

Royal Gazette

Part II Regulations under the Regulations Act

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In force date of regulations: As of March 4, 2005*, the date a regulation comes into force is determined by subsection 3(6) of the *Regulations Act*. The date a regulation is made, the date a regulation is approved, the date a regulation is filed and any date specified in a regulation are important to determine when the regulation is in force.

*Date that subsections 3(6) and (7) and Sections 11 and 13 of the *Regulations Act* and amendments to the *Regulations Act* made by Chapter 46 of the Acts of 2004 were proclaimed in force.

N.S. Reg. 122/2016

Made: June 16, 2016

Filed: June 17, 2016

Prescribed Petroleum Products Prices

Order dated June 16, 2016
made by the Nova Scotia Utility and Review Board
pursuant to Section 14 of the *Petroleum Products Pricing Act*
and Sections 16 to 19 of the *Petroleum Products Pricing Regulations*

Order**M07519****In the matter of the *Petroleum Products Pricing Act*****- and -****In the matter of prescribing prices for petroleum products
pursuant to Section 14 of the *Petroleum Products Pricing Act* and
Sections 16 to 19 of the *Petroleum Products Pricing Regulations*****Before:** Kulvinder S. Dhillon, P. Eng., Member

Whereas the purpose of the *Petroleum Products Pricing Regulations* is to ensure just and reasonable prices for specified petroleum products taking into consideration the objectives of preserving the availability of such products in rural areas, stabilizing prices of such products and minimizing the variances in prices of such products across the Province;

And whereas the Nova Scotia Utility and Review Board (“Board”) considered the manner in which it would proceed to set petroleum product prices in its decision, 2006 NSUARB 108, issued on October 16, 2006;

And whereas the Board revised the retail margin and transportation allowance effective January 6, 2012, in its decision, 2011 NSUARB 181, issued on November 23, 2011;

And whereas the Board revised the wholesale margin effective January 4, 2013, in its decision, 2012 NSUARB 213, issued on December 12, 2012;

And whereas the average of the average of the daily high and low reported product prices (in Canadian cents) for the week ended June 15, 2016, are:

Grade 1 Regular gasoline	50.5¢ per litre
Ultra-low-sulfur diesel oil	50.9¢ per litre

Now therefore the Board prescribes the benchmark prices for petroleum products to be:

Gasoline:	
Grade 1	50.5¢ per litre
Grade 2	53.5¢ per litre
Grade 3	56.3¢ per litre
Ultra-low-sulfur diesel oil	50.9¢ per litre

And now therefore the Board has determined, based on historical data regarding price changes and to achieve revenue neutrality, it is appropriate to apply, and the Board so orders, forward averaging corrections of:

Gasoline:	minus 0.6¢ per litre
Ultra-low-sulfur diesel oil:	plus 0.5¢ per litre

And now therefore the Board prescribes the prices for petroleum products as set forth in Schedule “A” effective on and after 12:01 a.m., June 17, 2016.

Dated at Halifax, Nova Scotia, this 16th day of June, 2016.

sgd: Doreen Friis
Clerk of the Board

Schedule "A"

**Prices Prescribed for Petroleum Products
under the *Petroleum Products Pricing Act* and the
Petroleum Products Pricing Regulations
effective on and after 12:01 a.m. on June 17, 2016**

Nova Scotia Petroleum Price Schedule								
Petroleum Prices in Cents/Litre					Self-Service Pump Prices (Pump Prices includes 15% HST)		Full-Service Pump Prices	
	Base Wholesale Price	Fed. Excise Tax	Prov. Tax	Wholesale Selling Price	Min	Max	Min	Max
Zone 1								
Regular Unleaded	57.1	10.0	15.5	82.6	100.5	102.6	100.5	999.9
Mid-Grade Unleaded	60.1	10.0	15.5	85.6	104.0	106.0	104.0	999.9
Premium Unleaded	63.1	10.0	15.5	88.6	107.4	109.5	107.4	999.9
Ultra-Low-Sulfur Diesel	58.6	4.0	15.4	78.0	95.2	97.3	95.2	999.9
Zone 2								
Regular Unleaded	57.6	10.0	15.5	83.1	101.1	103.2	101.1	999.9
Mid-Grade Unleaded	60.6	10.0	15.5	86.1	104.5	106.6	104.5	999.9
Premium Unleaded	63.6	10.0	15.5	89.1	108.0	110.1	108.0	999.9
Ultra-Low-Sulfur Diesel	59.1	4.0	15.4	78.5	95.8	97.9	95.8	999.9
Zone 3								
Regular Unleaded	58.0	10.0	15.5	83.5	101.5	103.6	101.5	999.9
Mid-Grade Unleaded	61.0	10.0	15.5	86.5	105.0	107.1	105.0	999.9
Premium Unleaded	64.0	10.0	15.5	89.5	108.4	110.5	108.4	999.9
Ultra-Low-Sulfur Diesel	59.5	4.0	15.4	78.9	96.3	98.3	96.3	999.9
Zone 4								
Regular Unleaded	58.1	10.0	15.5	83.6	101.7	103.7	101.7	999.9
Mid-Grade Unleaded	61.1	10.0	15.5	86.6	105.1	107.2	105.1	999.9
Premium Unleaded	64.1	10.0	15.5	89.6	108.6	110.6	108.6	999.9
Ultra-Low-Sulfur Diesel	59.6	4.0	15.4	79.0	96.4	98.4	96.4	999.9
Zone 5								
Regular Unleaded	58.1	10.0	15.5	83.6	101.7	103.7	101.7	999.9
Mid-Grade Unleaded	61.1	10.0	15.5	86.6	105.1	107.2	105.1	999.9
Premium Unleaded	64.1	10.0	15.5	89.6	108.6	110.6	108.6	999.9
Ultra-Low-Sulfur Diesel	59.6	4.0	15.4	79.0	96.4	98.4	96.4	999.9
Zone 6								
Regular Unleaded	58.8	10.0	15.5	84.3	102.5	104.5	102.5	999.9
Mid-Grade Unleaded	61.8	10.0	15.5	87.3	105.9	108.0	105.9	999.9
Premium Unleaded	64.8	10.0	15.5	90.3	109.4	111.4	109.4	999.9
Ultra-Low-Sulfur Diesel	60.3	4.0	15.4	79.7	97.2	99.2	97.2	999.9

