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N.S. Reg. 163/2003

Made: May 19, 1999

Filed: September 26, 2003

College of Occupational Therapists of Nova Scotia Defined Register Regulations

Order dated May 19, 1999

Regulations made by Board of the College of Occupational Therapists of Nova Scotia pursuant to clause 6(2)(a) of the *Occupational Therapists Act*

I certify that the Board of the College of Occupational Therapists of Nova Scotia, at its meeting on May 19, 1999, carried a motion to make regulations respecting the defined register, pursuant to clause 6(2)(a) of Chapter 21 of the Acts of 1998, the *Occupational Therapists Act*, in the form attached.

Signed at Halifax, in the Halifax Regional Municipality, Nova Scotia on April 8, 2003.

Board of the College of Occupational Therapists of Nova Scotia

Per: *sgd Pauline Cousins***College of Occupational Therapists of Nova Scotia Defined Register Regulations
May 19th, 1999**

- 1 These regulations may be cited as the College of Occupational Therapists of Nova Scotia Defined Register Regulations (the "Defined Register Regulations").
- 2 For purposes of Section 22 of the Act, those persons who may be registered in a Defined Register are those persons who have conditions or limitations placed upon their license by the Board and who are determined by the Board to be appropriately registered in the Defined Register.
- 3 Without limiting the generality of Section 2, the Board may register a person or class of persons in the Defined Register who
 - (a) have been accepted by the Canadian Association of Occupational Therapists as a candidate to complete the National Certification Examination and who have been granted a specific time limit of not more than one year by the Registrar to allow successful completion of such examination;
 - (b) require supervised practice;
 - (c) are registered but ~~non-practicing~~ [non-practising], as defined in Section [clause] 23(1)(b) of the College of Occupational Therapists of Nova Scotia Registration Regulations;
 - (d) are required to conduct a restricted practice of occupational therapy for any reason, including but not limited to, restrictions imposed as a result of that member's scope of practice or as part of the disciplinary process; or
 - (e) should be registered in the Defined Register for such other reasons as the Board may deem necessary [*sic*].
- 4 The Registrar may divide the Defined Register into parts representing the classes of persons who may be registered therein.
- 5 Persons who are registered in the Defined Register may engage in the practice of occupational therapy in compliance with any terms or conditions placed on their license by the Board.
- 6 Applications for registration from persons who may meet the requirements of Section 3 or who otherwise may qualify for registration in the Defined Register by reason of the policies of the Board shall be considered for registration on the Defined Register.

N.S. Reg. 164/2003

Made: November 29, 2002

Filed: September 26, 2003

Drug Schedules

Order dated November 29, 2002
Regulations made by the Council of the Nova Scotia College of Pharmacists
pursuant to Section 78 of the *Pharmacy Act*

Drug Schedules

Adopted by the Council of the Nova Scotia College of Pharmacists pursuant to Section 78 of the *Pharmacy Act*, subject to disallowance by the Minister of Health and not disallowed.

Schedule I

- 1 The drugs and medicines in this Schedule are the drugs listed from time to time in Schedule I of the National Drug Schedules, which are part of Canada's National Drug Scheduling System published by the National Association of Pharmacy Regulatory Authorities, as that Schedule is from time to time amended, excluding those drugs included or listed in Schedule "F" of the *Food and Drug Regulations* (Canada) and those drugs that are controlled pursuant to the *Controlled Drugs and Substances Act* (Canada) and regulations.
- 2 The drugs and medicines listed in this Schedule require a prescription as a condition of sale, and are subject to the same regulations as drugs listed in Part I of Schedule "F" of the *Food and Drug Regulations* (Canada).
- 3 The drugs and medicines in this Schedule must be sold in accordance with the standards of practice from time to time approved by the Council.

Schedule II

- 1 The drugs and medicines in this Schedule are the drugs listed from time to time in Schedule II of the National Drug Schedules, which are part of Canada's National Drug Scheduling System published by the National Association of Pharmacy Regulatory Authorities, as that Schedule is from time to time amended.
- 2
 - (1) The drugs and medicines listed in this Schedule do not require a prescription as a condition of sale, but are only available from a pharmacist or a certified dispenser and must be kept within an area of the pharmacy to which there is no public access and no opportunity for self-selection.
 - (2) The direct involvement and professional intervention from a pharmacist or certified dispenser is required prior to the release of the drug to the patient or the patient's agent.
- 3 The drugs and medicines in this Schedule must be sold in accordance with the standards of practice from time to time approved by the Council.

Schedule III

- 1 The drugs and medicines in this Schedule are the drugs listed from time to time in Schedule III of the National Drug Schedules, which are part of Canada's National Drug Scheduling System published by the National Association of Pharmacy Regulatory Authorities, as that Schedule is from time to time amended.
- 2
 - (1) The drugs and medicines listed in this Schedule do not require a prescription as a condition of sale, but are sold from the self-selection area of the pharmacy maintained under the personal supervision of a pharmacist or certified dispenser.
 - (2) A pharmacist or certified dispenser must be available to assist the patient in making an appropriate self-medication selection.
- 3 The drugs and medicines in this Schedule must be sold in accordance with the standards of practice from time to time approved by the Council.

Schedule IV

- 1 The drugs and medicines in this Schedule are those drugs and medicines that are controlled pursuant to the *Controlled Drugs and Substances Act* (Canada), except such drugs and medicines as are expressly excluded from this Schedule by the Council, acting on the recommendation of a prescription monitoring program approved by the Minister of Health.
 - 2 No pharmacist or certified dispenser shall dispense a prescription for a drug included in this Schedule unless
 - (a) the prescription is prescribed in the manner approved by the approved prescription monitoring program and the Council;
 - (b) the prescription form is fully completed; and
 - (c) the pharmacist or certified dispenser complies with all of the requirements of these regulations.
 - 3 No pharmacist or certified dispenser shall dispense a verbal order for any drug included in this Schedule.
 - 4 No pharmacist or certified dispenser shall dispense a refill for any drug included in this Schedule.
 - 5 The patient or the patient's agent shall sign the prescription before it is released to the patient or the patient's agent.
 - 6 A copy of the prescription form shall be provided by the pharmacist to the approved prescription monitoring program within seven days after the prescription has been released to the patient or the patient's agent.
 - 7 The approved prescription monitoring program shall give the College a compilation of any data collected that suggests the possibility of abuse or misuse of drugs or inappropriate or fraudulent prescriptions, and shall advise the College of any information that could be interpreted as inappropriate or fraudulent dispensing by a pharmacist or certified dispenser.
 - 8 This regulation does not apply to prescriptions for drugs administered to patients in a nursing home licensed pursuant to the *Homes for Special Care Act*.
 - 9 The drugs and medicines in this Schedule must be sold in accordance with the standards of practice from time to time approved by the Council.
-

N.S. Reg. 165/2003 and 166/2003

Made: September 26, 2003

Filed: October 2, 2003

Regulations Respecting Part-time Judges of the Provincial Court
and Regulations Respecting Part-time Judges of the Family Court

Order in Council 2003-402 dated September 26, 2003
Amendments to regulations made by the Governor in Council
pursuant to Section 6A of the *Provincial Court Act*
and Section 5A of the *Family Court Act*

The Governor in Council on the report and recommendation of the Minister of Justice dated September 16, 2003, is pleased, effective on and after September 26, 2003

- (a) pursuant to Section 6A of Chapter 238 of the Revised Statutes of Nova Scotia, 1989, the *Provincial Court Act*, to amend the *Regulations Respecting Part-time Judges of the Provincial Court* made by

the Governor in Council by Order in Council 91-936 dated August 15, 1991, in the manner set forth in Schedule "A" attached to and forming part of the report and recommendation; and

- (b) pursuant to Section 5A of Chapter 159 of the Revised Statutes of Nova Scotia, 1989, the *Family Court Act*, to amend the *Regulations Respecting Part-time Judges of the Family Court* made by the Governor in Council by Order in Council 95-447 dated June 13, 1995, in the manner set forth in Schedule "B" attached to and forming part of the report and recommendation.

N.S. Reg. 165/2003

Schedule "A"

Amendments to the *Regulations Respecting Part-time Judges of the Provincial Court* made by the Governor in Council pursuant to Section 6A of Chapter 238 of the Revised Statutes of Nova Scotia, 1989, the *Provincial Court Act*

- 1 Section 2 of the *Regulations Respecting Part-time Judges of the Provincial Court* made by the Governor in Council by Order in Council 91-936 dated August 15, 1991, is repealed and the following Section substituted:
 - 2 In these regulations, "part-time judge" means a judge who is retired and is appointed in office as a judge by the Chief Judge pursuant to Section 6A of the Act.
- 2 Section 4 of the regulations is repealed.
- 3 Section 6 of the regulations is amended by striking out "21" and substituting "21A".

N.S. Reg. 166/2003

Schedule "B"

Amendments to the *Regulations Respecting Part-time Judges of the Family Court* made by the Governor in Council pursuant to Section 5A of Chapter 159 of the Revised Statutes of Nova Scotia, 1989, the *Family Court Act*

- 1 Section 2 of the *Regulations Respecting Part-time Judges of the Family Court* made by the Governor in Council by Order in Council 95-447 dated June 13, 1995, is repealed and the following Section substituted:
 - 2 In these regulations, "part-time judge" means a judge who is retired and is appointed in office as a judge by the Chief Judge pursuant to Section 5A of the Act.
- 2 Section 5 of the regulations is amended by striking out "21" and substituting "21A".

N.S. Reg. 167/2003

Made: September 26, 2003

Filed: October 2, 2003

Proclamation, S. 80, S.N.S. 2000, c. 8

Order in Council 2003-403 made September 26, 2003
Proclamation made by the Governor in Council
pursuant to Section 80 of the *Medical Laboratory Technology Act*

The Governor in Council on the report and recommendation of the Minister of Health dated August 29, 2003, pursuant to Section 80 of Chapter 8 of the Acts of 2000, the *Medical Laboratory Technology Act*, is pleased to order and declare by proclamation that Chapter 8 of the Acts of 2000, the *Medical Laboratory Technology Act*, come into force on and not before January 1, 2004.

PROVINCE OF NOVA SCOTIA

Sgd: *M. A. Freeman*

G/S

ELIZABETH THE SECOND, by the Grace of God,
of the United Kingdom, Canada and Her Other
Realms and Territories, Queen, Head of the
Commonwealth, Defender of the Faith.

TO ALL TO WHOM THESE PRESENTS SHALL COME, OR WHOM THE SAME MAY IN ANY WISE
CONCERN, GREETING:

A PROCLAMATION

WHEREAS in and by Section 80 of Chapter 8 of the Acts of 2000, the *Medical Laboratory Technology Act*, it is enacted as follows:

80 This Act comes into force on such day as the Governor in Council orders and declares by proclamation.

AND WHEREAS it is deemed expedient that Chapter 8 of the Acts of 2000, the *Medical Laboratory Technology Act*, come into force on and not before January 1, 2004;

NOW KNOW YE THAT WE, by and with the advice of the Executive Council of Nova Scotia, do by this Our Proclamation order and declare that Chapter 8 of the Acts of 2000, the *Medical Laboratory Technology Act*, come into force on and not before January 1, 2004, of which all persons concerned are to take notice and govern themselves accordingly.

IN TESTIMONY WHEREOF We have caused these
our Letters to be made Patent and the
Great Seal of Nova Scotia to be
hereunto affixed.

WITNESS, Our Trusty and Well Beloved Her Honour
the Honourable Myra A. Freeman, Lieutenant
Governor of the Province of Nova Scotia.

AT Our Government House in the Halifax Regional
Municipality, this 26th day of September, in the
year of Our Lord two thousand and three and in
the fifty-second year of Our Reign.

BY COMMAND:

Sgd: *M. G. Baker*
Provincial Secretary
Minister of Justice and Attorney General

N.S. Reg. 168/2003

Made: September 26, 2003

Filed: October 2, 2003

Medical Laboratory Technologists Registration Regulations

Order in Council 2003-404 dated September 26, 2003
Regulations approved by the Governor in Council
pursuant to subsection 22(2) of the *Medical Laboratory Technology Act*

The Governor in Council on the report and recommendation of the Minister of Health dated September 3, 2003, and pursuant to subsection 22(2) of Chapter 8 of the Acts of 2000, the *Medical Laboratory Technology Act*, is pleased to approve the making by the Board of the Nova Scotia Society of Medical Laboratory Technologists of new regulations respecting registration in the form set forth in Schedule "A" attached to and forming part of the report and recommendation, effective on and after January 1, 2004.

Schedule "A"

I certify that the Board of Nova Scotia Society of Medical Laboratory Technologists at its meeting on July 18, 2003, carried a motion to approve the *Nova Scotia College of Medical Laboratory Technologists Registration Regulations*, in the form attached.

Signed at Halifax, in the Halifax Regional Municipality, Nova Scotia, on July 18, 2003.

Nova Scotia Society of Medical Laboratory Technologistsper: sgd: *Geraldine Cooper-Lesins*

Geraldine Cooper-Lesins, Secretary

**Regulations Respecting Registration in the Nova Scotia College of Medical Laboratory Technologists
made pursuant to subsection 22(2) of Chapter 8 of the Acts of 2000,
the *Medical Laboratory Technology Act***

Citation

1 These regulations may be cited as the *Medical Laboratory Technologists Registration Regulations*.

Definitions

2 (1) In these regulations,

- (a) "Act" means the *Medical Laboratory Technology Act*;
- (b) "annual renewal form" means the form prescribed in the Board Regulations to be completed by a member applying to renew their registration and licence pursuant to the Act;
- (c) "Board Regulations" means the regulations made by the Board pursuant to subsection 22(1) of the Act;
- (d) "CSMLS" means the Canadian Society of Medical Laboratory Science or its successor;
- (e) "expiry date" means the date prescribed in the Board Regulations upon which the registration and licence of a member of the College expires;
- (f) "initial registration fee" means the initial registration fee prescribed in the Board Regulations;
- (g) "initial registration form" means the form prescribed by the Board Regulations to be completed by an applicant for initial registration and licensing pursuant to the Act;
- (h) "member" means a member of the College as defined in the Act;

- (i) “non-practising” refers to the status of a member who is not currently engaged in the practice of medical laboratory technology in the Province and who fulfills the membership requirements of the Act and these regulations and who desires to maintain their licence;
 - (j) “practising” refers to the status of a member who engages in the practice of medical laboratory technology in the Province and who fulfills the membership requirements of the Act and these regulations;
 - (k) “registration fee” means the annual registration fee prescribed by the Board Regulations;
 - (l) “renewal date” means the date prescribed in the Board Regulations by which the registration and licence of a member must be renewed, which shall be at least 2 weeks prior to the applicable expiry date;
 - (m) “re-registration fee” means the fee prescribed by the Board Regulations to be paid by a person who applies to the College to be relicensed under Section 32 of the Act or re-instated under Section 17;
 - (n) “TeKnowledge.ns” means the continuing education program developed by the College for its members;
 - (o) “TeKnowledge.ns certificate” means a current certificate issued by the College upon successful completion by a member of at least 8 TeKnowledge.ns credits every 4 years.
- (2) Words defined in the Act have the same meaning when used in these regulations.

Applying for initial registration

- 3 (1) An applicant for initial registration must complete an initial registration form and submit it to the Registrar together with the following:
- (a) a copy of the applicant’s birth certificate or another identification document in a form satisfactory to the Registrar;
 - (b) copies of all degrees or diplomas and certificates relating to medical laboratory technology, or a certification confirmation form from CSMLS;
 - (c) a curriculum vitae with a chronological listing of all previous education and employment relating to medical laboratory technology, including a description of all clinical and non-clinical activities;
 - (d) if employed, a job description signed by the applicant’s employer;
 - (e) if the applicant was previously licensed to practise medical laboratory technology in another jurisdiction, a letter of good standing from the licensing body of the jurisdiction or, if the licence from the other jurisdiction has expired, a letter from the jurisdiction confirming that the applicant has not been and is not currently the subject of any disciplinary proceedings in the jurisdiction;
 - (f) a declaration confirming
 - (i) the applicant’s good standing in all jurisdictions in which the applicant is currently licensed to practise medical laboratory technology and that neither the applicant’s professional conduct nor practice is under investigation in any other jurisdiction,
 - (ii) that the applicant has not been and is not currently the subject of any disciplinary proceedings in any jurisdiction, and

- (iii) that the applicant has not been convicted of any criminal offence that would, in the opinion of the Registrar, reasonably be expected to have a negative impact on the applicant's practice of medical laboratory technology or the profession generally;
 - (g) proof of professional liability insurance in accordance with Section 20;
 - (h) written consent of the applicant to the release of information relevant to the application by such references as are requested by the Registrar; and
 - (i) payment of the initial registration fee.
- (2) The Registrar must provide an initial registration form to an applicant upon request, and the Registrar must provide an applicant for initial registration with a copy of the Act and all regulations made under the Act upon request.
- (3) An applicant for initial registration must
- (a) be a Canadian citizen or satisfy the Registrar that the applicant is legally entitled to live and work in Canada;
 - (b) be competent in both written and oral English to the satisfaction of the Registrar or as determined by the Board;
 - (c) have successfully completed
 - (i) a baccalaureate degree program from a Canadian post-secondary educational institution in medical laboratory technology or a diploma program from a Canadian post-secondary educational institution in medical laboratory technology, and
 - (ii) the qualifying examinations prescribed by the Board.
- (4) Despite clause 3(c), an applicant is eligible for initial registration if the applicant meets the requirements of clauses 3(a) and (b) and
- (a) possesses the education or experience considered by the Credentials Committee to be equivalent to that which is required by clause 3(c); and
 - (b) has successfully completed the qualifying examinations prescribed by the Board.

Applicant may be required to have personal interview

4 An applicant for initial registration or renewal of registration may be required by the Registrar, the Credentials Committee or the Board to have a personal interview with the Registrar, the Credentials Committee or the Board.

