

## Group Activity 1: BizPal Online Business Permits and Licences Service

- On the table, you will find a folder with a scenario inside. Have one person at the table read the scenario aloud.
- The laptop has been setup and is open to BizPal  
<http://www.gov.ns.ca/snsmr/bizpal/>  
 Use the scenario provided below to answer the questions in BizPal.
- Using information received about Licences, Permits, Applications, Registrations and Certifications (LPARCs) from BizPal, answer the questions provided.

### Scenario: Restaurant

You are opening a full service Thai restaurant with a licence to serve liquor with food. The restaurant will be in a building ready for you to move in, located on its own private property, near a highway on the edge of New Glasgow, without municipal water and sewage services. You decide you will want signage not only on the property, but also at various points on the highway to alert drivers and tourists of your restaurant.

### Questions:

|   |  |
|---|--|
| Using the table provided, tabulate the number of LPARCs required.   |  |
| Total number of <i>Municipal</i> LPARCs   |  |
| Total number of <i>Provincial</i> LPARCs  |  |
| Total number of <i>Federal</i> LPARCs   |  |
| For each LPARC, look at the waiting periods.<br>What is the longest waiting period ?  |  |
| How many LPARCs state its waiting period "varies" ?   |  |
| Under each LPARC description, it notes whether an inspection is required. How many inspections are required ?                             |  |
| How many forms are not available online<br>(i.e. you need to get at an office or have mailed to you) ?<br>Out of how many forms in total? |  |
| Do you think any of the LPARCs /forms could be combined ?<br>If so, which ones and briefly, why/how (please answer on back) ?             |  |

## Group Activity 2: BizPal Online Business Permits and Licences Service

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### Scenario: Child Day Care

You are starting a day care in HRM for children up to the age of 8, with those beyond school enrolment age coming outside of school hours. As part of your services, you will provide drives, food and drink additional to meals, multimedia entertainment, outdoor playground and monitored security. You will also be redoing signs and installing new heating systems with programmable environmental controls.

### Questions:

|   |  |
|---|--|
| Using the table provided, tabulate the number of LPARCs required.   |  |
| Total number of <i>Municipal</i> LPARCs   |  |
| Total number of <i>Provincial</i> LPARCs  |  |
| Total number of <i>Federal</i> LPARCs   |  |
| For each LPARC, look at the waiting periods.<br>What is the longest waiting period ?  |  |
| How many LPARCs state its waiting period "varies" ?   |  |
| Under each LPARC description, it notes whether an inspection is required. How many inspections are required ?                             |  |
| How many forms are not available online<br>(i.e. you need to get at an office or have mailed to you) ?<br>Out of how many forms in total? |  |
| Do you think any of the LPARCs /forms could be combined ?<br>If so, which ones and briefly, why/how (please answer on back) ?             |  |

### Group Activity 3: BizPal Online Business Permits and Licences Service

- On the table, you will find a folder with a scenario inside. Have one person at the table read the scenario aloud.
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 Use the scenario provided below to answer the questions in BizPal.
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#### Scenario: Contractor for Commercial & Institutional Buildings

You are incorporating a general contractor business specializing in building state of the art office buildings. Your first building, on an empty lot on the edge of HRM, will need the usual office building requirements like new municipal water and sanitary sewer services, but also propane, oil and hot water tanks, refrigeration units, a small branching road off the local one, power lines from the main ones, a telecommunication system. The nature of your work will demand usage of cranes and other heavy equipment in most jobs, as well as setting up offices, security and signage on-site.

#### Questions:

|   |  |
|---|--|
| Using the table provided, tabulate the number of LPARCs required.   |  |
| Total number of <i>Municipal</i> LPARCs   |  |
| Total number of <i>Provincial</i> LPARCs  |  |
| Total number of <i>Federal</i> LPARCs   |  |
| For each LPARC, look at the waiting periods.<br>What is the longest waiting period ?  |  |
| How many LPARCs state its waiting period "varies" ?   |  |
| Under each LPARC description, it notes whether an inspection is required. How many inspections are required ?                             |  |
| How many forms are not available online<br>(i.e. you need to get at an office or have mailed to you) ?<br>Out of how many forms in total? |  |
| Do you think any of the LPARCs /forms could be combined ?<br>If so, which ones and briefly, why/how (please answer on back) ?             |  |