NOVA SCOTIA
Economic and Rural Development and Tourism

STRATEGIC COOPERATIVE EDUCATION INCENTIVE – PAYROLL RECORD
2012

Organization Name:															Project #:	
Student Name:									Position Title:						SIN#:	
Week Ending: (fill in dates)	Hours worked per day							A Hr/Wk	B Rate/HR	C Gross Pay	D Vac Pay	E CPP	F EI	G Income Tax	H Net Pay	Missed Work? (Give reasons)
Example:	Su	M	T	W	T	F	Sa									
Aug 7-13	X	7	7	7	7	7	X									
TOTAL EACH COLUMN ►																

My first day of work: ____/____/_____ (DD MM YYYY) **My last day of work:** ____/____/_____ (DD MM YYYY)

I verify that these are the hours I worked: STUDENT'S SIGNATURE: _____ **DATE:** ____/____/_____ (DD MM YYYY)

Is the student being kept on staff after the work term? ☐ **Yes** ☐ **No: If not, include a photocopy of his/her Record of Employment (ROE) with this form for claim.**

CONTACT'S SIGNATURE: _____ **DATE:** ____/____/_____ (DD MM YYYY)