Applicant must provide information to Board

5 An applicant for initial registration or renewal of registration must comply with any request from the Board for information for the purpose of clause 24(1)(c) of the Act to satisfy the Board that the applicant possesses the required qualifications.

Status recorded in Register

- 6 (1) The status of a member must be recorded in the Register as “practising”, “non-practising” or “retired”.
- (2) If the status of a member changes from practising to non-practising or from non-practising to practising, or if a member has retired, the member must notify the Registrar in writing within 7 days of their change in status.

Conditions on licence

7 The Board, the Credentials Committee or the Registrar may impose such reasonable limitations or qualifications on a member's licence as it considers appropriate, including, but not limited to, practice limitations or temporary licence or supervisory requirements.

Practice allowed only within scope of practice

8 In addition to any conditions imposed under Section 7, it shall be a term, condition and limitation of every registration and licence that the member practise only within the scope of practice in which the member is educated.

Registration as a temporary member

- 9 (1) An applicant who otherwise meets the requirements for registration contained in the Act and the regulations under the Act may be registered as a temporary member and be issued a temporary licence if
- (a) the applicant has
 - (i) completed an approved medical laboratory technology program within 3 months of the date of submission of the applicant's initial registration form, and
 - (ii) written, or satisfied the Registrar that the applicant is going to write, the examinations prescribed by the Board; or
 - (b) the applicant provides written confirmation that a requirement for registration is temporarily unavailable but will be obtained and submitted to the Registrar within a period of time that the Registrar considers reasonable, and the Registrar is able to verify the required information through some other acceptable means.
- (2) A temporary member is permitted to practise medical laboratory technology only under the supervision of a member who is not a temporary member.
- (3) A temporary member is not entitled to vote at meetings of the College, be nominated for election to the Board, or be appointed to any Committee of the Board.
- (4) A temporary licence is limited to a 12-month term and may be renewed only with the approval of Credentials Committee.

Supervised practice

- 10 (1) Supervised practice is required for
- (a) a temporary member, in accordance with subsection 9(2);
 - (b) a person who does not meet the continuing competency requirements in Section 15; and
 - (c) a person whose licence or registration has been suspended or revoked.
- (2) In addition to the persons named in subsection (1), the Board may require any other applicant or member to undergo a period of supervised practice in a medical laboratory technology setting approved by the Board and to demonstrate competence to practice.
- (3) A supervisor must continually monitor the performance of a person being supervised and must always be readily accessible in case of difficulty or needed intervention, and must use constant observation until a judgment about competence is made.

Non-members carrying out tasks

11 For the purposes of clause 42(s) of the Act, a person that is not a member may carry out tasks constituting part of the practice of medical laboratory technology as long as

- (a) the tasks involve only
 - (i) data entry and procurement/receipt,
 - (ii) specimen processing,
 - (iii) performance of pre-analytical procedures on specimens from a variety of sources that do not involve either the analysis or the use of scientific knowledge as the basis for the interpretation, communication and documentation of confidential data, or
 - (iv) preparation of reagents for medical laboratory testing;
- (b) the person follows quality assurance policies and procedures as opposed to total quality management, all of which are in accordance with established laboratory standards and fall within the competencies for medical laboratory assistants as prescribed by CSMLS; and
- (c) the tasks are carried out while the person is supporting and assisting a member and is under the supervision and control of a member.

Expiry and renewal of registration and licence

12 (1) The registration and licence of a member expires each year on the applicable expiry date.

- (2) A member must be advised of the applicable expiry date and the applicable renewal date applicable to that member's registration and licence at the time of initial registration and licensing and upon each annual renewal of their registration and licence.

Applying for renewal of registration

13 To renew the member's registration, a member must submit a completed annual renewal form to the Registrar on or before the applicable renewal date together with

- (a) proof of professional liability insurance coverage in accordance with Section 20;
- (b) a declaration indicating the number of TeKnowledge.ns credits the member has completed during the periods specified on the annual renewal form;
- (c) the declaration required by clause 3(1)(f); and
- (d) payment of the registration fee.

Receipt of annual renewal form

14 (1) An annual renewal form and any documents or fees required to accompany the annual renewal form are deemed to be received by the Registrar on the date that they are actually received by the Registrar.

- (2) The Registrar must record the date that an annual renewal form and accompanying documents are received.

Continuing competency requirements

15 (1) An applicant for renewal of registration as a practising member must hold a TeKnowledge.ns certificate.

- (2) Despite subsection (1), a practising member who is registered in accordance with subsection 78(1) of the Act and who, on the date of the coming into force of the Act, did not meet the requirements of clause 3(3)(c) has 4 years from the date of their initial registration to obtain a TeKnowledge.ns certificate as long as the practising member maintains continuous membership throughout the 4-year period.

- (3) A practising member who fails to comply with subsection (1) or (2) is required to successfully complete 500 hours of supervised practice of medical laboratory technology or a refresher course approved by the Board.

Failure to renew registration

- 16** (1) The licence of a member who fails to submit a completed annual renewal form and comply with clauses 13(a) to (c) on or before the expiry date of the licence must be suspended.
- (2) Suspension of a licence under subsection 31(2) of the Act or under subsection 16(1) is effective on the day immediately following the current licence's expiry date.
 - (3) The Registrar must immediately notify, in writing, any person whose licence is suspended pursuant to subsection 16(1).

Re-instatement

- 17** (1) A member whose licence is suspended under subsection 16(1) may be re-instated by the Registrar when the Registrar is satisfied that the member has filed the annual renewal form and complied with clauses 13(a) to (c), and the member has paid the re-registration fee.
- (2) Re-instatement of a member's licence pursuant to this Section is effective when the Registrar issues a notice of re-instatement.

Prescribed period of absence from Province

18 For the purposes of subsection 37(1) of the Act, the prescribed period is 2 weeks.

Public notice of suspension or revocation

- 19** If a member's licence or registration is suspended or revoked, the Registrar must as soon as practicable
- (a) publish a notice of the suspension or revocation at least once in a newspaper with circulation throughout the Province;
 - (b) notify licensing authorities in other Canadian jurisdictions; and
 - (c) notify CSMLS.

Minimum professional liability insurance

- 20** (1) A practising member must be covered by a policy of professional liability insurance that is independent of any insurance coverage maintained by the practising member's employer and that at all times provides a minimum of
- (a) \$2 000 000.00 coverage per occurrence; and
 - (b) \$2 000 000.00 coverage per policy year.
- (2) No practising member is permitted to engage in the practice of medical laboratory technology unless they are insured in accordance with this Section.

Members in good standing

- 21** For the purposes of subsection 9(2), subsection 14(3) and clause 15(b) of the Act, a member ceases to be a member in good standing of the College if
- (a) the registration and licence of that member is suspended or revoked;
 - (b) the member is convicted of an offence pursuant to the *Criminal Code* (Canada) or the *Narcotics Control Act* (Canada);
 - (c) the member fails to demonstrate good moral character; or

- (d) the member breaches confidentiality with respect to the confidential affairs of the Board.

Designated titles permitted

22 A practising member is permitted to use only the title “Medical Laboratory Technologist” or “M.L.T” or “MLT” and may use in association with the member's name the name of any academic degree, diploma or certificate held by the member and approved by the Board for such use.

Professional standards

23 A practising member must exercise generally accepted standards of practice and procedures in the performance of professional services.

N.S. Reg. 169/2003

Made: September 26, 2003

Filed: October 2, 2003

Licensed Practical Nurses Regulations

Order in Council 2003-405 dated September 26, 2003
Amendment to regulations approved by the Governor in Council
pursuant to subsection 27(2) of the *Licensed Practical Nurses Act*

The Governor in Council on the report and recommendation of the Minister of the Health dated September 4, 2003, and pursuant to subsection 27(2) of Chapter 7 of the Acts of 2001, the *Licensed Practical Nurses Act*, is pleased to approve the making by the Board of the College of Licensed Practical Nurses of Nova Scotia of amendments to the *Licensed Practical Nurses Regulations* approved by the Governor in Council by Order in Council 2002-275 dated June 6, 2002, in the manner set forth in Schedule “A” attached to and forming part of the report and recommendation, effective on and after September 26, 2003.

Schedule “A”

I certify that the Board of the College of Licensed and Practical Nurses of Nova Scotia, at its meeting on February 20, 2003, carried a motion to amend the Licensed Practical Nurses Regulations made by the Board on May 23, 2002, and approved by the Governor in Council by Order in Council 2002-275 on June 6th, 2002, in the manner attached.

Signed at Halifax in the Halifax Regional Municipality, Nova Scotia on March 7, 2003.

Per: sgd: *Ann Mann RN MN*

Ann Mann, MN RN

Executive Director/Registrar

**Amendments to the *Licensed Practical Nurses Regulations*
made by the Board of the College of Licensed Practical Nurses of Nova Scotia pursuant to
subsection 27(2) of Chapter 7 of the Acts of 2001, the *Licensed Practical Nurses Act***

Section 25 of the *Licensed Practical Nurses Regulations* approved by the Governor in Council by Order in Council 2002-275 dated June 6, 2002, is amended by

- (a) striking out “another” in subsection (3) and substituting “the”; and
- (b) adding “and the matter originally referred to the complaints committee shall be forwarded to a discipline committee for a hearing” immediately after “complaints committee” in subclause (5)(a)(ii).

N.S. Reg. 170/2003

Made: September 26, 2003

Filed: October 2, 2003

Business Registry Regulations

Order in Council 2003-406 dated September 26, 2003
Amendment to regulations made by the Governor in Council
pursuant to Section 4 of the *Business Electronic Filing Act*

The Governor in Council on the report and recommendation of the Minister of Service Nova Scotia and Municipal Relations and the Minister of Environment and Labour dated September 5, 2003, and pursuant to Section 4 of Chapter 3 of the Acts of 1995-96, the *Business Electronic Filing Act*, is pleased to amend the *Business Registry Regulations* made by the Governor in Council by Order in Council 2000-24 dated February 2, 2000, by adding the following clause immediately after clause 3(h):

(ha) *Elevators and Lifts Act*;

effective on and after October 1, 2003.

N.S. Reg. 171/2003

Made: September 26, 2003

Filed: October 6, 2003

Land Registration Administration Regulations

Order dated September 26, 2003
Regulations made by the Minister of Service Nova Scotia and Municipal Relations
pursuant to Section 94 of the *Land Registration Act*

In the matter of Section 94 of Chapter 6 of the Acts of 2001, the *Land Registration Act*

- and -

**In the matter of the *Land Registration Administration Regulations*
made by the Minister of Service Nova Scotia and Municipal Relations
pursuant to Section 94 of the *Land Registration Act***

Order

I, Barry Barnet, Minister of Service Nova Scotia and Municipal Relations for the Province of Nova Scotia, pursuant to Section 94 of Chapter 6 of the Acts of 2001, the *Land Registration Act*, am pleased to

- (a) repeal the *Land Registration Administration Regulations* made by the Minister of Service Nova Scotia and Municipal Relations on March 17, 2003; and
- (b) make new regulations respecting land registration administration in the form attached.

This Order is effective December 1, 2003.

Dated and made at Halifax, Halifax Regional Municipality, on September 26, 2003.

sgd: *Barry Barnet*
The Honourable Barry Barnet
Minister of Service Nova Scotia
and Municipal Relations

**Regulations Respecting Administration of the *Land Registration Act*
made by the Minister of Service Nova Scotia and Municipal Relations
pursuant to Section 94 of Chapter 6 of the Acts of 2001, the *Land Registration Act***

Citation

1 These regulations may be cited as the *Land Registration Administration Regulations*.

Definitions

2 (1) In these regulations,

- (a) “Act” means the *Land Registration Act*;
- (b) “authorized lawyer” means an eligible lawyer who is a party to a ***Property Online*** Authorized Lawyer User Agreement with the Minister pursuant to subsection 94(3) of the Act that is in force;
- (c) “authorized surveyor” means a Nova Scotia Land Surveyor who is a party to a ***Property Online*** Parcel Certification User Agreement with the Minister pursuant to subsection 94(3) of the Act that is in force;
- (d) “Department” means the Department of Service Nova Scotia and Municipal Relations;
- (e) “dual purpose document” means a single document that affects 2 or more parcels, 1 or more of which is registered pursuant to the Act and one or more of which is still governed by the *Registry Act*;
- (f) “eligible lawyer” means a lawyer who
 - (i) meets the definition of “qualified solicitor” in the Act,
 - (ii) maintains a level of professional liability insurance at least equal to the limit required by the Nova Scotia Barristers’ Society; and
 - (iii) complies with any educational requirements of the Society;
- (g) “land registration office” means a land registration office established pursuant to Section 7 of the Act;
- (h) “parcel description certification application” or “PDCA” means an application in accordance with Section 5 to have the parcel identification number of the parcel certified by the registrar to match the legal description of the parcel;
- (i) “parcel identification number” or “PID” means the unique number in the Province’s electronic mapping system assigned to each parcel registered under the Act;
- (j) “parcel register” means “register” as defined in clause 3(1)(t) of the Act;
- (k) “permanent resident” means a person who ordinarily resides in the Province for 183 days or more in a calendar year, and includes a person who intends to so reside in the present or next ensuing calendar year;
- (l) “***Property Online***” means the Province’s online property information system that provides Internet browser-based query access to land related information and electronic access for the submission of parcel description certification applications and applications for registration pursuant to the Act and these regulations;
- (m) “short form legal description” means a parcel description that conforms with Section 19 of the Act; and

- (n) “user name” means a unique identification number or name given to each *Property Online* user.
- (2) For purposes of the Act,
- (a) “abstract of title” in clause 37(4)(c) of the Act means a photocopy of the abstract of title and not the original;
- (b) “addresses of the parties” in subsection 67(1) of the Act means, for the judgment debtor, a civic or mailing address;
- (c) “instrument that most recently conveyed the fee simple interest” in clause 13(1)(g) of the Act means
- (i) a deed or Crown grant registered pursuant to the *Registry Act* that most recently conveyed the fee simple in the parcel,
 - (ii) a statutory declaration registered pursuant to the *Registry Act* from the person possessing the parcel, in the case of an interest being registered based on adverse possession or prescription,
 - (iii) a certificate of the Registrar of Crown Lands describing the parcel and confirming that it has never been conveyed, in the case of land of Her Majesty that has never been conveyed, or
 - (iv) a certificate of title pursuant to the *Land Titles Clarification Act* or the *Quieting Titles Act* whether or not the certificate is registered pursuant to the *Registry Act*,
- but for greater certainty does not include a mortgage or other charge or a will;
- (d) “interests” in clause 3(1)(w) of the Act means interests specified in Section 17 that may be registered;
- (e) “mailing address” means a complete address by which an individual or company is able to receive information, including notices, by mail;
- (f) “mortgage” in clause 46(1)(c) of the Act includes any amendment to a mortgage that increases the principal amount of the obligation secured, adds an additional parcel, or permits additional advances up to the original amount secured, but does not include
- (i) other amendments,
 - (ii) an assignment,
 - (iii) a mortgage of a leasehold interest with a term of 20 years or less, including any renewal periods of the lease, or
 - (iv) an advance on an existing security interest that secures present and future advances up to the original principal amount of the charge;
- (g) “non-resident” means
- (i) in the case of an individual, a person who is not a permanent resident of the Province,
 - (ii) in the case of a body corporate, a body corporate
 - (A) whose head office is not in the Province, or

- (B) in which the majority of the issued and outstanding shares are beneficially owned by persons who are non-residents,
- unless the body corporate is registered to do business in the Province and owns or leases an office, plant, factory or other structure in the Province for use by its business, or
- (iii) a person who acquires a parcel for or on behalf of an individual or body corporate referred to in subclause (i) or (ii);
- (h) “parcel” in subsection 37(2) of the Act does not include an unregistered parcel that is being created for purposes of consolidation with an abutting unregistered parcel if the parcel being created is incapable of being approved except as an addition to another parcel;
- (i) “parcel” in clause 19(a) of the Act means only a parcel that is sufficiently detailed on a plan to allow the legal description to be certified pursuant to the Act and these regulations based only on a reference to the lot number;
- (j) “person’s name” in subsection 66(8) of the Act means
- (i) if a parcel is registered pursuant to the Act, the name of the registered owner of the registered interest as shown in the parcel register,
- (ii) if a parcel is not registered pursuant to the Act, the name shown on the relevant instrument registered pursuant to the *Registry Act*;
- (k) “security interest” in subsection 37(3) of the Act includes any amendment to a security interest that increases the principal amount of the obligation secured, adds an additional parcel or parcels to an existing security interest or any amendment that permits additional advances up to the original amount secured, but does not include
- (i) other amendments,
- (ii) an assignment,
- (iii) a mortgage of a leasehold interest with a term of 20 years or less including any renewal periods of the lease, or
- (iv) an advance on an existing security interest that secures present and future advances up to the original principal amount of the charge;
- (l) “time for which the judgment was recorded” in clause 66(4)(c) of the Act means 20 years after the date of the judgment if the judgment was recorded as specified to in subsection 65(5) of the Act;
- (m) “unreleased security interest” in subsection 40(1) of the Act means an unreleased security interest to secure borrowing for a non-commercial purpose; and
- (n) “valuable consideration” in clause 46(1)(a) of the Act does not include amounts that are paid to a municipality as the result of a tax sale conducted pursuant to Part VI of the *Municipal Government Act*.

Forms

- 3** (1) Forms 1 to 22, and Forms 45 to 50 in Schedule A are prescribed for filing, registering and recording at the land registration office.
- (2) Forms 23 to 28 and Form 44A in Schedule A are prescribed as the cover pages required by Section 4.

