



Business Development Program Application 2011-2012

Contact (Name) _____
Business Name _____
Mailing Address _____
Postal Code _____
Telephone _____ Fax _____ Email _____
Type of Business _____ Registry of Joint Stocks # _____

Group Submission (a minimum of 3 businesses to make up a group):

Is this application part of a group submission? YES _____ NO _____

If yes, list names of others in group. (All submissions for the group must be submitted at the same time)

Objective:

Group or individual submissions please state clearly the overall objective of the project for which you are requesting funding.

Impact:

A) *Group submissions*

Indicate the benefits of a group submission relative to the anticipated impact of the project on the individual businesses.

B) *Individual business*

Indicate the benefit of the anticipated impact of the project on your business.

Project Description:

Outline below the nature and scope of the project to be undertaken including the expected impact it will have on your business and the time frame for completion.

Detailed terms of reference for the project or a completed project proposal must be attached.

Consultant/Cost:

Identify the consultant(s) you propose to retain for the project. Attach resumes.

Name _____

Address _____

Telephone _____

Project Costs \$ _____

REQUESTED REBATE:

- Existing single businesses and start-ups -
50% of approved project costs to a maximum of \$10,000.00
- Group of businesses -
75% of approved project costs to a maximum of \$12,000.00 per business

Certification: The information contained in this application (and attachments) accurately describes the work to be undertaken. Evidence of proof of payment for these services will be retained.

NAME (print): _____

SIGNATURE: _____ DATE: _____

Owner (if other please specify below)

POSITION: _____

For Office Use Only
Economic and Rural Development and Tourism,
Community and Rural Development Officer Checklist:

The following check list must be completed by the Development Officer or Regional Manager prior to forwarding the application to head office for approval. Indicate compliance with a check mark.

- Business is eligible
- Work on the project has not begun
- If group rate is being claimed, other applications are included
- Application is signed and dated
- Business is registered with Registry of Joint Stocks

Business Development Approval:

The project herein described is approved for a Business Development Program Rebate in the amount of \$ _____.

To qualify for the payment, the project must be completed by _____, and proof of payment forwarded to the development officer within 30 days.

DATE _____ SIGNATURE _____
Development Officer
(Submit)

DATE _____ SIGNATURE _____
Regional Manager
(Recommend)

DATE _____ SIGNATURE _____ A/
A/Director
(Approve)