

		Teachers' Certification Appeal Committee
1	Statute	Established under Section 16 of the <i>Governor in Council Education Act Regulations</i> .
2	Purpose	To hear appeals on the class of teacher's certificate issued.
3	Functions	The Teachers' Certification Appeal Committee is established to review a teacher's certification when a teacher is not satisfied with the class of certificate granted to the teacher by the Minister. The Certification Appeals Committee shall review the teacher's certification and forward its recommendation to the Minister, who shall consider the recommendations of the Certification Appeals Committee and advise the Committee of the decision of the Minister. s. 16 (1)
4	Composition	The Minister shall appoint, effective September 1 of each year, a Certification Appeals Committee comprised of three persons, one of whom shall be nominated by the Nova Scotia Teachers' Union, one of whom shall be nominated by the Minister of Education, and one of whom shall be chosen from among the regional education officers who is acceptable to the two parties and who shall be chair. s. 16 (2)
5	Formal Qualifications	One member must be employed by the Department of Education as a regional education officer.
6	Work Experience & Requirements	For the member appointed by the Minister of Education, strong preference will be given to a candidate who is member in good standing in the Nova Scotia Barristers' Society, and whose area of practice includes labour law.
7	Skills Required	<p>Applicants should have demonstrated the following in their work, volunteer, or other life experiences:</p> <ul style="list-style-type: none"> • Respect for the essential dignity of all persons, regardless of their circumstances, and commitment to diversity and employment equity; • ability to apply a broad perspective on issues, and work with a team to listen to others, constructively solve problems, make objective and fair decisions, and reach consensus in a timely manner; • ability to deal professionally with confidential and sensitive information; • ability to communicate effectively and write clear and concise board reports; • ability to commit required time and effort, and if necessary, travel; • peer/community recognition of high ethical standards and integrity in professional and personal interactions; • preference will be given to applicants with previous involvement/experience in matters related to the board's function, for example, activities where one would acquire an understanding of related issues, interests, practice, policy, legislation, and collective agreements and/or former client of program or service; this preference will not be in violation of code of conduct and conflict of interest practices; • knowledge of the teacher certification regulations and policies; <p>In addition to the above noted criteria, any head or chair of an adjudicative board should have a proven ability, preferably as a board or meeting chairperson, in leading groups to constructively solve problems and bring about fair and consensus-based decisions.</p>
8	Statutory Nomination Requirements	One shall be nominated by the Nova Scotia Teachers' Union, one shall be nominated by the Minister of Education, and one shall be chosen from among the regional education officers who is acceptable to the two parties and who shall be chair.

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9	Traditional Nomination Requirements	Where possible and appropriate, members should be drawn from several different regions of the Province and should include members of traditionally under-represented groups: racially visible persons, persons with disabilities, aboriginal persons, and women.
10	Remuneration	The member appointed by the Minister of Education shall be paid his/her per diem. The regional education officer shall be reimbursed expenses.
11	Anticipated Time Commitments	One full day to complete each appeal.
12	Term of Appointment	1 year term beginning September 1 of each year. s. 16 (1)
13	Other Notes	