

Department of Labour and Workforce Development

Adjudicative Board Selection Criteria

ADJUDICATIVE BOARD		Nova Scotia Building Advisory Committee
1	Statute	Section 14 of the Building Code Act
2	Purpose	To establish a building code to govern minimum standards for the construction and demolition of buildings.
3	Functions	<p>In accordance with Section 14 of the Building Code Act, the functions of the Building Advisory Committee are:</p> <ul style="list-style-type: none"> • to provide advice and assistance to the Minister regarding the Act and Regulations; • to provide a liaison between the Minister and the National Research Council and others interested in construction standards; • to conduct hearings where disputes arise; and • respond to matters referred to the Committee by a judge.
4	Composition	<p>The Minister may appoint to the Committee such number of members as the Minister determines for such terms as may be specified in the appointments. The Committee shall include:</p> <ul style="list-style-type: none"> (a) a representative of municipal government appointed from among persons nominated by the Executive of the Union of Nova Scotia Municipalities; (b) a representative of the Fire Marshal for the Province; (c) a representative appointed from among persons nominated by the Disabled Persons Commission; (d) a representative appointed from among persons nominated by the Executive of the Association of Professional Engineers of Nova Scotia; (e) a representative appointed from among persons nominated by the Executive of the Nova Scotia Association of Architects; (f) a representative appointed from among persons nominated by the Executive of the Nova Scotia Home Designers Association; (g) a representative appointed from among persons nominated by the Executive of the Association of Interior Designers of Nova Scotia; (h) a representative appointed from among persons nominated by the Executive of the Nova Scotia Home Builders Association; (i) a representative appointed from among persons nominated by the Executive of the Construction Association of Nova Scotia; (j) a representative appointed from among persons nominated by the Executive of the Nova Scotia Building Officials Association; (k) a representative appointed from among persons nominated by the Executive of the Atlantic Provinces Building Supply Dealers, who shall be a resident of Nova Scotia; (l) a representative appointed from among persons nominated by the Executive of the Nova Scotia & PEI Regional Council of Carpenters, Millwrights & Allied Workers, who shall be a resident of Nova Scotia, and (m) up to 3 additional members, as selected by the Minister.

		The Minister may designate from among the members of the Committee a Chairman and a Vice-Chairman.
5	Formal Qualifications	An understanding of the: <ul style="list-style-type: none"> • National Building Code of Canada • Nova Scotia Building Code Act • Nova Scotia Building Code Regulations • Administration and Enforcement of the Act, Code and Regulations
6	Work & Experience Requirements	Members should: <ul style="list-style-type: none"> • Have the ability to provide liaison with stakeholder groups actively participating in the design and construction industry in Nova Scotia; • Be actively involved on a sustained basis in the design, construction, regulatory, supply of materials, and/or management of buildings; • Have some previous experience or involvement on national, provincial and/or local code development issues.
7	Skills Required	<ul style="list-style-type: none"> • ability to work in a consensus based atmosphere • articulate in a clear and concise manner, issues and concerns
8	Statutory / Traditional Nomination Requirements	Members must: <ul style="list-style-type: none"> • be the nominee of a broad based provincial or regional stakeholder body involved in code regulatory issues in the design and/or construction industry in Nova Scotia, or • be the nominee of a broad based provincial, regional or national stakeholder body representative of consumer affairs, or interest. • due to the requirement to conduct hearings where a dispute arises, members generally are expected to have a good knowledge of the building and/or plumbing code and should be able to articulate in a clear and concise manner issues and concerns.
9	Term of Appointment	Members of the Committee are appointed for a term not exceeding 3 years, and may be reappointed.
10	Remuneration	The Minister may prescribe the remuneration to be paid to members of the Committee who are not employees of the Her Majesty in right of the Province. There is no remuneration currently paid to members except travel and reasonable expenses.
11	Anticipated Time Commitments	<ul style="list-style-type: none"> • Full Committee meets monthly 8-10 times a year. [normally does not meet in July or August] • Tribunals [usually 5 members] are held as required and average an additional 5-8 meetings a year including summer months. • all meetings are held in Halifax.
12	Other Notes	<ul style="list-style-type: none"> • members should be committed to attend meetings • regularly report to their respective organizations • provide knowledgeable advice to the Committee on concerns or issues