- (3) Forms 29 to 43 in Schedule A are prescribed for the use of the land registration office staff.
- (4) Form 44 in Schedule A is prescribed for use as a cover page to be attached to any document that may be registered pursuant to the *Registry Act* but that is not required to be registered or recorded pursuant to the *Land Registration Act*.
- (5) Directions and explanations included in a form are binding but may be deleted when a form is submitted for filing, registering or recording at the land registration office.
- (6) The place of execution or a jurat contained in a form may be altered to suit the circumstances prevailing at the time of execution of the form.
- (7) Any reference to location or place of residence in the Province contained in a form may be altered suit the circumstances prevailing at the time of execution of the form.
- (8) A faxed copy of a completed Form 4 or Form 5 may be submitted to the Land Registration Office in place of the signed original if the authorized lawyer keeps the signed original on file for audit purposes.
- (9) An authorized lawyer or authorized surveyor who is empowered to act as agent for an owner or interest holder may execute the forms described in these regulations on behalf of the owner or interest holder.

Document preparation

- 4 (1) Every document presented for registration or recording pursuant to the Act must include the following information on an attached cover page as prescribed in subsection 3(2):
 - (a) the names and mailing addresses of all transferees or claimants;
 - (b) the names of the grantees, in the form in which they are to be indexed in a names-based roll or placed in the parcel register;
 - (c) the user name, if applicable;
 - (d) the parcel identification number of each parcel affected by the document;
 - (e) a precise identification of the nature of the document and the type of interest being added, including references to registry numerical coding if applicable;
 - (f) the date of expiry of any interest, if applicable;
 - (g) if a document is signed on behalf of a person by the holder of a power of attorney for that person, a statement indicating that the power of attorney is recorded in the attorney roll or the parcel register, or that a copy of the power of attorney is attached to the document; and
 - (h) the registration district where the parcel is located.
- (2) Every document presented for registration pursuant to the Act must also include a statement as to whether any of the owners of the interest is a non-resident.
- (3) If there is no cover page specified in subsection 3(2) to correspond with a document being presented for registration or recording, the information required under subsection (1) and (2) must be included on the first page of the document being presented.
- (4) The registrar is entitled to rely upon the information contained in a cover page.

- (5) A dual purpose document must not be accepted for registration or recording pursuant to both the Act and the *Registry Act* unless the original document is accompanied by a copy that has been certified to be a true copy of the original by a Notary Public.
- (6) A document that includes interests that are to be registered and also recorded pursuant to the Act does not have to be accompanied by a certified true copy as required by subsection (5).
- (7) A registrar of probate may execute a request to the Registrar of Deeds to register a document in Form 44 for the purposes of registering a will pursuant to the *Registry Act*.
- (8) If an error is identified in a request to record an interest in Form 26 or request to cancel the recording of an interest in Form 27, the submitter of the Form 26 or Form 27 must correct the error by recording a correction of request to record an interest in Form 49.

Parcel description certification application

- 5 (1) An application for certification by the registrar of a match between the parcel identification number and the legal description of the parcel as required by clause 37(4)(g) of the Act must be by
 - (a) submission of an electronic PDCA in Form 2; or
 - (b) submission of a paper PDCA in Form 3, accompanied by a computer diskette containing an electronic text file of the legal description of the parcel, if the registrar is unable to accept an electronic application for any reason including system unavailability or failure.
- (2) A PDCA or amending PDCA may be submitted only by an individual who is authorized on behalf of a parcel owner to submit the PDCA or amending PDCA and who is
 - (a) an authorized lawyer; or
 - (b) an authorized surveyor.
- (3) Before submitting a PDCA, the individual who will be submitting the PDCA on behalf of the parcel owner, must assist the applicant parcel owner in identifying the parcel's PID and take reasonable steps to identify the PID, including
 - (a) reviewing the legal description;
 - (b) reviewing Provincial mapping graphics; and
 - (c) having the applicant parcel owner confirm the apparent match of the graphics identified by the PID with the legal description unless the applicant parcel owner is a mortgagee, receiver or trustee by way of foreclosure, assignment in bankruptcy or otherwise.
- (4) If an electronic graphical representation of a parcel does not exist, an applicant parcel owner must submit a request for PID assignment in Form 1 before submitting a PDCA, along with such information as will enable the preparation of a graphical representation of the parcel.
- (5) Subject to Sections 7 and 8, a legal description submitted in the PDCA for certification as the certified legal description of the parcel may be a short form legal description only if
 - (a) the existing configuration of the parcel meets the requirements of Part IX of the *Municipal Government Act*;
 - (b) the existing configuration of the parcel is evidenced on an approved plan of subdivision which is filed in the Registry of Deeds; and

- (c) a full-text description for the existing configuration of the parcel is not referenced in a document previously registered pursuant to the *Registry Act* or registered or recorded pursuant to the Act.
- (6) A short form legal description submitted in accordance with subsection (5), must include
- (a) the full text of every servitude that benefits the parcel;
 - (b) the full text of every easement referred to in the legal description;
 - (c) the full text of every parcel excepted from the legal description, unless the excepted parcel is described by reference to a plan that has been previously registered pursuant to the *Registry Act* or registered or recorded pursuant to the Act;
 - (d) enough information to clearly identify the boundaries and extent of the parcel on the related plan; and
 - (e) a uniquely identifiable reference to the plan that contains the parcel, such as a document, plan or drawer number.
- (7) For the purposes of clause 6(b) the full text of an easement may be a reference to a plan if
- (a) the easement is depicted or shown on a plan filed pursuant to the *Registry Act* or registered or recorded pursuant to the Act;
 - (b) the easement is not described in full text in any document previously registered pursuant to the *Registry Act* or registered or recorded pursuant to the Act; and
 - (c) any information pertinent to the usage of the easement such as a right of ingress and egress, a right to park or construct, or an obligation to maintain or restore is set out in full text in the legal description of the parcel to which the easement applies.
- (8) If a legal description submitted in the PDCA for certification as the certified legal description of the parcel makes reference to a plan of survey or approved plan of subdivision that is not filed in the registry of deeds, the person who submitted the PDCA must forward a copy of the referenced plan to the registrar for the registrar's reference.
- (9) If the length of a legal description exceeds the space available in the electronic PDCA in Form 2,
- (a) the electronic PDCA form must be submitted in the usual manner and the legal description must be sent to the land registration office as a text file attached to an e-mail;
 - (b) a reference to the fact that the legal description is being submitted by e-mail must be inserted into the legal description field on the electronic PDCA form; and
 - (c) the PDCA number provided by the system once the electronic PDCA form is successfully submitted, must be referenced in the e-mail to which the legal description is attached.
- (10) The preparation of an electronic graphical representation of the parcel and assignment of a new PID by the registrar is not evidence that the owner has complied with Part IX of the *Municipal Government Act*.
- (11) If the boundaries of an unregistered parcel are affected by a boundary line agreement,
- (a) the boundary line agreement must be registered pursuant to the *Registry Act* or recorded pursuant to the Act;

- (b) the applicant parcel owner must, before submitting a PDCA submit a request for PID assignment in Form 1, together with the registration or recording particulars of the boundary line agreement, so as to enable the preparation of a graphical representation of the parcel; and
 - (c) if a plan of survey has been prepared in support of a boundary line agreement, the plan of survey must be recorded pursuant to the Act or registered pursuant to the *Registry Act* before the PDCA is submitted.
- (12) Subject to subsection (13) and notwithstanding that watercourses are vested in the Crown by virtue of Section 103 of the *Environment Act*, a watercourse is deemed not to subdivide the parcel or parcels through which it flows.
- (13) If, after considering the nature and use of both a watercourse and the land through which it flows, the person submitting a PDCA determines that the watercourse creates a natural boundary,
- (a) the watercourse is deemed to subdivide the parcel or parcels through which it flows; and
 - (b) the applicant parcel owner, before submission of the PDCA, must submit a request for PID assignment in Form 1, along with such information as will enable the preparation of a graphical representation of the parcel.

Creation of legal description on subdivision

6 If a parcel registered pursuant to the Act is subsequently subdivided, the registrar may

- (a) if the details shown on the plan of subdivision permit, create a legal description that complies with Section 19 of the Act for one or more of the subdivided parcels and the remainder lands; or
- (b) require the owner of the subdivided parcels to submit a PDCA for one or more of the subdivided parcels or remainder lands.

Change in legal description

7 (1) If the legal description of a registered parcel is altered by a plan of survey, correction of an error, addition of a servitude that benefits the parcel or to which the parcel is subject, or another cause, a PDCA for the amended parcel in Form 2 or 3 required by Section 5, must be made to the registrar and the new legal description approved by the registrar as the certified legal description in order to revise the register to show the new legal description.

- (2) The following words of certification, signed by an authorized lawyer or authorized surveyor, must be included in the amended legal description required by subsection (1):

“I certify that this legal description is intended to describe, the same parcel as represented by PID_____.”

- (3) An application pursuant to this Section which requests adding the benefit of a servitude to a registered parcel must

- (a) if the servitude encumbers lands registered pursuant to the Act, be accompanied by
 - (i) the document that conveys the servitude, and
 - (ii) an authorized lawyer’s certificate of legal effect in Form 9 confirming that the registered owner of the parcel has good title to the servitude; or
- (b) if the servitude encumbers lands not registered pursuant to the Act, be accompanied by
 - (i) the document which conveys the servitude,
 - (ii) an abstract of title to the land subject to the servitude,

- (iii) an Opinion of Title and Affidavit of Verification in Form 8, and
 - (iv) an authorized lawyer's Certificate of Legal Effect in Form 9 confirming that the registered owner of the parcel has good title to the servitude.
- (4) Upon receipt of a certificate of legal effect as required by clause (3)(a), the registrar must update the particulars of the registered interest to show the benefit of the servitude in accordance with the certificate of legal effect.
- (5) If the legal description of a registered parcel is altered as the result of a survey, and the plan of survey is recorded pursuant to the Act, the amended legal description required by subsection (1) may, in lieu of including the full description of the property to which the document relates, refer to the parcel by lot number as shown on the plan, as provided for in clause 19(a) of the Act.

Change in boundaries

- 8 (1) If a plan of survey of a parcel that is registered pursuant to the Act illustrates the need to change an existing certified legal description, a PDCA for the amended parcel in Form 2 or 3 as required by Section 5, must be submitted together with a copy of the survey plan upon which it is based.
- (2) The amended legal description in a PDCA required pursuant to subsection (1) may, in lieu of including the full description of the property to which the document relates, refer to the parcel by lot number as shown on the plan, as provided for in clause 19(a) of the Act.
- (3) The following words must be included in the amended legal description required by subsection (1):
"Being and intended to be the same parcel certified to match PID _____."
- (4) If land that is not part of a registered parcel is to be added to a registered parcel, an application to add the land to the registered parcel must be made in accordance with an application for registration in Section 9.

Application for registration

- 9 (1) An application for registration made pursuant to Section 37 of the Act must be made by an authorized lawyer.
- (2) An application for registration must be submitted
- (a) electronically in Form 6
 - (i) in draft form for preliminary approval by the registrar, and
 - (ii) in final form, after receipt of the preliminary approval of the registrar; or
 - (b) in hard copy in draft or final form using Form 7, if the registrar is unable to accept an electronic application for registration in draft or final form for any reason including system unavailability or failure.
- (3) The following items, together with the items specified in subsection 37(4) of the Act, must be received in the land registration office within 10 business days of the submission of Form 6 or 7 in final form, if Form 6 or 7 is submitted between January 1 and May 31 and October 1 and December 31 in any year, and within 15 business days of the submission of Form 6 or 7 in final form, if Form 6 or 7 is submitted between June 1 and September 30 in any year,
- (a) a statutory declaration from the owner respecting residency and occupation in Form 5;
 - (b) an authorization to submit application for registration in Form 4, if the registering lawyer does not have a solicitor-client relationship with the owner of the parcel being registered;

- (c) copies of any documents referred to in an abstract of title that are not already registered, recorded or filed pursuant to the Act or the *Registry Act*; and
 - (d) a copy of the statement of registered and recorded interests in Form 29 that was sent electronically to the authorized lawyer upon submission of the final form of Form 6 or 7, that has been signed by the submitting authorized lawyer.
- (4) Subject to subsection (9), the statutory declaration from the owner respecting residency and occupation in Form 5 may be sworn by an owner's personal representative, trustee or agent if the personal representative, trustee or agent is able to execute the declaration
- (a) based on personal knowledge of the facts; or
 - (b) on the basis of information and belief based on discussions with the current or previous owner.
- (5) A reference in the application for registration to the book and page in the registry of deeds for the document that most recently conveyed the fee simple will be accepted as evidence of compliance with Part V of the *Municipal Government Act* for the purposes of clause 37(4)(e) of the Act.
- (6) Subject to subsection (7), if a statutory declaration pursuant to clause (3)(a) discloses the existence of possession that is adverse, the applicant must
- (a) notify the occupier in writing that an application for registration of the parcel has been made; and
 - (b) include a copy of the written notice together with the other documents required to accompany the application for registration pursuant to subsection (3).
- (7) Subsection (6) does not apply to adverse possession that is preserved by subsection 75(1) of the Act.
- (8) An application for registration made to the registrar pursuant to subsection 37(2) of the Act must be made in the name of the current owner, and the registration must be revised subsequently to show the change in ownership as requested in the request to revise and certificate of legal effect.
- (9) If, before an application for registration is submitted, ownership of a parcel has vested in a mortgagee, receiver or trustee by way of foreclosure, assignment in bankruptcy or otherwise,
- (a) the Court Order or document vesting title must be registered pursuant to the *Registry Act* before an application for registration is submitted in accordance with this Section; and
 - (b) the statutory declaration from the owner respecting residency and occupation in Form 5 may indicate that the mortgagee, receiver or trustee has no personal knowledge regarding occupancy of the parcel.
- (10) With the agreement of the authorized lawyer, the registrar may revise the registration and recording particulars in the parcel register of a registered parcel to conform with the opinion of title prepared by the authorized lawyer pursuant to clause 37(4)(b) of the Act.

Registration pursuant to Section 41 of the Act

10 A person registering an interest in a parcel pursuant to Section 41 of the Act must first submit

- (a) a PDCA in accordance with Section 5; and
- (b) an application for registration in accordance with subsections 9(1) and (2), and clauses 37(4)(a), (ba) and (g) of the Act, accompanied by the items required in clause 9(3)(d).

Content of register

- 11 (1)** In addition to the matters specified by subsection 13(1) of the Act, a parcel register must contain a reference to
- (a) the full text of every document by which the title to the parcel is affected, as registered or recorded pursuant to the Act or the *Registry Act*;
 - (b) any judgment against predecessors in title to which the parcel is, or may be, subject;
 - (c) any judgments against any registered owner(s) that were effective at the time of registration or revision of the registered ownership of the interest; and
 - (d) an instrument or interest type assigned to a registered or recorded interest.
- (2)** A parcel register is deemed to be a complete statement of all judgments against predecessors in title to the registered owner of the parcel that bind the parcel.
- (3)** If a parcel register does not include a reference to a judgment against a previous owner of the parcel to which the parcel is still subject, and the judgment creditor or the assignee of the judgment creditor suffers loss as a result of the effect of subsection 20(1) of the Act, the failure to include the reference is deemed to be a failure to make a recording for which the judgment creditor or the assignee of the judgment creditor is entitled to compensation pursuant to Section 85 of the Act.
- (4)** An archive register is not part of the parcel register.
- (5)** All appurtenances that are enabled by the same instrument are incorporated by one reference to that enabling instrument in the parcel register.

Prescribed contracts

- 12 (1)** Contractual rights respecting parcels registered pursuant to the Act, including but not limited to rights of first refusal, are prescribed contracts for the purposes of the definition of “interest” in clause 3(1)(g) of the Act.
- (2)** Prescribed contracts may be recorded in the parcel register and, if recorded, are subject to the Act’s recording and cancellation of recording provisions.

Certificate of registered ownership

- 13 (1)** A certificate of registered ownership may be issued pursuant to subsection 13(5) of the Act, only if the applicant is the registered owner of the fee simple estate in the parcel.
- (2)** A certificate of registered ownership must be in Form 30.
- (3)** Every certificate of registered ownership in Form 30 is deemed to include the following words of limitation or disclaimer:
- “This Certificate of Registered Ownership is subject to
- (a) the limitations, qualifications and appurtenances respecting the registered interest in this parcel that appear in its parcel register;
 - (b) the recorded interests as shown in that parcel register; and
 - (c) the provisions of the *Land Registration Act* and regulations.”

Certificate of legal effect

- 14 (1)** A request to revise the registration of a registered parcel pursuant to Section 18 of the Act must be in Form 24 and must include a certificate of legal effect.

- (2) Except as set out in subsection (4), a direction to revise registration of a registered parcel must be in Form 25 and must include a certificate of legal effect.
- (3) A person who claims to be entitled to be registered as the owner of any registered parcel or the owner of an interest or estate in the parcel pursuant to Section 32 of the Act must file the documents to support the claim together with a direction to revise registration of a registered parcel.
- (4) A direction to revise a registration as a result of the death of a joint tenant pursuant to Section 27 of the Act must be in Form 21 and must be accompanied by proof of death.
- (5) A certificate of legal effect is not required on the submission of
 - (a) an application for registration in Form 6 or Form 7 except when an undivided interest is being registered;
 - (b) an opinion of title in Form 8; or
 - (c) a direction to revise a registration as a result of the death of a joint tenant pursuant to Section 27 of the Act.
- (6) A request to remove interests inherited on subdivision and certificate of legal effect in Form 45 must be used to remove interests that were inherited by an infant parcel on subdivision by virtue of subsection 23(2) of the Act but that, in an eligible lawyer's opinion, do not apply to the infant parcel.

