

YOUTH FRIENDLY DOCUMENTS

There is no one-size-fits-all approach to youth engagement. How you work to engage youth will depend a lot on your departmental or organizational needs. However, regardless of the overall approach you take, there are some key things to keep in mind as you move forward. Here is a checklist of some key points to help you produce more youth friendly documents.

A Quick Guide for Creating Youth Friendly Documents:

	Consult with youth for their input in the development of the document.
	Keep the writing dynamic, accessible and straightforward .
	Use examples and stories to help illustrate important points.
	Use tables and graphics to summarize main points.
	Highlight major points and interesting quotes and consider pulling these points out of the document.
	Use clear and descriptive titles and headings to help focus the document.
	Provide an index and summary for longer documents.
	Provide a list of sources at the end of the document for further research.
	Make the document available online .

Adapted from: The Youth-Friendly Guide: The Youth Guidebook to Policy Change for Intergenerational Partnerships. Canadian Environmental Network Youth Caucus

For more information and ideas on youth engagement contact the Youth Secretariat.

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