NOVA SCOTIA

Economic and Rural Development

2010 Private Sector Research and Development Co-operative Employment Program— Fall CONTRACT

It is understood that:

(1) The Department of Economic and Rural Development (ERD) will issue a wage rebate of $15.00 per hour to a maximum of 35 hours per week when the private sector company engaged in Research and Development pays a minimum of $20.00 per hour wage.

(2) the wage rebate will be issued to a company having employed a co-operative student(s) enrolled in a recognized Nova Scotia post-secondary program in the fields of science, engineering or business and if the student works the minimum approved hours as accepted by the Co-op institution

(3) the wage rebate will be issued if a student works at least the approved hours set out by their Co-op institution, as accepted on application form.

(4) the wage rebate is eligible between August 30, 2010 and December 17, 2010

It is understood that I, the employer, agree to:

(5) pay the student(s) hired their full wage, as indicated on our application.

(6) pay the student(s) 4% vacation pay in addition to the hourly rate of pay stated on the application.

(7) be responsible for paying the employer's share of Employment Insurance, Canada Pension contributions and Workers' Compensation coverage.

(8) ensure that appropriate deductions for Employment Insurance, Canada Pension and Income Tax are made from student's pay and remitted to the Canada Revenue Agency.

(9) keep copies of all documents for audit purposes.

(10) supervise all student(s) and accept that failure to do so may result in project termination.

(11) adhere to the *Nova Scotia Occupational Health & Safety Act* as administered by the Nova Scotia Department of Labour and Workforce Development. Where applicable, searches under the Child Abuse Register (reference Sections 62-66 of the *Children and Family Services Act)* will be performed before the student(s) start the work term.

(12) ensure that the student's duties match the position(s) specified in the approval letter.

(13) ensure at least one contact person designated on this document can be reached between 8:30am-4:30pm. Ideally, one of the contact persons should be responsible for finances.

(14) ensure that only the two persons named on this form speak to Student Employment Program staff about this wage rebate.

(15) ensure that all required claim documents are sent to the Student Employment Program Office by the post marked deadline of January 28, 2011.

(16) comply with all conditions and requirements as set above. This project can be terminated at any time if these terms are not met.

OVER →

2010 Private Sector Research and Development Co-operative Employment Program— Fall

CONTRACT continued

I have read and accept all responsibilities of the program and I agree to comply with these terms and conditions. As the contact person, I agree to complete and sign this contract. I will be primarily responsible for all aspects of this project.

This form, with original signatures must be mailed or couriered to the address below
no later than 10 business days from the date on the *Approval Letter.*
No faxed or scanned documents will be accepted.

Name of Organization *(as stated on the Approval Letter)*:

_____

Division/Department: *(if applicable)*:

_____

Project file #: 2010 _____

PLEASE READ
The Contact Person signing this contract must be the same person who completed the application. If this is not possible, please complete the Contact Change form at our website: www.gov.ns.ca/econ/sep and submit along with this contract to the address below.

_____
Contact Person - Please Print

Contact Person Signature: _____

Date signed: _____

A SECOND CONTACT PERSON IS MANDATORY

Name: _____
2nd Contact Person – Please print

Daytime phone #:_____

E-mail: _____

2nd Contact Person Signature: _____

Date signed: _____

Courier or Mail to: Student Employment Programs
Economic and Rural Development
1660 Hollis Street, Suite 600
Halifax NS B3J 1V7

Questions: Toll Free: 1-800-424-5418 or Halifax Area: 424-6000