N.S. Reg. 123/2016

Made: June 10, 2016

Approved: June 15, 2016

Filed: June 20, 2016

Pork Nova Scotia Regulations—replacement

Order dated June 15, 2016
Repeal of regulations and regulations made by Pork Nova Scotia
and approved by the Natural Products Marketing Council
pursuant to Section 9 of the *Natural Products Act*

Pork Nova Scotia**Pork Nova Scotia Regulations**

I certify that on June 10, 2016, Pork Nova Scotia, pursuant to Section 9 of Chapter 308 of the Revised Statutes of Nova Scotia, 1989, the *Natural Products Act*, as delegated by Section 3 of the *Delegation of Section 9 Powers to Pork Nova Scotia Regulations*, N.S. Reg. 343/2009,

- (a) repealed the *Pork Nova Scotia Regulations*, N.S. Reg. 57/2006, made by the Natural Products Marketing Council on April 10, 2006; and
- (b) made new regulations respecting Pork Nova Scotia in the form attached as Schedule “A”.

The repeal and making of regulations referred to in this certificate is effective on and after July 4, 2016.

Signed at Truro, in the County of Colchester, Nova Scotia on June 15, 2016.

sgd: *Bradley McCallum*
Brad McCallum
General Manager, Pork Nova Scotia

Approved by the Natural Products Marketing Council at Truro, in the County of Colchester, Nova Scotia on June 15, 2016.

Natural Products Marketing Council

per: sgd: *E. A. Crouse*
Elizabeth A. Crouse, P.Ag.
General Manager

Schedule “A”

**Regulations Respecting Pork Nova Scotia
made pursuant to Section 9 of Chapter 308 of the
Revised Statutes of Nova Scotia, 1989,
the *Natural Products Act***

Citation

1 These regulations may be cited as the *Pork Nova Scotia Regulations*.

Application of regulations

2 Except as provided in Section 3, these regulations apply to all producers, contract growers, livestock dealers and processors.

Exemption from regulations

3 A producer who markets fewer than 25 hogs per year is exempt from these regulations.

Definitions

4 (1) In these regulations,

“Act” means the *Natural Products Act*;

“boar” means an uncastrated male hog that is used for breeding;

“booking system” means the Commodity Board booking system described in Section 15 through which a producer may market hogs;

“breeder” means a boar, gilt or sow;

“broker” means a person who purchases a hog for resale or on a contract basis under the booking system;

“contract grower” means a person who raises hogs that they do not own on behalf of a producer;

“cull boar” means a boar that is no longer used for breeding and is marketed for slaughter;

“cull sow” means a sow that is no longer used for breeding and is marketed for slaughter;

“feeder hog” means a hog that is at least 51 days old and is marketed for hog production instead of slaughter;

“gilt” means a young female hog that is capable of breeding and producing young, has unaltered reproductive organs, has not been bred and will be used for breeding;

“levy” means a levy required by Section 17 to be paid by a producer to the Commodity Board for each hog marketed in the regulated area;

“licence” means a licence issued by the Commodity Board under Section 9;

“licensing period” means the period between January 1 and December 31, inclusive, in any year;

“livestock dealer” means a person who acts as an agent in buying or selling hogs, and includes

(i) a broker, and

(ii) a person who, as a business, operates a public auction where hogs are sold;

“market hog” means a hog other than a weanling, feeder hog, gilt, sow, cull sow, stag, boar or cull boar;

“Plan” means the *Pork Marketing Plan* made under the Act;

“sow” means a female hog that has been used for breeding;

“stag” means a castrated male hog that has been used for breeding;

“weanling” means a hog that is at least 10 days old but is younger than 30 days old.

