

**2009 Research and Development  
Co-operative Employment Program - Fall**

**Final Claim Form**

PROJECT FILE#: 2009 \_\_\_\_\_

[Please print or type]

Name of hiring organization

Division/Department

Amount requested: \$ \_\_\_\_\_

**Final Claim** will be mailed to the address that was provided for the **Approval Letter**.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(Contact person on Contract)

- Attach: 1. **Payroll Record** form  
2. **Record of Employment** (if student is no longer employed with your organization)

Return these forms by **January 18, 2010**

**How to contact us —**

**By Mail:** R&D

Co-operative Employment Program  
Economic and Rural Development  
PO Box 2311  
Halifax, NS B3J 3C8

**By Courier:** R&D

Co-operative Employment Program  
Economic and Rural Development  
1660 Hollis Street, Suite 600  
Halifax, NS B3J 1V7

**By phone or E-mail:**

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Local: (902) 424-6000  
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E-mail: Sepinfo@gov.ns.ca