Tenants in common

- 15** (1) If an authorized lawyer submits an application for registration of a tenant in common interest in an unregistered parcel that has not been registered pursuant to the Act,
- (a) the unregistered parcel must be registered pursuant to the Act in the name of the tenant in common owner to the extent of their ownership;
 - (b) the outstanding tenant in common interests that have not been registered pursuant to the Act must be shown in the parcel register as tenant in common interests not registered pursuant to the Act;
 - (c) the certified parcel description is deemed to be the legal description of the parcel for all outstanding tenant in common interests that have not been registered pursuant to the Act; and
 - (d) the authorized lawyer is considered to have made no opinion or representation concerning the tenant in common interests that have not been registered pursuant to the Act that are shown in the parcel register.
- (2) A tenant in common interest in a registered parcel that has not been registered pursuant to the Act must be registered by submitting a request to revise the registration and certificate of legal effect in Form 24 together with all the items referred to in subsection 37(4) of the Act and subsection 9(3).
- (3) If a tenant in common interest in a registered parcel that has not been registered pursuant to the Act is transferred for no value as disclosed in the affidavit filed pursuant to the *Municipal Government Act*, the owner of the unregistered tenant in common interest must apply to have the parcel register updated using a request to transfer an unregistered tenant in common interest in a parcel in Form 50.

Change of name

- 16** (1) An application pursuant to Section 22 of the Act to change the name in which a parcel is registered must be in Form 21.

- (2) Form 21 must be accompanied by a copy of a certificate of change of name or amalgamation, or equivalent document, if the change of name is the result of the change of name or amalgamation of a corporation.
- (3) Section 22 of the Act applies if the parcel or registration information is incorrect because of the misspelling of the name of a registered owner or interest holder in a deed or other document.

Registration of possessory title

- 17 (1) Subject to subsections (2) to (4), title to a parcel based on an interest acquired by adverse possession or prescription will not be registered unless the interest holder submits an application that complies with Section 37 of the Act and Section 9.
- (2) If an order of the court confirms that an interest in a registered parcel has been acquired by adverse possession or prescription as referred to in clause 74(2)(a) of the Act,
 - (a) Section 41 of the Act and Section 10 of these regulations apply to the revision of the parcel's registration with the necessary changes; and
 - (b) any plan of survey that is referred to in the order must be recorded by the person seeking to register or record the order of the court.
 - (3) If the Crown is the registered owner of the registered interest in a parcel and an interest as described in Section 74 of the Act has been acquired in a parcel and the Crown issues a release pursuant to Section 37 of the *Crown Lands Act*, the release must be registered pursuant to the *Registry Act* and the parcel's registration will not be revised until an application for registration is made pursuant to Section 37 of the Act.
 - (4) For the purposes of subsection (2), an application for registration pursuant to Section 37 of the Act must be effected by a request to revise the registration and certificate of legal effect in Form 24 and all of the other provisions of Section 37 of the Act and Section 9 apply with the necessary changes.

Judgment information

- 18 (1) Section 5 and subsection 66(8) of the Act apply with any necessary changes for legal entities.
- (2) For purposes of the preparation of judgments pursuant to subsections 67(1) and (4) and 68(2) of the Act, information that tends to distinguish a person from another person of the same or similar name includes a date of birth.
 - (3) For purposes of clause 5(2)(a) of the Act
 - (a) surnames that begin with "Mc" are identical to surnames that begin with "Mac" and *vice versa*;
 - (b) surnames that include apostrophes, accents, spaces, or a mixture of upper and lower case letters are identical to names of the same spelling that do not include these features;
 - (c) despite a slight difference in spelling, the surname of the judgment debtor is deemed to be identical to the surname of a registered owner as recorded in the parcel register if the distinguishing information on the judgment certificate is identical to the distinguishing information on the parcel register; and
 - (d) names of legal entities that include "the", "a" or "an" are identical to names of the same spelling that do not include these words.
 - (4) A judgment creditor who holds a judgment that is recorded in the judgment roll may update the name or address of the judgment debtor in the judgment roll and, if applicable, the parcel register, by recording a request to update the name or address of a judgment debtor and affidavit in Form 21A.

- (5) An update of name or address pursuant to subsection (4) is effective from the date and time that the request was recorded.
- (6) On the coming into force of the Act, statutory declarations respecting judgments must be recorded in the judgment roll.
- (7) An affidavit recorded pursuant to subsection 68(3) of the Act must be recorded in the judgment roll and must have attached as exhibits
 - (a) a copy of the request for confirmation that was sent to the judgment creditor pursuant to subsection 68(1) of the Act;
 - (b) proof of delivery of the request for confirmation; and
 - (c) a copy of the response to any request for further information together with proof of delivery of the response.

Removal of judgments recorded pursuant to the *Registry Act*

19 On the coming into force of the Act, a judgment recorded pursuant to the Registry Act before that date is deemed to be removed from the roll when any of the conditions of clauses 66(4)(a) to (d) of the Act are met.

Cancellation of a recorded interest

20 If the recording of an interest is cancelled pursuant to clause 57(1)(b) of the Act, the document that cancels the interest must be recorded in the parcel register or the names-based roll as required and must be accompanied by, or incorporate the information contained in, a request to cancel the recording of an interest in Form 27.

Cancellation of associated documents

21 Documents recorded pursuant to subsection 62(3) of the Act to amend, assign, renew, postpone, partially terminate, terminate or otherwise affect a recorded interest may be removed from the register when the recorded interest is cancelled.

Compliance with subsection 51(4) or 57(1)(b) of the Act

- 22** (1) A security interest holder is deemed to be in compliance with subsection 51(4) of the Act if, at an owner's request the security interest holder sends a release of the security interest to the owner for recording and the release is recorded by the owner using a request to cancel the recording of an interest in Form 27.
- (2) A request to cancel the recording of an interest in Form 27 may be signed by the owner, and for that purpose the owner is deemed to be the agent of the interest holder.
 - (3) Subsection 51(4) of the Act does not apply if the security interest is intended to remain in place to secure future advances.
 - (4) For a judgment recorded in the judgment roll or a parcel register,
 - (a) a full or partial release signed by the judgment creditor pursuant to subsection 69(3) of the Act, and recorded using a request to record a full or partial release of judgment in Form 48; or
 - (b) a certificate of satisfaction or certificate of discharge from the court recorded using a request to cancel the recording of a judgment and certificate of satisfaction in Form 47,

is deemed to be evidence of a request by the holder of the interest to cancel the recording of an interest pursuant to clause 57(1)(b) of the Act and may be recorded by the debtor or debtor's agent.

Proof of service

23 The service of any document may be proved by an affidavit, which must state

- (a) by whom the document was served;
- (b) the day of the week and the date on which it was served;
- (c) where it was served; and
- (d) how service was effected,

and a copy of any document served must be attached as an exhibit to the affidavit.

Notice to cancel or amend an interest

- 24 (1)** A notice to the registrar to cancel or amend the recording of a security interest pursuant to subsection 60(2) of the Act must be in Form 15 and must be accompanied by
- (a) a statutory declaration that outlines the reasonable and probable grounds that were used as a basis for the demand to amend or cancel the recording of the security interest and provides proof that the demand was served on the security interest holder in accordance with the Act; and
 - (b) the fee for recording the notice.
- (2)** An owner who is requesting the cancellation of a recorded interest or judgment pursuant to subsection 63(4) of the Act must submit an affidavit of service of owner's notice of cancellation of recorded interest or judgment in Form 12 to the registrar together with the fee for recording the notice.
- (3)** Upon being satisfied that subsection 63(4) of the Act has been complied with, the registrar must record a registrar's cancellation of recorded interest or judgment in Form 33.
- (4)** After correcting the parcel register pursuant to subsection 60(2) or 63(4) of the Act, the registrar must remove the Form 15 or Forms 12 and 33 from the parcel register and record the Form 15 or Forms 12 and 33 together with any interest cancelled and any accompanying documents in an archive register.

Notices

- 25 (1)** Unless otherwise provided in the Act or these regulations, all notices required to be sent pursuant to the Act or these regulations must be sent by any means that affords proof of delivery.
- (2)** If an address is not known, the Registrar General may provide directions for substituted service of any notice pursuant to the Act or these regulations.

Stop orders

- 26 (1)** If the Registrar General orders that no further registrations or recordings be made with respect to a parcel in accordance with clause 56(1)(d) of the Act, a copy of the order must be filed in the parcel register.
- (2)** If the Registrar General orders that no further registrations or recordings be made with respect to a party to a document, or a person attempting to register or record a document in accordance with clause 56(1)(d) of the Act, a copy of the order must be filed in the judgment roll indexed under the name of each person with respect to whom the order was made.
- (3)** If the Registrar General orders that no further registrations or recordings be made with respect to documents presented by, prepared by, or certified by a named person in accordance with clause 56(2)(c) of the Act, a copy of the order must be filed in the judgment roll indexed under the name of each person with respect to whom the order was made.

Land registration offices

- 27 (1) A land registration office is established in a registration district at the time the Act comes into force in that registration district.
- (2) On the coming into force of the Act in a registration district, the land registration office will be combined with the registry of deeds established pursuant to the *Registry Act* for that registration district.
- (3) The combined land registration office and registry of deeds for a registration district is the land registration office for that registration district.

Office hours

- 28 (1) Each land registration office is open to the public between 8:30 am and 4:30 pm, Monday through Friday, except on holidays observed by the Province.
- (2) Each land registration office must accept documents for registration or recording that are delivered to the land registration office in hard copy between 8:30 am and 4:00 pm, Monday through Friday, except on holidays observed by the Province.
- (3) Each land registration office must accept documents submitted electronically 24 hours per day, 7 days per week, subject to system availability.
- (4) Documents submitted electronically that require a registrar's review or approval are processed during the hours the land registration office is open to the public.

Schedule A
Land Registration Administration Regulations Forms

Form 1
Request for PID Assignment
Land Registration Administration Regulations subsection 5(4)

Registration District: _____

Registrant User Number: _____

Submitter's Name/Firm: _____

Select One:

This parcel is not mapped. This parcel is a portion of existing PID _____.

This parcel is not mapped and is being subdivided by deed out of existing PID _____

Assessment Account: _____ External File Number: _____

Parcel Location: Civic # _____ Street Name: _____ Lot #: _____ Community _____

Additional Location Information: _____

Book and Page reference of latest conveyance of parcel (and legal description number if multiple parcels in Schedule A) _____

Is the request for Parcel Description Certification related to a mandatory migration of a parcel to the new land registration system? Yes No

Note: You must attach a legible written legal description of the parcel together with a graphical representation of where the parcel is located in relation to surrounding parcels on the provincial map

Additional Comments:

Statement of Applicant/Agent of Applicant

1. I have reviewed the mapping and have confirmed that the parcel described in the attached legal description has not been graphically represented on the provincial map.
2. I have attached information that is intended to enable the property mapper to locate and graphically represent the parcel.

DATED at _____, in the County of _____, Province of Nova Scotia, this _____ day of _____, 20 ____.

Land Registration Use Only:

PID Assigned: _____

Property Mapper: _____

Date: _____

Signature of Property Owner/Agent

Name: _____

Address: _____

Phone: _____

Email: _____

Fax: _____

Form 2

Parcel Description Certification Application

Land Registration Act, S.N.S., 2001, c.6, clause 37(4)(g)
Land Registration Administration Regulations, clause 5(1)(a)
 [Electronic Application]

[Registrant User Number is captured by the system]

PID: _____

Assessment Account: _____

Registration District¹: _____

External File Number: _____

Parcel Location²: Civic # _____ Street Name: _____ Lot #: _____ Community _____

Book and Page reference of latest conveyance of parcel (and legal description number if multiple parcels in Schedule A) _____

Application Type: [*if PID has a certified legal description, field defaults to amending*]

Statement of Submitter

I have reviewed the legal description included in this application and the provincial mapping graphics. The applicant parcel has confirmed that the graphics identified by the PID appear to match the legal description for the PID; or the applicant parcel owner is a mortgagee, receiver or trustee by way of foreclosure, assignment in bankruptcy or otherwise and I have confirmed that the graphics identified by the PID appear to match the legal description for the PID. The submission of this PDCA does not constitute a representation or expression of

opinion as to location, boundaries or extent of the parcel.

Comments³:

[Empty rectangular box for comments]

Legal Description: (Limited to 32K Characters - 8 pages of text):

[Empty rectangular box for legal description]

¹System generated from PID data.

²System generated from PID data.

³Submitter inserts comments to facilitate the certification process (explanation of discrepancies, etc)

Form 3
Parcel Description Certification Application
Land Registration Act, S.N.S., 2001, c.6, clause 37(4)(g)
Land Registration Administration Regulations clause 5(1)(b)
[Paper Application]

Registrant User Number: _____

Registration District: _____

Submitter's Name/Firm: _____

PID: _____

Assessment Account: _____

Parcel Location: Civic # _____ Street Name: _____ Lot #: _____ Community: _____

Book and Page reference of latest conveyance of parcel (and legal description number if multiple parcels in Schedule A) _____

Name and Address/Phone Number/Email of Current Owner(s): *(Expand if additional owners)*

Name and Address/Phone Number /Email of Submitter:

Application Type: *(select one)*

9 Amending (certified previously)

9 Existing (not certified previously)

Legal Description:

9 A copy of the legal description of the parcel is contained in an electronic text file on the attached computer diskette.

Comments (Insert comments to facilitate the certification process - explain discrepancies, etc.):

Statement of Applicant's Agent

I have reviewed the legal description included in this application and the provincial mapping graphics. The applicant parcel owner has confirmed that the graphics identified by the PID appear to match the legal description for the PID; or the applicant parcel owner is a mortgagee, receiver or trustee by way of foreclosure, assignment in bankruptcy or otherwise and I have confirmed that the graphics identified by the PID appear to match the legal description for the PID. The submission of this PDCA does not constitute a representation or expression of opinion as to location, boundaries or extent of the parcel.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Applicant/Agent
 Name: _____
 Address: _____

 Phone: _____
 Email: _____
 Fax: _____

Form 4
Authorization to Submit Parcel Description Certification Application
and/or Application for Registration
Land Registration Act, S.N.S. 2001, c.6, subsection 37(1) and clause 37(4)(g)
Land Registration Administration Regulations subsections 5(2) and 9(3)

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the above-noted parcel(s):

I AM (*insert name of one of the current owners of the parcel*) _____, the owner of the parcel(s) identified by the above-noted PID(s)

I HEREBY AUTHORIZE (*insert name of lawyer or surveyor*) _____ (“my agent” herein) to perform such investigations and to submit such documents or forms as may be required in order to submit the parcel description certification application.

I HEREBY AUTHORIZE (*insert name of lawyer or surveyor*) _____ (“my agent” herein) to perform such investigations and to submit such documents or forms as may be required in order to submit an amending parcel description certification application.

I HEREBY AUTHORIZE (*insert name of lawyer*) _____ (“my [agent]” herein) to perform such investigations and to submit such documents or forms as may be required in order to register title to the above-noted parcel(s).

DATED at _____ in the County of _____, Province of Nova Scotia,

this _____ day of _____, 20_____.

 Signature of Owner/Agent
 Name: _____
 Address: _____

 Phone: _____
 Email: _____
 Fax: _____

Form 5
Owner's Declaration Regarding Occupation of Parcel & Residency Status
Land Registration Act, S.N.S. 2001, c.6, clause 37(4)(h) and Section 38
Land Registration Administration Regulations clause 9(3)(a)

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registration of the above-noted parcel(s) pursuant to the *Land Registration Act* and Regulations:

I/We/The corporation _____ of _____ in the County of _____, do(es) solemnly declare:

1. I am/We are/The corporation is the owner(s) of the parcel identified as the above noted Parcel Identification Number (PID)s.

-Or-

1. I am the personal representative, trustee or agent of the owner(s) of the parcel identified as the above noted PID(s) and [*Select one*]
 9 have personal knowledge of the matters herein deposed to.
 9 believe the information provided in this declaration is true based on discussions I have had with the current/previous owner.

2. I am/we are/the corporation is submitting this declaration in support of an Application for Registration pursuant to Section 37 of the *Land Registration Act*;

3. To my/our/the corporation's knowledge neither the whole nor a portion of the above noted PID is occupied without permission by a person other than me/us/the corporation.

-Or-

3. To my/our/the corporation's knowledge the whole or a portion of the above noted PID is occupied without permission by a person other than me/us/the corporation as set out below:

- a. The occupation commenced on or about _____
- b. The name and address of the person in occupation (if unknown state "unknown") _____

c. Other details relating to the occupation are as follows: _____

-Or in the case of a mortgagee, receiver or trustee pursuant to subsection 9(9) of the Land Registration Administration Regulations-

- 3. As mortgagee, receiver or trustee by way of foreclosure, assignment in bankruptcy or otherwise, I have/we have/the corporation has no personal knowledge regarding occupancy of the parcel.
- 4. I am/we are a permanent resident of the Province of Nova Scotia, as defined in the *Land Registration Administration Regulations*/The corporation is not a non-resident of the Province of Nova Scotia, as defined in the *Land Registration Administration Regulations*.

