

## Education Officer 3

### French Literacy Evaluation Coordinator *Evaluation Services Division*



*Please Quote Competition #: 210437*

This job posting is initially restricted to NSGEU bargaining unit employees. Applicants must clearly indicate in their covering letter or resume that he/she is currently a NS Government Civil Service employee and a member of the NSGEU. Failure to do so means that your application will not be given first consideration and will only be included if external applications are pursued. Prior to applying for this restricted position, you can confirm your employment status through your Employee Self-Service (ESS) access.

Applications from non-bargaining unit applicants are encouraged and will be considered if there are no qualified bargaining unit applicants.

#### **DUTIES**

The Coordinator is accountable to produce high quality data for education decision-making in relation to the provincial French Language Arts curriculum (CSAP). The Coordinator leads department and board consultants and advisory groups of teachers in the development and administration of provincial assessment instruments. The Coordinator is responsible to collect data on student achievement, evaluate the implementation of the French Language Arts curriculum, and establish performance standards. The Coordinator is also responsible for conducting scoring sessions and preparing reports for each assessment. The Coordinator will be part of a literacy evaluation team to plan, develop, and implement effective province-wide assessment programs for language arts at various grade levels and advise on projects for the support of school-based (common) assessments.

#### **QUALIFICATIONS**

Masters degree or an equivalent teacher certificate (such as a level 6 teacher certificate), plus a minimum of eight years related experience in the public school system. Candidates must also have a strong academic background in French, the French language arts curriculum, and assessment/evaluation policies and procedures. The Coordinator must be able to exercise sound judgement, exhibit a high degree of initiative, and carefully plan the work of advisory groups. The position requires tact and diplomacy in dealing with concerns about educational evaluation information. To be accepted, it is important that the candidate have strong oral and written skills in French and a good working knowledge of English.

**Salary Range:** \$70,806 to \$83,369

**Closing Date:** *Tuesday, September 2, 2008*

*Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy and we welcome applications from Aboriginal People, African Nova Scotians and Other Racially Visible People, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of the equity groups you are encouraged to self-identify, on either your application form, your covering letter or your resume.*

*Notes: Applications/resumes can be sent to Department of Education, Education Human Resources CSU, PO Box 578, Halifax, NS B3J 2S9; fax (902) 424-0657 or e-mail: Education-CSU-Competitions@gov.ns.ca. Submissions must be received by midnight on the closing date.*

*We thank all applicants for their interest, however, only those selected for an interview will be contacted.*