

Manager, Central Fleet Services

Miller Lake Mechanical Branch

Competition #: 32C-08-13

The Manager is accountable for the Management of the Miller Lake Fleet Maintenance Facility and is responsible for the efficient operation of both the facility, as well as the shops which are housed at the facility. These shops include the Mechanical Shops (Central and Provincial), the Body Shop, the Welding and fabrication Shop, the Reclaim Shop, along with the Stockroom and Inventory Control System.

Candidates for this position must have a minimum of three (3) years of progressive Supervisory experience in a Heavy Duty Mechanical Repair facility. The Manager will be client focussed, have sound management skills including financial skills to manage budgets and excellent Human Resource skills. The incumbent must be mechanically inclined with a strong knowledge of mechanical repair, welding and fabricating, body shop operations, inventory control and building maintenance and repair. The Manager must also have a working knowledge of the Occupational Health and Safety Act. The incumbent will be a team leader, have strong organizational, analytical and communication skills (oral and written) and be able to demonstrate a capacity to manage staff to carry out projects within specific deadlines, while meeting high quality standards. A working knowledge of the Department's policies and procedures would be considered assets.

Salary Range: \$61,623 - \$80,110

Closing Date: *May 30, 2008*

Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy and we welcome applications from Aboriginal People, African Nova Scotians and Other Racially Visible People, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of the equity groups you are encouraged to self-identify, on either your application form, your covering letter or your resume.

Please merge your cover letter and resume into one document when applying. Please do not e-mail your resume in a table format. In the cover letter, please quote employee ID (if applicable), competition number, department and competition name.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Applications/Resumes can be sent to:

Human Resources Division
Johnston Building
1672 Granville Street
PO Box 186
Halifax, NS B3J 2N2
Fax: 902-424-7676
Email Contact: tpwfin-csu-job-apps@gov.ns.ca

Note: *Submissions must be received by Midnight on the closing date.*

