

# Transportation and Infrastructure Renewal

## Building Operator IV

Lunenburg County Justice Centre, Bridgewater



*Please Quote Competition #R-BSHO-08-11*

Reporting to the Manager Building Services Western Division, the Building Operator IV is responsible for carrying out the daily operation and maintenance of building infrastructure in government owned buildings, operated or serviced by Building Services. The Building Operator IV ensures that all mechanical, electrical and architectural equipment/components perform and operate properly to provide a safe, secure, effective and efficient work environment for the building tenants. S/he must be able to identify potential problems, determine solutions and physically carry out minor carpentry, mechanical and electrical repairs if possible. Administers Building Services policies and procedures including building rules and regulations, evacuation procedures, security protocols and safe work practices. S/he will administer service contracts, liaise with building tenants and coordinate contracted work. The Building Operator IV supervises one or more Building Operators in the performance of operation, repair, maintenance and installation duties.

Candidates must possess High School completion and Power Engineer certification, third class with five years experience in the operation of commercial or institutional buildings and maintenance of building infrastructure in a private or government-owned building. Detailed knowledge of all aspects of building construction and operation is required, including but not limited to: architectural systems (windows, doors, walls, roofs), electrical systems (lighting, fire detection systems, intrusion detection, access control) and mechanical systems (fire suppression and plumbing). The work requires a specialized knowledge of principles, techniques and practices of heating, ventilation, air conditioning and control systems. S/he should have a working knowledge of elevators, building cleaning processes and grounds maintenance. S/he must have a knowledge of the National Building Code of Canada, National Plumbing Code of Canada, National Fire Code, WHMIS, safety procedures for working with hazardous substances and the Occupational Health and Safety Act. S/he must be able to read and interpret specifications and plans and develop small job specifications. S/he will have strong leadership qualities and supervisory abilities. S/he will have very good problem-solving, decision-making, organizational, planning and communications skills. Strong public relations skills and an understanding of the principles of customer service are essential.

**Salary Range:** \$45,979 - \$47,445

**Closing Date:** December 16, 2008

*Please merge your cover letter and resume into one document when applying. Please do not e-mail your resume in a table format. In the cover letter, please quote employee ID (if applicable), competition number, department and competition name.*

*This is a bargaining unit position restricted to current civil service employees represented by the NSGEU. External applicants and current casual NS Government employees will only be considered if there are no qualified NS Government Civil Service NSGEU bargaining unit candidates.*

*All current employees applying for job competitions are required to include their employee ID number in order to be considered as a bargaining unit applicant.*

*Applications/Resumes can be sent to: Human Resources Division, Johnston Building, 1672 Granville Street, PO Box 186, Halifax, NS, B3J 2N2; Fax: 902-424-7676; Email Contact: [tpwfin-csu-job-apps@gov.ns.ca](mailto:tpwfin-csu-job-apps@gov.ns.ca).*

**Note: Submissions must be received by Midnight on the closing date.**

*We thank all applicants for their interest, however, only those selected for an interview will be contacted.*



The Province of Nova Scotia is  
an equal opportunity employer.

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Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy and we welcome applications from Aboriginal People, African Nova Scotians and Other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of the equity groups, you are encouraged to self-identify, on your application form, cover letter, or on your resume.