>• make recommendations to the Minister on any other matter which relates to the purpose of the Trust.</li> </ul>
<b>4</b>	<b>Composition</b>	<p>Members of the Environmental Trust Advisory Board shall be appointed by the Minister. There will be a Chair, and three (3) external Trust Directors along with a staff member from Nova Scotia Environment and Labour.</p> <p>Chair:</p> <ul style="list-style-type: none"> <li>• The Chair will have strong leadership skills in governance and accountability, be a consensus builder with excellent communication skills and organizational abilities. Critical competencies include significant experience in charitable, non-profit or trust fund administration, with a strong background in environmental educational and community programs, with a strong results-orientation.</li> </ul> <p>Directors:</p> <ul style="list-style-type: none"> <li>• three external Directors, who are representative of diverse stakeholder interests in the areas of environmental stewardship, environmental sustainability and/or educational programs that support the environment.</li> <li>• one Director who will be a civil servant appointed by the Minister.</li> </ul>

<b>5</b>	<b>Formal Qualifications</b>	Directors should have some experience in setting out criteria for funding proposals; an ability to assess proposals on their merits based on the criteria; a strong understanding of governance and accountability; an ability to achieve consensus and provide the best advice on the programs or projects to be advanced for funding.
<b>6</b>	<b>Work &amp; Experience Requirements</b>	Members appointed to the Environment Trust Advisory Board must have a particular expertise or experience relating to environmental research and management and conservation of the environment; knowledge and understanding of the Environment Act provisions related to the Environmental Trust.
<b>7</b>	<b>Skills Required</b>	All members should possess general skill requirements including: ability to exercise fair judgement and achieve consensus; good communication skills; a high degree of integrity and a good reputation amongst their peers.
<b>8</b>	<b>Statutory / Traditional Nomination Requirements</b>	There are no specific nomination provisions outlined in the statute. The Directors will be governed by the Act and regulations governing the Trust. A strong interest in environmental research and management and conservation of the environment, and a understanding of the accountability and reporting requirements related to trust funds generally is required.
<b>9</b>	<b>Term of Appointment</b>	Members will be appointed for a minimum of three years, and may be reappointed.
<b>10</b>	<b>Remuneration</b>	The members shall serve without remuneration but shall be reimbursed for the expenses necessarily and reasonably incurred by them in attending meetings of the Environmental Trust Advisory Board.
<b>11</b>	<b>Anticipated Time Commitments</b>	The Trust Directors will meet at least twice annually or as otherwise requested by the Minister.
<b>12</b>	<b>Other Notes</b>	