

## Department of Labour and Workforce Development

### Adjudicative Board Selection Criteria

ADJUDICATIVE BOARD		Crane Operators Appeal Board
<b>1</b>	<b>Statute</b>	Crane Operators and Power Engineers Act Crane Operators Regulations
<b>2</b>	<b>Purpose</b>	The purpose of the Crane Operators Appeal Board is to fairly adjudicate appeals in a manner that will ensure the appropriate certification of crane operators in Nova Scotia.
<b>3</b>	<b>Functions</b>	The function of the Board is to hear appeals from persons aggrieved by decisions of the Chief Examiner or Inspectors of the Public Safety Division of the Department of Environment and Labour.
<b>4</b>	<b>Composition</b>	The Board is composed of three members and three alternate members. One of the members shall be appointed to act as Chair and one of the alternate members may be appointed to act as alternate chair. At least one of the members must be a Professional Engineer.
<b>5</b>	<b>Formal Qualifications</b>	<b>The Professional Engineer</b> must be a mechanical engineer and must be employed in a field related to cranes on the date of their appointment to the Board. This may include experience in the design, fabrication, installation, inspection or testing of cranes. No person may serve on the Board who at the time of appointment is a Department employee, or a member of the Examination Committee.
<b>6</b>	<b>Work &amp; Experience Requirements</b>	All members must be employed, or certified in the crane industry or be in charge of a crane on their date of appointment.
<b>7</b>	<b>Skills Required</b>	The Board members must have a practical understanding of the crane industry in the Province, a good knowledge of Part I of the Crane Operators and Power Engineers Act and the Crane Operators Regulations, and a strong desire for public safety. Additionally, all members of the Board must possess decision making ability, good communication skills, a high degree of integrity, past experience in community related activities and a good reputation amongst their peers. Any individual interested in the position of Chair must have excellent leadership abilities with experience in chairing boards or large meetings and proven accomplishments in negotiation, problem solving and leading groups to bring about consensus decisions. The Chair further requires exceptional communication skills including demonstrated ability to communicate in public forums.
<b>8</b>	<b>Statutory Nomination Requirements</b>	If a Board member is a representative of a firm that employs crane operators, the representative must submit a letter of endorsement by the owner.

9	<b>Traditional Nomination Requirements</b>	Members should not have a common employer. Members should be drawn from a number of different industries in which cranes are employed. Broad geographic representation is sought on the Board from the various regions of the Province. The Chair has traditionally been the member qualified as a Professional Engineer.
10	<b>Remuneration</b>	<b>The Chair and alternate chair</b> are remunerated at the rate of \$400 per day plus reasonable and necessary expenses. <b>Members and alternate members</b> are remunerated at the rate of \$150 per day plus reasonable and necessary expenses.
11	<b>Anticipated Time Commitments</b>	This is a part-time position and the workload will vary depending on the number of appeals and the complexity of the issues. There may be between four and eight appeals per year.
12	<b>Other Notes</b>	Members are generally appointed for three year terms, and may be reappointed.