



Economic and Rural Development

2010 Co-operative Employment Program - Fall

FINAL CLAIM FORM

PROJECT FILE#: 2010 \_\_\_\_\_

[Please print or type]

Name of hiring organization (as written on Approval Letter)

\_\_\_\_\_

Division/Department (as written on Approval Letter), if applicable

\_\_\_\_\_

If not submitting a Record of Employment, please sign here to signify that the student remains employed with your organization.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(Contact person)

\*Include the Payroll Record and a photocopy of the Record of Employment form, (if the student is being terminated), when returning this form by January 14, 2011.

<b>How to contact us —By Mail:</b> Co-operative Employment Program Economic and Rural Development PO Box 2311 Halifax, NS B3J 3C8	<b>By Courier:</b> Co-operative Employment Program Economic and Rural Development 1660 Hollis Street, Suite 600 Halifax, NS B3J 1V7	<b>By Phone or E-mail:</b> Toll-free: 1-800-424-5418 Local: (902) 424-6000 Fax: (902) 424-0508 E-mail: <a href="mailto:sepinfo@gov.ns.ca">sepinfo@gov.ns.ca</a>
<b>Website:</b> <a href="http://www.gov.ns.ca/econ/sep">www.gov.ns.ca/econ/sep</a>		