-Or-

- 4. I am/we are a non-resident of the Province of Nova Scotia, as defined in the *Land Registration Administration Regulations*//The corporation is a non-resident of the Province of Nova Scotia, as defined in the *Land Registration Administration Regulations*.
- 5. That I make/we make/the corporation makes this solemn declaration conscientiously believing the same to be true and knowing it to be of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

SWORN TO at _____, in the)
 County of _____,)
 Province of Nova Scotia, this ___ day)
 Of _____, 20__ before me,)
 _____)
 A Commissioner of the Supreme Court of NS) [Name of Deponent(s) or person
 signing on behalf of a corporation]

Prescribed Form

Form 6

Application for Registration

Land Registration Act, S.N.S.2001, c.6, subsection 18(1) and subsection 37(4)
Land Registration Administration Regulations clause 9(2)(a)
 [Electronic Application]

[Registrant User Number is captured by the system]

AFR Document/instrument number (system generated) _____

Parcel Identification Number⁴: PID: _____

Certification Date and Time

Type of AFR Pick from: Sale Trigger, Mortgage Trigger, Subdivision Trigger, Order Pursuant to Quieting Titles Act, Order Pursuant to Land Titles Clarification Act, New Condominium Corporation, Voluntary

Parcel Access: Pick from: Public, Private, Right of Way Driveway, Right of Way Walkway, Navigable Waterway, No Access, Other (specify)

Individual Owners⁵: Name⁶ _____
 Address _____

Enabling Document Recording Particulars: Complete sub-screen fields

Non-resident of Nova Scotia status (yes or no to disclosure statement)

Manner of Tenure: Pick from: NOT APPLICABLE or joint tenants, tenants in common, nothing specified, or description of variable interests

Description of Tenure⁷ _____

Benefits/Appurtenances to the Registered Interests

Name _____
Mailing Address _____

Enabling Document Recording Particulars: Complete sub-screen fields

Burdens/Qualifications on the Registered Title

Name _____
Mailing Address _____

Enabling Document Recording Particulars: Complete sub-screen fields

Textual Description (for use other than with named individuals or enterprise interest holders)

Tenants in Common not registered pursuant to the *Land Registration Act*

Enabling Document Recording Particulars: Complete sub-screen fields

Request to System to Import Property Online Owners⁸ Yes/No

Recorded Interests:

Name _____
Address _____

Enabling Document Recording Particulars: Complete sub-screen fields

Lawyer's Certification

I certify that everything required pursuant to Section 37 of the Land Registration Act and the Land Registration Administration Regulations is in my possession and will be filed with the registrar within ten business days after the submission of this application for registration (15 business days June 1 to September 30 inclusive). I further certify that, subject to the qualification that appears below, everything in this application is true, correct and complete, and that title to the parcel is as shown on this application

QUALIFICATION

The names listed as Tenant in Common interest holders that are not registered pursuant to the *Land Registration Act* have been obtained from Property Online and have not been searched for completeness or accuracy. No representations or opinions are made with respect to these Tenants in Common. The list of Tenants in Common not registered pursuant to the *Land Registration Act* cannot be relied upon as advice on the current state of title of those interests in the subject parcel. A search of the records at the appropriate Registry of Deeds office is required to determine the current owner(s) of the Tenants in Common not registered pursuant to the *Land Registration Act*.

Signature of Authorized Lawyer
Name, address and phone number of lawyer

⁴The certified legal description for this PID will be incorporated by references to the PID on the AFR upon submission.

⁵Multiple instances are allowed

⁶The owner name will be placed in the parcel register as shown

⁷Mandatory if there is a mixture of manner of tenure

⁸Click button in system for 'yes'.

Prescribed Form

Form 7

Application for Registration

Land Registration Act, S.N.S.2001, c.6, subsection 18(1) and subsection 37(4)

Land Registration Administration Regulations clause 9(2)(b)

[Paper Application]

Registrant User Number: _____	
Parcel Identification Number (PID): _____	
Certification Date and Time: _____	
Type of AFR (<i>select one</i>) <input type="checkbox"/> Sale Trigger <input type="checkbox"/> Mortgage Trigger <input type="checkbox"/> Subdivision Trigger <input type="checkbox"/> Order Pursuant to <i>Quieting Titles Act</i> <input type="checkbox"/> Order Pursuant to <i>Land Titles Certification Act</i> <input type="checkbox"/> New Condominium Corporation <input type="checkbox"/> Voluntary Conversion	
Individual Owners (<i>list names and mailing addresses of all owners</i>) Name _____ Mailing Address _____ _____	
Instrument type: _____ Recording Particulars of Enabling Document: <i>Book and page:</i> _____ <i>Document Number and year:</i> _____ <i>Recording Date:</i> _____ <i>Registration District:</i> _____ Interest type: (<i>Choose One</i>) <input type="checkbox"/> Fee Simple <input type="checkbox"/> Life Interest <input type="checkbox"/> Remainder Interest <input type="checkbox"/> Interest of Her Majesty	
Residency status (<i>select one</i>) <input type="checkbox"/> I am a permanent resident of Nova Scotia <input type="checkbox"/> I am a non-resident of Nova Scotia	
Manner of Tenure (<i>select one</i>): <input type="checkbox"/> Not Applicable (sole owner) <input type="checkbox"/> Joint tenants <input type="checkbox"/> Tenants in common <input type="checkbox"/> Nothing specified in conveyance document <input type="checkbox"/> Mixed tenure (Insert description of mixed tenure) _____	
Benefits/Appurtenances to the Registered Interests Name _____ Mailing Address _____ _____	
Instrument type: _____ Recording Particulars of Enabling Document: <i>Book and page:</i> _____ <i>Document Number and year:</i> _____ <i>Recording Date:</i> _____ <i>Registration District:</i> _____ Interest type: (<i>Choose One</i>): <input type="checkbox"/> Easement / Right of Way Holder (Benefit); <input type="checkbox"/> Party to Agreement (Benefit); <input type="checkbox"/> Covenant Holder (Benefit); <input type="checkbox"/> Licensee (Benefit).	

Burdens/Qualifications on the Registered Title		
Name _____		
Mailing Address _____		

Instrument type: _____		
Recording Particulars of Enabling Document:		
<i>Book and page:</i> _____		
<i>Document Number and year:</i> _____		
<i>Recording Date:</i> _____		
<i>Registration District:</i> _____		
Interest type: (<i>Choose One</i>):		
<input type="checkbox"/> Easement / Right of Way Holder (Burden);	<input type="checkbox"/> Party to Agreement (Burden);	
<input type="checkbox"/> Covenant Holder (Burden);	<input type="checkbox"/> Licensee (Burden).	
Textual Description (for use other than with named individuals or enterprise interest holders):		

Tenants in Common owners not registered pursuant to the <i>Land Registration Act</i>		
Name _____		
Instrument type: _____		
Recording Particulars of Enabling Document:		
<i>Book and page:</i> _____		
<i>Document Number and year:</i> _____		
<i>Recording Date:</i> _____		
<i>Registration District:</i> _____		
Interest type: Unregistered Owner (Tenant in Common)		
Note: Tenants in common owners not registered pursuant to the <i>Land Registration Act</i> can be taken from <i>Property Online</i> . If there is more than one tenant in common owner in this category, attach a list of tenant in common owners not registered pursuant to the LRA including the above particulars for each tenant in common owner that is not registered.		
Recorded Interests (list the names and addresses of all recorded interests):		
Name _____		
Mailing Address _____		

Instrument type: _____		
Recording Particulars of Enabling Document:		
<i>Book and page:</i> _____		
<i>Document Number and year:</i> _____		
<i>Recording Date:</i> _____		
<i>Registration District:</i> _____		
Interest type: (<i>Choose One</i>):		
<input type="checkbox"/> Assignee	<input type="checkbox"/> Attorney	<input type="checkbox"/> Claimant
<input type="checkbox"/> Condominium Interest Holder	<input type="checkbox"/> Debenture Holder	<input type="checkbox"/> Deponent
<input type="checkbox"/> Easement Security Interest	<input type="checkbox"/> Judgment Creditor	<input type="checkbox"/> Lessee

9 Licensee 9 Tax Sale Recipient	9 Mortgagee	9 Party to Agreement
<p>Lawyer's Certification I certify that everything required pursuant to Section 37 of the Land Registration Act and the Land Registration Administration Regulations is in my possession and will be filed with the registrar within ten business days after the submission of this application for registration (15 business days June to September inclusive). I further certify that, subject to the qualification that appears below, everything in this application is true, correct and complete, and that title to the parcel is as shown on this application</p> <p>QUALIFICATION The names listed as Tenant in Common interest holders that are not registered pursuant to the <i>Land Registration Act</i> have been obtained from Property Online and have not been searched for completeness or accuracy. No representations or opinions are made with respect to these Tenants in Common. The list of Tenants in Common not registered pursuant to the <i>Land Registration Act</i> cannot be relied upon as advice on the current state of title of those interests in the subject parcel. A search of the records at the appropriate Registry of Deeds office is required to determine the current owner(s) of the Tenants in Common not registered pursuant to the <i>Land Registration Act</i>.</p> <div style="text-align: right; margin-top: 20px;"> _____ Signature of Authorized Lawyer Name: _____ Address: _____ Phone: _____ E-mail : _____ </div>		

Prescribed Form

Form 8
Opinion of Title and Affidavit of Verification
Land Registration Act, S.N.S. 2001, c.6, clause 37(4)(b)

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

[**Note:** In order to list multiple PIDs, the abstract must apply equally to all the PIDs]

I, (*name of solicitor*), hereby certify that:

1. The above-noted PID(s) represent the parcel(s) that are included in this Opinion of Title.
2. The information contained in the attached Abstract of Title and Application for Registration is a true and correct summary of the title information disclosed by the records on file in the office of the Registrar of Deeds for the county where the parcel lies.
3. This opinion is subject to the accuracy of the indices at the office of the Registrar of Deeds.
4. The attached Abstract of Title shows a chain of ownership of the parcel to the standard required to demonstrate a marketable title pursuant to (*check one*):

9 The <i>Marketable Titles Act</i>	9 The <i>Limitation of Actions Act</i>	9 The common law
------------------------------------	--	------------------

5. The following is/are the owner(s) of the registrable interest described. [Provide information for all PIDs referenced in the abstract and included in Opinion of Title and for all interest owners.]
 Name of owner _____
 Type of registrable interest (select one)
 Fee simple estate Remainder interest Life estate Interest of Her Majesty

6. The following describes the benefits or appurtenances that attach to the parcel (describe benefits or appurtenances that are an incident to the registered interest, e.g. easements):

7. The following describes the burdens or qualifications that attach to the registered interest (describe burdens or qualifications that are an incident to the registered interest, e.g. restrictive covenants):

8. The following are tenants in common that are not registered pursuant to the *Land Registration Act*, as taken from *Property Online* (list names of tenant in common owners as shown in *Property Online*):

9. The following are the recorded interests in the parcel (describe all recorded interests held by others in the parcel, such as mortgages):

10. There are no other encumbrances affecting the title to the land disclosed by the records on file in the office of the Registrar of Deeds for the county where the parcel lies except those specified herein.

11. The right of access to the parcel is as follows (select one):
 Public Road Private Road
 Right of Way; Driveway Right of Way; Walkway
 Navigable Waterway No Access
 Other (specify): _____

12. The Abstract of Title has been prepared in accordance with the standards for the practice of real property law, recommended by the Nova Scotia Barristers' Society.

13. Part IX of the *Municipal Government Act* (select one only)
 Has been complied with and the plan approving the subdivision is registered as plan number _____
 Does not apply with respect to the parcels referenced for the following reasons (state reason)

14. A title insurance policy (select one)
 Was not issued with respect to this parcel.
 Was issued with respect to this parcel for the following purpose (provide details):

15. Unless noted above, this opinion is subject to the following:
 - (i) Rights in respect of the lands, which may have been acquired by adverse possession or prescription; and
 - (ii) The overriding interests stipulated in Section 73 of the *Land Registration Act*.

16. No opinion is expressed as to
 - (i) The actual boundaries of the lands, the location of any buildings or structures in relation to the actual boundaries of the lands, or the size of the lands;
 - (ii) The validity, enforceability of, or compliance with, restrictive covenants if mentioned in paragraph 7; or
 - (iii) The validity or effect of the recorded interests listed in paragraph 9.

CERTIFIED this ____ day of _____, 20____, at _____ in the County of _____, Province of Nova Scotia.

 Signature of Authorized Lawyer
 Name: _____

Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Prescribed Form

AFFIDAVIT OF VERIFICATION

Land Registration Act, S.N.S. 2001, c.6, clause 37(4)(b)

I, _____, of _____, in the County of _____, Province of Nova Scotia, make oath and say as follows:

1. I am an eligible lawyer as certified by the Nova Scotia Barristers' Society.
2. I confirm that the Opinion of Title filed in support of the Application for Registration of PID _____ is based upon the attached abstract of title as required by subsection 37(9) of the *Land Registration Act*.

SWORN TO at _____, in the)
 County of _____,)
 Province of Nova Scotia, this ____ day)
 Of _____, 20__ before me,)
 _____)
 A Commissioner of the Supreme Court)
 of Nova Scotia)

 [Insert Name of Authorized Lawyer]

Form 9

Certificate of Legal Effect

For Use When Adding an Appurtenance or Easement Benefit

Land Registration Administration Regulations subsection 7(3)

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Numbers (PIDs)

DOMINANT TENEMENT PID:
SERVIENT TENEMENT PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF current Registered Owner(s) of dominant tenement PID(s):

TAKE NOTICE THAT the registered owner of the dominant tenement PID(s) hereby requests the addition of a benefit of a servitude relating to the above noted parcel(s) as set out below.

I HEREBY CERTIFY THAT:

- 1) The interest conveyed in the attached (*indicated nature or type of document*) _____ encumbers lands that are registered pursuant to the Act.
- Or-
- 1) The interest conveyed in the attached (*indicated nature or type of document*) _____ encumbers lands that are not registered pursuant to the Act, and the documentation required pursuant to clause 7(3)(b) of the *Land Registration Administration Regulations* accompanies this Form. The owner of the servient

unregistered parcel has good title to the lands that are subject to the servitude.

- 2) By virtue of the attached document, the following appurtenance(s) (benefit(s) to the parcel) is/are to be added to the parcel's registration: *(Repeat table for each appurtenance being added)*

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Access Type to be Removed (if applicable)	
Access Type to be Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

- 3) It is appropriate to revise the register to add the interest as stated herein.

DATED at _____, in the County of _____, Province of Nova Scotia, this _____ day of _____, 20 _____.

 Signature of Eligible Lawyer
 Name: _____
 Address: _____

 Phone: _____
 Email: _____
 Fax: _____

- 9 This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Prescribed Form

Form 10

Notice of Crystallization of Debenture

Land Registration Act, S.N.S. 2001, c.6, subsection 53(3)

[Instrument Type: 809]

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Section [subsection] 53(3) of the *Land Registration Act*

IN THE MATTER OF *(insert name and mailing address of Lender/Receiver)* _____

IN THE MATTER OF the debenture dated _____ and identified as *(insert document #/year and book/page if applicable)* _____ in the records of the Land Registration Office.

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:

Expand box for additional PIDs

NOTICE IS HEREBY GIVEN THAT the floating charge contained in the specified debenture has been crystallized.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Authorized Signature of Lender/Receiver
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____

9 This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Prescribed Form

Form 11

Owner's Notice Requiring Cancellation of Recorded Interest or Judgment
Land Registration Act, S.N.S. 2001, c.6, subsection 63(1)

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

TO the Holder of the Interest or Judgment

AND TO, where the interest is a servitude, the owner of every parcel identified in the recorded document as land to which benefit of the servitude is annexed.

IN THE MATTER OF Parcel Identification Number (PID)

PID: _____
PID: _____
Expand box for additional PIDs

AND IN THE MATTER OF Registered Owner: _____

AND IN THE MATTER OF the interest or judgment described as _____ and set out in (insert Document/instrument number/year and book/page if applicable) _____.

TAKE NOTICE THAT I am the registered Owner/Agent of the above noted parcel(s).

AND FURTHER TAKE NOTICE THAT I am requesting the cancellation of the above noted interest or judgment.

AND FURTHER TAKE NOTICE THAT attached hereto is an affidavit setting out the reasons for this request to cancel the interest described above.

AND FURTHER TAKE NOTICE THAT if you wish to substantiate this interest or judgment, you are required to commence proceedings in the Supreme Court of Nova Scotia within 60 days from the date of

service of this notice.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Signature of Registered Owner/Agent
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____

AFFIDAVIT

I, _____, of _____, in the County of _____, Nova Scotia, make oath and say as follows:

- 1. I am registered Owner/Agent of the parcel known as PID _____ and as such have personal knowledge of the matters herein deposed to unless otherwise stated.
2. The interest described as _____ in the parcel register for the above noted PID is invalid with respect to the parcel for the following reasons: (state reasons)

SWORN TO at _____, in the
County of _____,
Province of Nova Scotia, this ____ day
Of _____, 20__ before me,
A Commissioner of the Supreme
Court of Nova Scotia

[Name of Deponent]

Form 12
Affidavit of Service of Owner's
Notice of Cancellation of Recorded Interest or Judgment
Land Registration Act, S.N.S. 2001, c.6, subsection 63(4)
Land Registration Administration Regulations subsection 24(2)

[Instrument type: 821]

IN THE MATTER OF Section [subsection] 63(4) of the Land Registration Act

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
Expand box for additional PIDs

AND IN THE MATTER OF Registered Owner: _____

AND IN THE MATTER OF the interest or judgment described as _____ and set out in

_____ (Document/instrument number/year).

AFFIDAVIT OF SERVICE

I, _____, of _____, in the County of _____, Nova Scotia, make oath and say as follows:

1. I am the registered Owner/Agent of the above noted parcel and as such have personal knowledge of the matters herein deposed to unless otherwise stated.
2. On the _____ day of _____, 20____, I caused a notice requiring cancellation of recorded interest or judgment to be sent to the holder of the following recorded interest (*insert Document/instrument number/year and book/page if applicable*): _____
3. The notice was sent by registered mail to the following address: (*insert address*) _____
4. A true copy of the Owner’s Notice Requiring Cancellation of Recorded Interest or Judgment is annexed hereto as Exhibit “A” and proof of registered mail delivery is annexed hereto as Exhibit “B”;
5. Sixty days have expired after the serving of the Notice [*subsection 63(4)*];
6. I have not received a certificate of lis pendens in relation to this matter;
7. I ask that the registrar cancel the recording detailed in paragraph 2.

SWORN TO at _____, in the)
 County of _____,)
 Province of Nova Scotia, this ____ day)
 of _____, 20__ before me,)
 _____)
 A Commissioner of the Supreme)
 Court of Nova Scotia)

[Name of Registered Owner/Agent]

Form 13
Certificate Evidencing Lien (and other charges)
Land Registration Act, S.N.S. 2001, c.6, Sections 96-124

[Instrument Type: 810]

Registrant User Number: _____
Registration District: _____
Submitter’s Name/Firm: _____

IN THE MATTER OF Parcel Identification Number

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF Registered Owner: _____

TAKE NOTICE THAT a lien, order, claim, certificate, assessment, or designation (*as applicable*) is filed in the parcel register of the above noted PIDs pursuant to the following Act (*select one*):

- | | |
|--|--|
| <input type="checkbox"/> Agriculture Marshlands Conservation Act (designation) | <input type="checkbox"/> Metalliferous Mines and Quarries Regulation Act (lien) |
| <input type="checkbox"/> Agriculture and Marketing Act (lien) | <input type="checkbox"/> Mineral Resources Act (lien) |
| <input type="checkbox"/> Cemeteries Protection Act (order) | <input type="checkbox"/> Municipal Government Act (lien) |
| <input type="checkbox"/> Condominium Act (lien) | <input type="checkbox"/> Pension Benefits Act (lien) (optional recording in parcel register) |
| <input type="checkbox"/> Environment Act (lien) | <input type="checkbox"/> Public Trustees Act (certificate) |
| <input type="checkbox"/> Escheats Act (order) | <input type="checkbox"/> Revenue Act (lien) |
| <input type="checkbox"/> Expropriation Act (order) | <input type="checkbox"/> Workers Compensation Act (assessment) (optional recording) |
| <input type="checkbox"/> Fire Prevention Act (lien) | |
| <input type="checkbox"/> Fisheries and Coastal Resources Act (lien) | |
| <input type="checkbox"/> Gypsum Mining Income Tax Act (claim) | |

AND FURTHER TAKE NOTICE THAT this document is filed by the undersigned on behalf of (*insert name of Government Department*) _____ in relation to file number (*insert Department or File Reference Number*) _____.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Agent/Authorized Person
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Form 14
Release of Lien (and other discharges)
Land Registration Act, S.N.S. 2001, c.6, Sections 96-124

[Instrument Type: 819]

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF Registered Owner: _____

TAKE NOTICE THAT a release, withdrawal or discharge of a lien, order, claim, certificate, assessment, or designation (*as applicable*) is filed in the Parcel Register pursuant to the following Act (*select one*):

- | | |
|--|--|
| <input type="checkbox"/> Agriculture Marshlands Conservation Act (designation) | <input type="checkbox"/> Fisheries and Coastal Resources Act (lien) |
| <input type="checkbox"/> Agriculture and Marketing Act (lien) | <input type="checkbox"/> Gypsum Mining Income Tax Act (claim) |
| <input type="checkbox"/> Cemeteries Protection Act (order) | <input type="checkbox"/> Metalliferous Mines and Quarries Regulation Act (lien) |
| <input type="checkbox"/> Condominium Act (lien) | <input type="checkbox"/> Mineral Resources Act (lien) |
| <input type="checkbox"/> Environment Act (lien) | <input type="checkbox"/> Municipal Government Act (lien) |
| <input type="checkbox"/> Escheats Act (order) | <input type="checkbox"/> Pension Benefits Act (lien) (optional recording in parcel register) |
| <input type="checkbox"/> Expropriation Act (order) | |
| <input type="checkbox"/> Fire Prevention Act (lien) | |

- 9 Public Trustees Act (certificate)
- 9 Revenue Act (lien)

- 9 Workers Compensation Act (assessment) (optional recording)

AND FURTHER TAKE NOTICE THAT this document is filed by the undersigned on behalf of *(insert name of Government Department)* _____ in relation to file number *(insert Department or File Reference Number)* _____.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Agent/Authorized Person
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Form 15

Notice to Registrar to Cancel or Amend the Recording of a Security Interest
Land Registration Act, S.N.S. 2001, c.6, subsection 60(2)
Land Registration Administration Regulations subsection 24(1)

[Instrument Type: 831]

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

IN THE MATTER OF a security interest held by *(insert name)* _____ and recorded as *(insert Document/instrument number/year and book/page if applicable)* _____

AND IN THE MATTER OF the service of a demand made by *(select one)*

- 9 The debtor named in the security interest (or solicitor)
- 9 A person who has or had a registered interest in the parcel to which the security interest purportedly relates (or solicitor)

TAKE NOTICE THAT attached hereto is a statutory declaration that outlines the reasonable and probable grounds that were used as a basis for the demand to amend or cancel the recording of the security interest pursuant to subsection 60(1) of the Act.

AND FURTHER TAKE NOTICE THAT the security interest holder was asked to *(select one)*

- 9 Discharge the interest so far as it relates to the parcel.
- 9 Discharge the interest so far as it relates to the collateral agreed to be release or not include in the security interest.

AND FURTHER TAKE NOTICE THAT 30 days have passed since the service of the demand upon the secured party and the secured party has failed to comply with the demand, proof of service of which is set out in the attached statutory declaration.

AND FURTHER TAKE NOTICE THAT pursuant to subsection 60(2) of the *Land Registration Act*, the undersigned requires the registrar to cancel or amend the recording in accordance with the attached demand.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Owner/Agent/Debtor
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Form 16
Certificate of Judgment Renewal
Land Registration Act, S.N.S., 2001, c.6, subsection 66(5)

[Instrument Type: 715 - First renewal]
 [Instrument Type: 716 - Second renewal]
 [Instrument Type: 717 - Final renewal]

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF THE JUDGMENT DEBTOR (*insert name and mailing address*):

AND IN THE MATTER OF THE JUDGMENT CREDITOR (*insert name and mailing address*):

AND IN THE MATTER OF Judgment Number _____ issued by the Court on (*insert date*) _____ and first recorded on (*insert date*) _____ as document (*insert Document/instrument number and year or book and page reference*) _____

TAKE NOTICE THAT the undersigned judgment creditor/agent of judgment creditor requests that the above noted judgment be renewed as follows (*Select one*):

9 First renewal 9 Second renewal 9 Final renewal

AND FURTHER TAKE NOTICE THAT the judgment will expire at the end of five years from the date of renewal unless a further request to renew the judgment is recorded before the expiry date, where authorized by the *Land Registration Act*.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Authorized Signature of Judgment Creditor or Agent
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Form 17
Request by Owner for Rectification
Land Registration Act, S.N.S. 2001, c.6, subsection 33(1) or (2)

[Instrument Type: 807]

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registration/revision of registration (*select one*) of the above noted parcel evidenced by Document/instrument number: _____.

TAKE NOTICE THAT the registration/revision of registration (*select one*) of the above noted parcel was (*select one*)

- 9 not authorized or was based on a transaction that has been rectified or rescinded according to law.
- 9 made in error or there was an error in the registration.

AND FURTHER TAKE NOTICE THAT the registered owner hereby requests the rectification of the registration of the above noted parcel.

AND FURTHER TAKE NOTICE THAT the details of the rectification are as follows:

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Manner of Tenure (if applicable)	
Access Type to be Removed (if applicable)	
Access Type to be Added (if applicable)	
Non-Resident Yes/No? (To eligible lawyer's information and belief)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Registered Owner/Agent(s)
 Name: _____
 Street No. or Mailing Address: _____

Town: _____
 Province & Country: _____
 Postal Code: _____
 Phone & Fax: _____
 Email: _____

Form 18

**Application by Owner to Registrar General for Review of
 Registrar's Refusal to Revise or Rectify a Registration**
Land Registration Act, S.N.S. 2001, c.6, subsections 18(14) or 33(5)

[Instrument Type: 840]

Registrant User Number: _____
 Registration District: _____
 Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the request to revise/rectify (*select one*) the registration of the above noted parcel.

TAKE NOTICE THAT the registered owner hereby applies to the Registrar General for a review of the registrar's refusal to revise/rectify (*select one*) the registration of the above noted parcel.

DATED at _____ in the County of _____, Province of Nova Scotia,
 this _____ day of _____, 20_____.

 Signature of Registered Owner/Agent(s)
 Name: _____
 Street or Mailing Address: _____
 Town: _____
 Province & Country: _____
 Postal Code: _____
 Phone & Fax: _____
 Email: _____

Prescribed Form

Form 19

Certificate of Lis Pendens
Land Registration Act, S.N.S. 2001, c.6, Section 58

[Instrument Type: 826]

Registrant User Number: _____
 Registration District: _____
 Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number(s):

PID:

PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF Registered Owner: _____

TAKE NOTICE that an action was commenced in the Supreme Court of Nova Scotia on the ____ day of _____, 20____ between:

Plaintiff: _____

And

Defendant: _____

Court file No.: _____

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Prothonotary

- 9 This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Form 20
Objection by Owner to Registrar's Proposed Rectification
Land Registration Act, S.N.S. 2001, c.6, subsection 33(3)

Registrant User Number: _____
 Registration District: _____
 Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registrar's proposed rectification of the registration of the above noted parcel.

TAKE NOTICE THAT the registered owner objects to the registrar's proposed rectification and requests a determination by the Registrar General.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Registered Owner/Agent(s)
 Name: _____
 Street or Mailing Address: _____
 Town: _____
 Province & Country: _____
 Postal Code: _____
 Phone & Fax: _____
 Email: _____

Form 21

Request to Revise the Name of the Registered Owner or Interest Holder
Land Registration Act, S.N.S. 2001, c.6, subsection 22(1) and Section 27
Land Registration Administration Regulations subsection 14(3) and Section 16

[Instrument Type: 109]

Registrant User Number: _____

Registration District: _____

Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID: _____
PID: _____
<i>Expand box for additional PIDs</i>

-Or-

IN THE MATTER OF Names Based Document Reference (*insert Document/instrument number/year and book/page*): _____

AND IN THE MATTER OF the change of name or a misspelling of the name of registered owner/interest holder (*select one and insert name*) _____

-Or-

AND IN THE MATTER OF the death of a joint tenant (*insert name of deceased joint tenant*) _____, Owner of a Registered Interest in the above-noted parcel(s).

TAKE NOTICE THAT the name of the registered owner/interest holder (*select one*) has changed/was misspelled (*select one*) in a registered or recorded instrument and a request is hereby made to the registrar that the name of the registered owner/interest holder (*select one*) in the above noted parcel(s) be changed as described in the attached affidavit.

-Or-

TAKE NOTICE THAT the above-noted Joint Tenant is deceased and a proof of death is attached.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Registered Owner/Interest Holder/Agent(s)
 Name: _____
 Street or Mailing Address: _____
 Town: _____
 Province & Country: _____
 Postal Code: _____
 Phone & Fax: _____
 Email: _____

AFFIDAVIT OF NAME CHANGE/MISSPELLING/DEATH OF JOINT TENANT

I, _____, of _____, in the County of _____, Province of Nova Scotia, make oath and say as follows:

1. I am the/a registered owner/interest holder (*select one*) of an interest in the parcel(s) identified as PID(s) _____.

(Choose One:)

2. On the _____ day of _____, 20____ I changed my name:

From: _____ To: _____

-Or-

2. My name was misspelled on the deed or other instrument registered or recorded as Document/instrument number _____

-Or-

2. (Insert name of deceased joint tenant) _____, a Joint Tenant in the parcel, is deceased and the proof of death is attached to this my affidavit.

(Choose One:)

For use by an individual who has changed his/her name:

3. I have changed my name by: (select one and use as much space as necessary to explain)

9 Common law usage (provide particulars of usage) _____

9 Order of the Court (specify type of Order) _____

9 Other means (specify and provide particulars) _____

- Or-

For use by a company that has changed its name:

3. The company has changed its name by (select one):

9 Amalgamation (attach certificate or order)

9 Application to the Registry of Joint Stock Companies (or equivalent) (attach certificate of name change)

- Or-

For use where there was a misspelling in a deed or other instrument:

3. My name was misspelled in the (specify the instrument type and Document/instrument number) _____ and the correct spelling of my name is _____

- Or-

For use on the death of a joint tenant:

3. By virtue of the death of (insert name of deceased joint tenant) _____, I hereby request that his/her name be removed as an owner of the above noted PID.

SWORN TO at _____, in the)
County of _____,)
Province of Nova Scotia, this ____ day)
of _____, 20__ before me,)
)
)
)
A Commissioner of the Supreme Court)
of Nova Scotia)

Owner/Agent/Interest Holder

9 This document shall also be recorded in the judgment roll

9 This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Form 21A
Request to Update the Name or Address of a Judgment Debtor
Land Registration Administration Regulations subsection 18(4)

[Instrument Type: 713]
Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF an update of the name or address of the judgment debtor as shown on a Certificate of Judgment recorded in the Judgment Roll as Document/instrument number (*insert year, Document/instrument number/year and book/page reference if applicable*) _____ with name and address of the judgment debtor as follows (*insert name and address (if any) of judgment debtor as shown on recorded judgment*): _____

TAKE NOTICE THAT the name and/or address of the judgment debtor is incorrect or incomplete and should be updated.

AND FURTHER TAKE NOTICE THAT a request is hereby made to the registrar to change the name or address of the judgment debtor as follows: _____

AND FURTHER TAKE NOTICE THAT attached hereto is my affidavit confirming that the change of name or address of the judgment debtor is appropriate.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Judgment Creditor
 Name: _____
 Street or Mailing Address: _____
 Town: _____
 Province & Country: _____
 Postal Code: _____
 Phone & Fax: _____
 Email: _____

AFFIDAVIT

I, _____, of _____, in the County of _____, Province of Nova Scotia, make oath and say as follows:

1. I am the judgment creditor named in the judgment recorded in the Judgment Roll as follows: (*insert Book and Page of recording*) _____
2. The person named as the judgment debtor in the above noted judgment is the same person as set out in the above Request to Update the Name or Address of a Judgment Debtor.

NRI File Number _____ (for Internal Use only)
Back-title reference number (insert AFR bundle number for previously-submitted back-title)

Cover
Page

Form 23
Application for Registration Supporting Documents Cover Page
Land Registration Act, S.N.S.2001, c.6, Section 37

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

[Note: In order to list multiple PIDs, all PIDs must be referenced in the abstract.]

AND IN THE MATTER OF the migration of the above noted parcel(s) to the land registration system.

TAKE NOTICE THAT the following documents are attached (*attach all*):

- Authorization to Submit Application for Registration (Form 4)
 - Abstract of Title
 - Opinion of Title & Affidavit of Verification (Form 8)
 - Owner's Declaration Re: Occupation of Parcel & Residency Status (Form 5)
 - Signed copy of Statement of Registered and Recorded Interests (*System generated report sent to lawyer when the parcel register is created or updated*)
 - A copy of the following document(s) that was/were referred to in the Abstract of Title and has/have not been registered, recorded or filed pursuant to the Act or the Registry Act (*list documents*)
- _____.

DATED at _____ in the County of _____, Province of Nova Scotia,
this _____ day of _____, 20_____.

Signature of Authorized Lawyer
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____

Form 24
Request to Revise the Registration and Certificate of Legal Effect
Land Registration Act, S.N.S. 2001, c.6, subsection 18(13)
Land Registration Administration Regulations subsections 14(1), 15(2)& 17(4)

Cover
Page

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF current Registered Owner(s): _____

AND IN THE MATTER OF [*select one*]

- 9 the transfer of registered ownership of the above noted PID(s) to (*insert name of transferee*) _____
- 9 the registration of a Tenant in Common interest in the above noted PID that has not been registered pursuant to the *Land Registration Act* and is currently owned by (*insert name of current unregistered Tenant in Common owner*) _____.

TAKE NOTICE THAT the transferee/Tenant in Common interest holder (*select one*) hereby requests a revision of the registration of the above noted parcel(s) as set out below.

[*Optional*] **AND FURTHER TAKE NOTICE THAT** the attached document is signed by an attorney for a person pursuant to a power of attorney, and the power of attorney is (*select one or more*)

- 9 Recorded in the attorney roll,
- 9 Recorded in the parcel register, or
- 9 Incorporated in the document.

I HEREBY CERTIFY THAT:

1. The legal description of the parcel contained, or referred to, in the attached document is identical to the legal description contained in the parcel register for the property.

-Or-

- 1. This revision relates to the registration of a Tenant in Common interest that has not been registered pursuant to the *Land Registration Act* as such legal description contained in the parcel register for the property applies.
- 2. By virtue of the attached document, the following registered interests are changed in the parcel’s registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Manner of Tenure (if applicable)	
Access Type to be Removed (if applicable)	
Access Type to be Added (if applicable)	
Non-Resident (To eligible lawyer’s information and belief) (Yes/No?)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

3. By virtue of the attached document, the following recorded interests are changed in the parcel’s registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

4. By virtue of the attached document, the following Tenant in Common interests not registered pursuant to the Land Registration Act are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

5. After reviewing the judgment roll with respect to the current registered owner(s) of the registered interest in the parcel, the following judgments are to be incorporated into the parcel register (*if no judgments enter 'Nil'*):

Instrument Type / Code	Interest Holder Type	Interest Holder/Mailing address	Names-Based Roll Reference (If applicable)

6. By virtue of the attached document, the following benefits or appurtenances (e.g. right of way benefits) are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	

7. By virtue of the attached document, the following burdens (e.g. right of way in favour of another person or parcel) are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	

Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	

8. By virtue of the attached document I request that the following textual description of the qualifications on the registered interest in the above-noted parcel be changed (*insert N/A if not applicable*):

Textual Description to be Removed (remove any existing textual description being changed, added to or altered in anyway)	
Textual Description to be Added (insert replacement textual description)	

9. It is appropriate to revise the parcel registration as certified herein.

DATED at _____, in the County of _____, Province of Nova Scotia, this _____ day of _____, 20 _____.

 Signature of Eligible Lawyer
 Name: _____
 Address: _____

 Phone: _____
 Email: _____
 Fax: _____

This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Form 25
Direction to Revise Registration
Land Registration Act, S.N.S., 2001, c.6, Sections 27 and 29-32
Land Registration Administration Regulations subsections 14(2) & 14(5)

Cover Page

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
<i>Expand box for additional PIDs</i>

TAKE NOTICE THAT the attached document directs the registrar to revise the registration of the above noted PID(s) (*Select one*)

- 9 Expropriation [LRA s. 29]
- 9 Receiving Order or Assignment in Bankruptcy [LRA s. 30]
- 9 Tax Deed [LRA s. 31]
- 9 A judgment or order of a court [LRA s. 32(1)(a)]
- 9 An enactment of Canada or the Province or an order in council [LRA s. 32(1)(b)]
- 9 An order, judgment or certificate issued pursuant to the *Land Titles Clarification Act* or the *Quieting Titles Act* [LRA s. 32(1)(d)]
- 9 Any other instrument or proceeding (including the purchase of the land by a person at a judicial sale from someone other than the registered owner) [LRA s. 32(1)(c)&(e)]

I HEREBY CERTIFY THAT:

1. The legal description of the parcel contained, or referred to, in the attached document is identical to the legal description contained in the parcel register for the property.
2. By virtue of the attached document, the following registered interests are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Manner of Tenure (if applicable)	
Access Type to be Removed (if applicable)	
Access Type to be Added (if applicable)	
Non-Resident (To eligible lawyer's information and belief) (Yes/No?)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

3. By virtue of the attached document, the following recorded interests are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

4. By virtue of the attached document, the following Tenant in Common interests not registered pursuant to the Land Registration Act are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

5. After reviewing the judgment roll with respect to the current registered owner(s) of the registered interest

in the parcel, the following judgments are to be incorporated into the parcel register (*if no judgments enter 'Nil'*):

Instrument Type / Code	Interest Holder Type	Interest Holder/Mailing address	Names-Based Roll Reference (If applicable)

6. By virtue of the attached document, the following benefits or appurtenances (e.g. right of way benefits) are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	

7. By virtue of the attached document, the following burdens (e.g. right of way in favour of another person or parcel) are changed in the parcel's registration (*insert N/A if not applicable*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	

8. By virtue of the attached document I request that the following textual description of the qualifications on the registered interest in the above-noted parcel be changed (*insert N/A if not applicable*):

Textual Description to be Removed (remove any existing textual description being changed, added to or altered in anyway)	
Textual Description to be Added (insert replacement textual description)	

9. It is appropriate to revise the parcel registration as certified herein.

DATED at _____, in the County of _____, Province of Nova Scotia, this _____ day of _____, 20 _____.

 Signature of Eligible Lawyer
 Name: _____
 Address: _____

 Phone: _____
 Email: _____
 Fax: _____

This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Form 26

Request to Record an Interest

*Land Registration Act, S.N.S. 2001, c.6, subsection 47(1)
Land Registration Administration Regulations subsection 4(8)*

**Cover
Page**

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

-OR-

IN THE MATTER OF the recording of a judgment or power of attorney

-OR-

IN THE MATTER OF a general power of attorney recorded in the Registry of Deeds to be duplicated in the Power of Attorney Roll

TAKE NOTICE THAT THE UNDERSIGNED hereby requests that the registrar record the attached document as an interest in the above noted parcel(s) in the following register or roll (*select one only*):

- 9 Parcel Register as a Recorded Interest
- 9 Parcel Register as a Tenant in Common interest not registered pursuant to the *Land Registration Act* [*for use with not for value transfer of unregistered tenant in common interest*]
- 9 Judgment Roll
- 9 Power of Attorney Roll

AND FURTHER TAKE NOTICE THAT the following information relates to the interest being added/duplicated (*select one*):

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable) (includes judgment creditor or grantee of power of attorney)	
Name of Judgment Debtor or Power of Attorney Grantor to be Added (if applicable)	
Mailing Address of Judgment Debtor or Power of Attorney Grantor (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable) (for power of attorney to be duplicated, document #/year/book & page in GGI)	

[Optional] **AND FURTHER TAKE NOTICE THAT** the attached document is signed by an attorney for a person pursuant to a power of attorney, and the power of attorney is (*select one or more*)

- 9 Recorded in the attorney roll
- 9 Recorded in the parcel register, or
- 9 Incorporated in the document.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Signature of Interest Holder/Agent
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Form 27
Request to Cancel the Recording of an Interest
Land Registration Act, S.N.S. 2001, c.6, subsection 51(4) and clause 57(1)(b)
Land Registration Administration Regulations Sections 20 & 22

Cover Page

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the interest holder _____;

AND IN THE MATTER OF the interest described in the attached document which releases the interest recorded in the name of above noted interest holder in the (select one):

- 9 Parcel Register 9 Judgment Roll 9 Power of Attorney Roll

TAKE NOTICE THAT the undersigned interest holder hereby requests that the registrar cancel the recording of the interest as identified in the attached document and as set out below:

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

[Optional] **AND FURTHER TAKE NOTICE THAT** the attached document is signed by an attorney for a person pursuant to a power of attorney, and the power of attorney is (select one or more)

- 9 Recorded in the attorney roll
- 9 Recorded in the parcel register, or
- 9 Incorporated in the document.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Interest Holder/Agent
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

This document also affects non-land registration parcels. A certified true copy for registration in the Registry of Deeds is attached.

Form 28
Cover Page for Plans Affecting Registered Parcels
Land Registration Act, S.N.S., 2001, c.6

Cover Page

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

Municipal File Number or Land Registration File Number (*File number used when PIDs were originally assigned during pre-approval*) _____

IN THE MATTER OF a plan filed pursuant to the *Land Registration Act*

AND IN THE MATTER OF Registered Owner (*insert name*) _____

TAKE NOTICE THAT the attached plan relates to the following parcels registered pursuant to the *Land Registration Act*:

Parent PIDs	New PIDs
PID:	PID:
PID:	PID:
<i>Expand box for additional PIDs</i>	<i>Expand box for additional PIDs</i>

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Applicant / Municipal Official

 Street or Mailing Address

 City/Town

 Postal Code

Phone	Fax
Email	

Form 29
Statement of Registered and Recorded Interests
[System Generated]
Land Registration Administration Regulations clause 9(3)(d)

Effective Date/Time: _____
Registration District: _____

PARCEL INFORMATION

Parcel Identification Number (PID): _____
Civic Address and Lot Number: _____
General Location of the Parcel: _____
Parcel Access Type: _____

REGISTERED OWNER'S INFORMATION

Owner Name: _____
Qualifier: _____
Interest Type: _____
Document Reference: _____
Instrument Type: _____
Address of Owner: _____
Non-resident of Nova Scotia: _____

Owner Name: _____
Qualifier: _____
Interest Type: _____
Document Reference: _____
Instrument Type: _____
Address of Owner: _____
Non-resident of Nova Scotia: _____

MANNER OF TENURE:

Description of Tenure: _____

BENEFITS / APPURTENANCES TO THE REGISTERED INTERESTS

Owner Name: _____
Qualifier: _____
Interest Type: _____
Document Reference: _____
Instrument Type: _____
Address of Interest Holder: _____

Owner Name: _____
Qualifier: _____
Interest Type: _____

Document Reference: _____
 Instrument Type: _____
 Address of Interest Holder: _____

BURDENS / QUALIFICATIONS ON THE REGISTERED INTERESTS

Owner Name: _____
 Qualifier: _____
 Interest Type: _____
 Document Reference: _____
 Instrument Type: _____
 Address of Interest Holder: _____

Owner Name: _____
 Qualifier: _____
 Interest Type: _____
 Document Reference: _____
 Instrument Type: _____
 Address of Interest Holder: _____

(Textual Description for use other than with named individuals or enterprise interest holders)

TENANTS IN COMMON NOT REGISTERED PURSUANT TO THE *LAND REGISTRATION ACT*

Owner Name: _____
 Qualifier: _____
 Interest Type: _____
 Document Reference: _____
 Instrument Type: _____

Owner Name: _____
 Qualifier: _____
 Interest Type: _____
 Document Reference: _____
 Instrument Type: _____

RECORDED INTERESTS AND INSTRUMENTS:

Name of Interest Holder: _____
 Qualifier: _____
 Interest Type: _____
 Document Reference: _____
 Instrument Type: _____
 Expiry Date: _____
 Address of Interest Holder: _____

Name of Interest Holder: _____
 Qualifier: _____
 Interest Type: _____
 Document Reference: _____
 Instrument Type: _____

Expiry Date: _____
Address of Interest Holder: _____

OTHER RECORDED DOCUMENTS

Document Reference: _____
Instrument Type _____

Document Reference: _____
Instrument Type _____

Plan Reference: _____

To be signed and submitted with
Application for Registration Supporting Documents Cover Page (Form 23)
Land Registration Administration Regulations clause 9(5)(d)

I confirm that:

- a) I am the person who submitted the Application for Registration (AFR) registering the above noted PID; and
- b) The above information accurately reflects the information contained in this AFR.

Signature of Authorized Lawyer
Name: _____
Address: _____

Phone: _____
Email: _____
Fax: _____

CERTIFICATE OF REGISTERED OWNERSHIP
Land Registration Act, S.N.S. 2001, c.6, subsection 13(5)
and the *Land Registration Administration Regulations* Section 13

This is to certify that

_____ is/are the Registered Owner(s) of the parcel located at _____ in the County of _____ and known as Parcel Identification Number _____.

Certified this _____ day of _____, 20__.

Registrar General of Land Registration

Form 30

Form 31

Notice of Registration for Grantor Grantee Index
Land Registration Act, S.N.S. 2001, c.6, subsection 43(1)

[Instrument Type: 805]
 Registration District _____

IN THE MATTER OF Parcel Identification Number (PID) _____, which legal description is located in the parcel description database.

AND IN THE MATTER OF (*insert name of owner prior to registration*): _____

AND IN THE MATTER OF the parcel located at (*insert civic #, street, community, lot number if available*)

TAKE NOTICE THAT the above noted parcel was registered pursuant to the *Land Registration Act* on (*insert date of registration of the parcel*) _____ at (*insert time of registration of the parcel*) _____.

AND FURTHER TAKE NOTICE THAT the provisions of the *Registry Act* no longer apply to the parcel, except with respect to the interpretation of documents recorded pursuant to the *Registry Act*.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Registrar

Form 32

Order to the Registrar to Register the Title
Land Registration Act, S.N.S. 2001, c.6, Section 42

[Instrument Type: 835]

TO the Registrar for Registration District: _____
Registrant User Number: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

UPON IT APPEARING THAT the above noted parcel(s) should be brought under the operation of the *Land Registration Act*;

AND UPON IT APPEARING THAT the title to the parcel should be registered without a formal application and without complying with some or all of the requirements of this Act;

AND UPON IT APPEARING THAT the necessary supporting information has been provided;

YOU ARE HEREBY ORDERED to register the title to the parcel(s) of the above noted PID(s) upon receipt of the application for registration.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Registrar General

Prescribed Form

Form 33

Registrar's Cancellation of Recorded Interest or Judgment
Land Registration Act, S.N.S. 2001, c.6, subsection 63(4)
Land Registration Administration Regulations subsection 24(3)

[Instrument Type: 825]

Registration District: _____

Registrant User Number: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the interest or judgment described as *(insert name of interest holders)* _____
 _____ and set out in document/instrument number/year at book/page _____.

AND IN THE MATTER OF the registered owner's notice requiring cancellation of the above noted recorded interest or judgment.

UPON HAVING READ the registered owner's Notice Requiring Cancellation of Recorded Interest or Judgment and Affidavit of Service which establishes that:

1. Sixty days have expired after service of notice on the holder of the above noted interest and all others required to be served,
2. No certificate of lis pendens has been recorded by any person certifying that proceedings in the Supreme Court of Nova Scotia have been commenced to substantiate the above noted recorded interest, and
3. The person who caused the notice to be served is the registered owner of the parcel.

TAKE NOTICE THAT the recorded interest described in the above noted document and recorded in the above noted parcel is hereby cancelled.

DATED at _____ in the County of _____, Province of Nova Scotia,
 this _____ day of _____, 20_____.

 Registrar

Form 34
Stop Order

Land Registration Act, S.N.S., 2001, c.6, subsection 56(2)

[Instrument Type: 801]

Stop Order against a parcel is recorded in the parcel register

[Instrument Type: 802]

Stop Order against a person is recorded in the judgment roll

Registration District: _____

Registrant User Number: _____

IN THE MATTER OF *(insert Name of Person)*: _____

Or

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

IT IS HEREBY ORDERED THAT *(select one)*

- 9 No further registrations or recordings may be made with respect to the above noted parcel.
- 9 No further registrations or recordings may be made with respect to documents to which the above noted person is a party.
- 9 No further registrations or recordings may be made with respect to documents presented by, prepared by or certified by the above noted person.

IT IS FURTHER ORDERED THAT no further registration or recording shall be made contrary to the Order and no certificate of registered ownership shall be issued with respect to the parcel identified herein until this Order has been rescinded.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registrar General

Form 35

Rescission of Stop Order

Land Registration Act, S.N.S., 2001, c.6, subsection 56(3)

[Instrument Type: 803]

Rescission of Stop Order against a parcel is recorded in the parcel register

[Instrument Type: 804]

Rescission of Stop Order against a person is recorded in the judgment roll

Registration District: _____

Registrant User Number: _____

IN THE MATTER OF *(insert Name of Person):* _____

-Or-

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

TAKE NOTICE THAT the Stop Order against the above noted Person/Parcel *(select one)* dated the _____ day of _____, 20___ is hereby rescinded.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registrar General

Form 36
Notice of Registrar's Proposed Rectification
Land Registration Act, S.N.S. 2001, c.6, subsection 33(3)

[Instrument Type: 808]
Registration District: _____
Registrant User Number: _____

TO the Registered Owner: *(insert name and mailing address)*

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registration/revision of registration (*select one*) of the above noted parcel evidenced by document/instrument number: _____.

TAKE NOTICE THAT the registration/revision of registration (*select one*) of the above noted parcel was (*select one*):

- not authorized or was based on a transaction that has been rectified or rescinded according to law.
- made in error or there was an error in the registration.

AND FURTHER TAKE NOTICE THAT the registrar hereby initiates the rectification of the registration of the above noted parcel.

AND FURTHER TAKE NOTICE THAT the details of the rectification are as follows:

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder Added (if applicable)	
Manner of Tenure (if applicable)	
Access Type to be Removed (if applicable)	
Access Type to be Added (if applicable)	
Non-Resident Yes/No? (To eligible lawyer's information and belief)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

AND FURTHER TAKE NOTICE THAT the registration/revision of registration (*select one*) will be rectified unless you file an objection with the registrar within 15 days of receipt of this notice.

AND FURTHER TAKE NOTICE THAT you may indicate your agreement with the proposed rectification by signing below and returning this notice to the registrar.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Registrar

Proof of Acceptance by Owner(s) of Registrar's Proposed Rectification

I/We, the registered owner(s) of the above noted PID, agree with the Registrar's Proposed Rectification as outlined herein.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registered Owner(s)/Agent

Form 37

Notice of Abandonment or Referral of Registrar's Proposed Rectification

Land Registration Act, S.N.S. 2001, c.6, subsections 33(8) and (9)

[Instrument Type: 829]

Registration District: _____

Registrant User Number: _____

TO the Registered Owner/Agent: *(insert name and mailing address)*

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registrar's proposed rectification of the registration of the above noted PID(s).

AND IN THE MATTER OF the registered Owner/Agent's objection to the registrar's proposed rectification.

TAKE NOTICE THAT *(select one):*

- 9 The registrar has abandoned the proposed rectification and the Notice of Registrar's Proposed Rectification is cancelled.
- 9 The registrar has submitted the proposed rectification to the Registrar General for determination.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registrar

Form 38

Cancellation of Recording of Registrar's Proposed Rectification

Land Registration Act, S.N.S. 2001, c.6, subsection 33(10)

[Instrument Type: 812]

Registration District: _____

Registrant User Number: _____

TO the Registered Owner/Agent: *(insert name and mailing address)*

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registrar's proposed request for rectification recorded as Document/instrument number/year _____.

AND IN THE MATTER OF the registered Owner/Agent's objection to the registrar's proposed rectification of registration of the above noted parcel.

TAKE NOTICE THAT the Registrar General has refused to accept the registrar's proposed rectification of registration of the above noted parcel.

AND FURTHER TAKE NOTICE that the recording of the Notice of Registrar's Proposed Rectification is hereby cancelled.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registrar

Form 39

Notice of Registrar General's Confirmation of Registrar's Refusal to Revise or Rectify
Land Registration Act, S.N.S. 2001, c.6, subsection 18(16) or 33(7)

[Instrument Type: 820]

Registration District: _____

Registrant User Number: _____

Expiry date of this instrument (if applicable): _____

TO Registered Owner/Agent: *(insert name and mailing address)*

IN THE MATTER OF ~~IN THE MATTER OF~~ Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registered Owner/Agent's request to revise/rectify *(select one)* the registration of the above noted parcel(s).

AND IN THE MATTER OF the registrar's refusal to revise/rectify *(select one)* the registration as evidenced by the recording of a Notice of Request and Refusal by Registrar to Revise or Rectify a Registration.

AND IN THE MATTER OF the registered Owner/Agent's application to the Registrar General for a review of the registrar's refusal to revise/rectify *(select one)* the registration as requested.

TAKE NOTICE THAT the Registrar General hereby confirms the registrar's refusal to revise/rectify *(select one)* the registration of the above noted PID.

AND FURTHER TAKE NOTICE THAT the registered Owner/Agent has thirty days from the date of this notice to record a Certificate of Lis Pendens with the Supreme Court of Nova Scotia.

AND FURTHER TAKE NOTICE THAT if no Lis Pendens is recorded within thirty days of this notice the

parcel will not be rectified/revised (*select one*) and the registrar shall cancel all notices pertaining to registered Owner/Agent's request to revise/rectify (*select one*) the registration.

DATED at _____ in the County of _____, Province of Nova Scotia,
this _____ day of _____, 20_____.

Registrar General

Form 40

Notice of Request and Refusal by Registrar to Revise or Rectify a Registration *Land Registration Act, S.N.S. 2001, c.6, subsections 18(13) and 18(14) or 33(4) and 33(5)*

[Instrument Type: 806]

Registration District: _____

Registrant User Number: _____

Expiry date of this instrument (if applicable): _____

TO the Registered Owner/Agent: (*insert name and mailing address*)

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the request to revise/rectify (*select one*) the registration of the above noted parcel(s) made by the registered Owner/Agent(s).

TAKE NOTICE THAT the request to revise/rectify (*select one*) the registration of the above noted parcel(s) has been refused by the registrar.

AND FURTHER TAKE NOTICE THAT you have 30 days from the date of this notice to apply to the Registrar General for a review of the registrar's decision to refuse the request for revision/rectification (*select one*).

AND FURTHER TAKE NOTICE THAT if you do not apply for a review of the registrar's decision with 30 days, the registrar shall cancel the recording of this notice of request and refusal by registrar to revise/rectify (*select one*) a registration and the registration of the above noted parcel will not be revised/rectified (*select one*).

DATED at _____ in the County of _____, Province of Nova Scotia,
this _____ day of _____, 20_____.

Registrar

Form 41

Cancellation of Notice of Request for Revision or Rectification *Land Registration Act, S.N.S. 2001, c.6, subsections 18(15) and 18(16) or 33(6) and 33(7)*

[Instrument Type: 818]

Registration District: _____

Registrant User Number: _____

TO the Registered Owner/Agent: *(insert name and mailing address)*

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the registered Owner/Agent's request for revision/rectification *(select one)*.

AND IN THE MATTER OF the recording of a notice of request and refusal to revise or rectify a registration by the registrar.

TAKE NOTICE THAT *(select one)*:

- 9 Thirty days has passed since the registrar denied the above noted request for revision/rectification *(select one)*, and the person who requested the revision/rectification *(select one)* has not applied to the Registrar General for review of the registrar's decision.
- 9 Thirty days has passed since the Registrar General confirmed the registrar's decision to deny the request for revision/rectification *(select one)*, and the person who requested the review of the registrar's decision has not filed a notice of lis pendens.

AND FURTHER TAKE NOTICE THAT the registrar hereby cancels the recording of the notice of request and refusal to revise or rectify a registration by registrar.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registrar

Form 42
Cancellation of Notice of Request and Refusal by
Registrar to Revise or Rectify a Registration
Land Registration Act, S.N.S. 2001, c.6, subsection 18(16) or 33(7)

[Instrument Type: 845]
Registration District: _____
Registrant User Number: _____

TO the Registered Owner/Agent: *(insert name and mailing address)*

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the Owner/Agent's request to revise/rectify *(select one)* the registration of the above noted parcel(s).

AND IN THE MATTER OF the registrar's refusal to revise/rectify *(select one)* the registration of the above noted parcel(s) and the registered Owner/Agent's request for a review of the refusal.

TAKE NOTICE THAT the Registrar General does not confirm the registrar's refusal to revise/rectify *(select*

one) the registration of the above noted parcel(s).

AND FURTHER TAKE NOTICE THAT the recording of the Notice of Request and Refusal by Registrar to Revise or Rectify a Registration is cancelled.

AND FURTHER TAKE NOTICE THAT the registrar shall rectify or revise the registration as requested by the registered Owner/Agent.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Registrar

Form 43

Notice of Intent to Cancel Subdivision

Land Registration Act, S.N.S. 2001, c.6, subsection 18(9) and subclause 46(1)(b)(i)
[Internal form to support procedures]

Cover
Page

Registration District: _____

TO the Development Officer (*insert name and mailing address*): _____

IN THE MATTER OF Plan Number _____

TAKE NOTICE THAT the above noted plan does not meet the requirements of the *Municipal Government Act* clause 282A(4) because (*select one*):

- 9 One or all of the existing parcels on the plan or instrument of subdivision have not been registered pursuant to the *Land Registration Act*.
- 9 The plan or instrument of subdivision adds or consolidates parcels or areas of land and either the parcel from which land is taken or the parcel to which the land is added are not registered pursuant to the *Land Registration Act*.

AND FURTHER TAKE NOTICE THAT the affected parcels must be registered pursuant to the *Land Registration Act* before the subdivision plan can be registered.

AND FURTHER TAKE NOTICE THAT failure to register the parcel(s) within 30 days of this notice will result in the subdivision plan being cancelled pursuant to subsection 282A(4) of the *Municipal Government Act*.

AND FURTHER TAKE NOTICE THAT a notice will be sent to the developer if the plan is cancelled.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Signature of Property Mapper
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____

Form 44

Request to the Registrar of Deeds to Register a Document
Land Registration Act, S.N.S. 2001, c.6, Sections 37 and 46
Land Registration Administration Regulations subsection 4(7)

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____
Grantor/Declarant/Developer Re: Attached Document: _____
PID (if available): _____

IN THE MATTER OF Section 37 or 46 of the *Land Registration Act*;

TAKE NOTICE THAT the attached document relates to a parcel that is not registered pursuant to the *Land Registration Act*, and the document may be accepted for registration pursuant to the *Registry Act* because:
(select one only)

- 9 It is not a transfer for valuable consideration as defined in clause 46(1)(a) of the *Land Registration Act*.
- 9 It is not a mortgage as defined in clause 2(2)(f) or security interest as defined in clause 2(2)(k) of the *Land Registration Administration Regulations*.
- 9 It is a transfer of a parcel between persons married to one another.
- 9 It is a transfer of a parcel between persons formerly married to one another, where the transfer is for the purpose of division of matrimonial assets.
- 9 It is a transfer of a parcel between persons who are parties to a registered domestic partnership agreement.
- 9 It is a transfer of a parcel acquired by Her Majesty in right of the Province or a municipality for the purpose of road widening, alignment or movement.
- 9 It is a deed that conveys an interest of a predecessor in title to the present Owner/Agent being used to feed the estoppel or clarify title.
- 9 It is a transfer of an unregistered parcel that is created for the purpose of consolidation with an abutting unregistered parcel where the parcel being transferred/created is incapable of being approved except as an addition to another parcel.
- 9 It is a transfer of a parcel from the Nova Scotia Farm Loan Board to a borrower under the Agriculture and Rural Credit Act.
- 9 It is an instrument that is not required to be registered or recorded pursuant to the *Land Registration Act* and the *Land Registration Administration Regulations*.

I HEREBY REQUEST THAT this document be registered pursuant to the *Registry Act*.

DATED at _____ in the County of _____, Province of Nova Scotia,
 this _____ day of _____, 20_____.

 Signature of Owner/Agent/Transferee/Registrar of Probate
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Form 44A
Transitional Exemptions to Land Registration
Land Registration General Regulations, Section 8

<p>Cover Page</p>

Registrant User Number: _____
Registration District: _____
Submitter's Name/Firm: _____
Grantor/Declarant/Developer Re: Attached Document: _____

PID (if available): _____

IN THE MATTER OF Section 8 of the *Land Registration General Regulations*;

AND IN THE MATTER OF (check one only)

- 9 A **Transfer for Valuable Consideration** completed prior to the coming into force of the Act in this registration district and being presented for registration in the Registry of Deeds within 90 days of the coming into force of the Act.
- 9 A **Mortgage or Security Interest** where the funds were advanced prior to the coming into force of the Act in this registration district and being presented for registration in the Registry of Deeds within 90 days of the coming into force of the Act.
- 9 A **Non-Family Subdivision Resulting in three or More Parcels** where the plan of subdivision was submitted to the municipality for final approval prior to the coming into force of the Act in this registration district.
- 9 A **Condominium Registration** where all the documents necessary for acceptance for registration of a condominium corporation declaration have been submitted to the Registrar of Condominiums prior to the coming into force of this Act in this registration district and the condominium declaration is being presented for registration in the Registry of Deeds within 90 days of the coming into force of the Act.

TAKE NOTICE THAT the above noted transaction occurred on the _____ day of _____, 20__ which was prior to the coming into force of the Act in this registration district.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Owner/Interest
 Holder/Agent/Authorized Individual
 Name: _____
 Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Form 45
Request to Remove Interests Inherited on Subdivision
& Certificate of Legal Effect
Land Registration Administration Regulations, subsection 14(6)

[Instrument Type: 836]

Registration District: _____
 Registrant User Number: _____
 Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID: _____
PID: _____
<i>Expand box for additional PIDs</i>

TO: The Registrar

I, _____, an eligible lawyer as defined in the *Land Registration*

Administration Regulations, request that the following interests that were inherited by an infant parcel on subdivision by virtue of subsection 23(2) of the Land Registration Act be removed from the parcel register:

Instrument Type/Code	
Interest Holder to be Removed (if applicable)	
Interest Holder Type to be Removed (if applicable)	

I HEREBY CERTIFY THAT:

1. The legal description of the parcel contained, or referred to, in the attached document is identical to the legal description contained in the parcel register for the property.
2. It is appropriate to update or revise the parcel register as outlined herein.

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

 Signature of Eligible Lawyer
 Name: _____
 Address: _____

 Phone: _____
 Email: _____
 Fax: _____

Registry of Deeds/LRO Stamp:

Form 46
Certificate Of Judgment
Land Registration Act, S.N.S. 2001, c.6, Section 67

[Instrument Type: 707]

Registration District:
Registrant User Number:
Submitter's Name/Firm:

Court File #: _____
 Name of Court: _____

[Insert Title of Proceeding/Style of Cause]

Judgment Creditor Information:

Name: *(Must include first and last name. Must include middle name or initial if available)*
 (First) _____ (Middle) _____ (Last) _____
Or (Company Name) _____

Address: *(Must include a valid Canada Post mailing address where Judgment Creditor can be served, and must include the civic address if available.)*

Mailing Address: Street Name & Number: _____
 PO Box _____ Town: _____
 Province: _____ Postal Code: _____

Civic Address: (If different from Mailing Address)

Street Name & Number: _____
Town: _____ County/Province: _____

Name of Lawyer: (Must be included if the creditor is/was represented): _____

Other Information: (Must include at least one other piece of information that tends to distinguish the judgment creditor from all others.) _____

Judgment Debtor Information:

Name: (Must include first and last name. Must include middle name or initial if available)

(First) _____ (Middle) _____ (Last) _____

Or (Company Name) _____

Address: (Must include a mailing or civic address) _____

Mailing Address: Street Name & Number: _____
PO Box _____ Town: _____
Province: _____ Postal Code: _____

Civic Address: (If available)

Street Name & Number: _____
Town: _____ County/Province: _____

Name of Lawyer: (Must be included if the debtor is/was represented): _____

Other Information: (Must include at least one other piece of information that tends to distinguish the judgment debtor from all others.) _____

DEBT _____
INTEREST _____
COSTS _____
JUDGMENT _____

I HEREBY CERTIFY that Judgment has been entered in the above noted action for the Plaintiff/Defendant (select one) _____ (insert name of judgment creditor), against the Plaintiff/Defendant (select one) _____ (insert name of judgment debtor), for \$ _____ (insert amount of debt) and pre-judgment interest of \$ _____ and \$ _____ costs of suit; amounting in all to \$ _____. I further certify that the foregoing is a true abstract of the original Judgment in the above-noted action, entered in the records of the said Court at _____, which Judgment was duly signed on the ____ day of _____, 20__.

GIVEN under seal of the Court at _____, this ____ day of _____, 20__.

(Deputy) Prothonotary

(Insert name, address and contact information for lawyer/individual recording the judgment)

Name: _____
Address: _____
Phone: _____
Fax: _____
E-mail: _____

Form 47

Request to Cancel the Recording of a Judgment and Certificate of Satisfaction

*Land Registration Act, S.N.S. 2001, c.6, subsection 68(4)
Land Registration Administration Regulations subsection 22(5)*

[Instrument Type: 709]

Registration District: _____

Registrant User Number: _____

Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

AND IN THE MATTER OF the judgment creditor _____;

AND IN THE MATTER OF the judgment described in the certificate of satisfaction below which releases the judgment recorded in the name of above noted judgment creditor in the (*select one or both*):

9 Parcel Register

9 Judgment Roll

TAKE NOTICE THAT the undersigned hereby requests that the registrar cancel the recording of the interest as identified in the attached certificate of satisfaction and as set out below:

Instrument Type/Code	
Interest Holder and Type to be Removed	
Book/Page and Document/Year Reference of Judgment recorded in the Judgment Roll/Parcel Register (if applicable)	

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Signature of Interest Holder/Agent
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____

Court File #: _____

Name of Court: _____

[Insert Title of Proceeding/Style of Cause]

CERTIFICATE OF SATISFACTION

I DO HEREBY CERTIFY that the judgment in the above action, signed the _____ day of _____, 2___ for (*enter judgment amount*) _____ all inclusive of debts and costs was fully satisfied by the judgment debtor the _____ day of _____, 2___.

CERTIFIED under the seal of the said Court at _____, Nova Scotia, the _____ day of _____, 2_____.

(Deputy) Prothonotary

Return to:

(Insert name and mailing address lawyer/individual requesting certificate)

Form 48

Request to Record a Full or Partial Release of Judgment
Land Registration Act, S.N.S. 2001, c.6, subsection 69(3)
Land Regulation Administration Regulations subsection 22(6)

[Full Release Instrument Type: 709]
[Partial Release Instrument Type: 710]

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

[For Full Release of Judgment]

IN THE MATTER OF the judgment creditor _____;

AND IN THE MATTER OF the judgment described in the full release of judgment set out below which releases the judgment recorded in the name of above noted judgment creditor in the Judgment Roll;

TAKE NOTICE THAT the undersigned hereby requests that the registrar cancel the recording of the interest as identified in the attached full release of judgment.

-OR-

[For Partial Release of Judgment]

IN THE MATTER OF the judgment creditor _____;

IN THE MATTER OF the judgment described in the partial release of judgment set out below which releases *(insert name of judgment debtor or PID being released by the judgment)* _____ from the judgment recorded in the name of above noted judgment creditor in the Judgment Roll;

TAKE NOTICE THAT the undersigned hereby requests that the registrar record the partial release in the judgment roll.

[Required when partial release of judgment applies to the release of a parcel]

AND TAKE NOTICE THAT the undersigned hereby requests that the registrar cancel the recording of the interest as identified in the attached partial release of judgment as set out below:

Instrument Type/Code	
Interest Holder and Type to be Removed	
Book/Page and Document/Year Reference of Judgment recorded in the Judgment Roll/Parcel Register (if applicable)	

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Signature of Interest Holder/Agent
Name: _____

Address: _____
 Phone: _____
 Email: _____
 Fax: _____

Court File #: _____
 Name of Court: _____

[Insert Title of Proceeding/Style of Cause]

FULL/PARTIAL RELEASE OF JUDGMENT

THE JUDGMENT CREDITOR HEREIN HEREBY RELEASES the lands described as PID(s) *(insert all of the PIDs being released from the judgment)* _____ from the judgment which was entered against the judgment debtor *(insert name of judgment debtor(s) who is/are being released from the judgment)* _____ on the _____ day of _____, 2____, and recorded at the Registry of Deeds Office/Land Registration Office in _____, Nova Scotia, in *(insert book/page, document number/year)* _____.

IN WITNESS WHEREOF the releasor has hereunto set hand and seal the _____ day of _____, 2_____.

Signed, Sealed and Delivered

Form 49

Correction of Request to Record an Interest or Cancel the Recording of an Interest
Land Registration Administration Regulations, subsection 4(8)

[Instrument Type: 822]

Registration District: _____
 Registrant User Number: _____
 Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

TAKE NOTICE THAT an error was contained in the Request to Record an Interest in Form 26/Request to Cancel the Recording of an Interest in Form 27 *(select one)* that was submitted by the undersigned interest holder on _____ *(insert date of recording)* with the attached document recorded as instrument number _____.

AND FURTHER TAKE NOTICE THAT the undersigned interest holder hereby requests that the registrar correct the parcel register in accordance with the information set out below:

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	

Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder to be Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

DATED at _____ in the County of _____, Province of Nova Scotia, this _____ day of _____, 20_____.

Signature of Interest Holder or Agent
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____

Form 50

Request to Transfer an Unregistered Tenant in Common Interest in a Parcel
Land Registration Administration Regulations, subsection 15(3)

[Instrument Type: 114]

Registration District: _____
Registrant User Number: _____
Submitter's Name/Firm: _____

IN THE MATTER OF Parcel Identification Number (PID)

PID:
PID:
<i>Expand box for additional PIDs</i>

TAKE NOTICE THAT an unregistered tenant in common interest in the above noted PID(s) has been transferred for no value as shown on the attached *Municipal Government Act* Affidavit of Value;

AND FURTHER TAKE NOTICE THAT the undersigned owner of the unregistered tenant in common interest hereby requests that the registrar update the parcel register(s) in accordance with the information set out below:

Instrument Type/Code	
Expiry Date (if applicable)	
Interest Holder and Type to be Removed (if applicable)	
Interest Holder and Type to be Added (if applicable) <i>Note: include qualifier (e.g. Estate of, Executor, Trustee, Personal Representative) if applicable</i>	
Mailing Address of Interest Holder to be Added (if applicable)	
Reference to Related Instrument in Names-Based Roll/Parcel Register (if applicable)	

DATED at _____ in the County of _____, Province of Nova Scotia,
this _____ day of _____, 20_____.

Signature of Owner of Unregistered Tenant in
Common Interest or Agent
Name: _____
Address: _____
Phone: _____
Email: _____
Fax: _____