- (2) Definitions in the Plan apply to these regulations.

Licensing and Registration

Requirement to hold licence

- 5 (1) A person must not produce or market pork or a hog in the regulated area without a licence.
- (2) A licensee may produce or market pork or a hog in the regulated area only as authorized for their type of licence, as set out in Section 6.

Types of licences

6 The following are the types of licences:

- (a) producer’s licence;
- (b) contract grower licence;
- (c) livestock dealer licence;
- (d) processor licence.

No licensing fee

7 No licensing fee is payable to the Commodity Board for issuing a new licence or renewing a licence.

Applying for licence

- 8 (1) A person may apply for a licence by completing an application in the form and the manner determined by the Commodity Board and submitting it to the Commodity Board.
- (2) An application for a licence must include all of the following information:
- (a) type of licence being sought, as set out in Section 6;
 - (b) applicant’s name;
 - (c) type of applicant’s business entity;
 - (d) applicant’s business name, if different from the applicant’s name;
 - (e) applicant’s mailing address;
 - (f) applicant’s civic address;
 - (g) civic address of the location where licensed operations will be carried out;
 - (h) applicant’s telephone number;
 - (i) applicant’s fax number, if any;
 - (j) applicant’s email address, if any;

- (k) name and title of a contact person with authority to act on behalf of the applicant;
 - (l) if the application is for a producer licence, the estimated number of hogs to be produced per year;
 - (m) if the application is for a livestock dealer licence, the estimated number of hogs to be purchased per year;
 - (n) if the application is for a processor licence, the estimated number of hogs to be slaughtered per year.
- (3) The Commodity Board must not consider an application unless the Commodity Board determines it is complete.

Commodity Board may issue licence

- 9 (1) The Commodity Board must issue a licence to a person who applies for a new licence in accordance with Section 8 and whose application is not rejected or refused.
- (2) A licence may be issued on any date during a licensing period.

Licensee registration

- 10 (1) The Commodity Board must assign a registration number to each new licensee.
- (2) The Commodity Board must maintain a register containing the name, civic address, phone number and registration number of each licensee.

Form of licence

11 A licence must include all of the following:

- (a) licensee's name;
- (b) registration number assigned to the licensee under Section 10;
- (c) type of licence issued, as set out in Section 6;
- (d) effective date of the licence;
- (e) issue date of the licence;
- (f) a statement that the licence will be renewed automatically at the end of each licensing period except as provided in these regulations;
- (g) signature of the Chair of the Commodity Board or a member of the Commodity Board acting on behalf of the Chair.

Licence terms and conditions

12 A licence is subject to all of the following terms and conditions:

- (a) the licensee must comply with the Act, these regulations, the Plan and every applicable order of Council or the Commodity Board;
- (b) the licensee must immediately surrender their licence to the Commodity Board if the licensee ceases to carry on the business for which the licence is issued;

- (c) the licence is not transferable;
- (d) any term or condition imposed by the Commodity Board that is consistent with the Act, the Plan and these regulations and disclosed at the time the licence is issued or renewed or by notice to all licensees, as determined by the Commodity Board.

Licence expiry and renewal

- 13 (1)** Every licence expires on December 31 of the licensing period in which it is issued or for which it is renewed.
- (2)** A licence is automatically renewed for consecutive licensing periods unless
- (a) the licensee gives notice to the Commodity Board that it will not be operating in the next licensing period; or
 - (b) the Commodity Board recommends to Council under Section 14 that the licence not be renewed.

Recommendation to Council to suspend, revoke or refuse to grant or renew licence

- 14 (1)** If a person does not comply with the terms and conditions set out in clause 12(a), the Commodity Board may recommend to Council that Council suspend, revoke or refuse to renew the person's licence or refuse to grant the person a licence.
- (2)** A recommendation by the Commodity Board under subsection (1) to refuse to renew a licence must be provided to Council at least 90 days before the licence expires at the end of the licensing period.

Marketing

Booking system

- 15 (1)** In this Section, "shipping day" means a day that is designated by the Commodity Board as the day for picking up and shipping hogs under the booking system.
- (2)** A producer marketing hogs through the booking system must adhere to administrative requirements established by the Commodity Board, including all of the following:
- (a) only the following types of hogs may be marketed through the booking system:
 - (i) market hogs,
 - (ii) subject to clause (b), cull sows;
 - (b) a producer must not market any cull sows through the booking system unless they are marketing at least 1 market hog on the same shipping day;
 - (c) a producer must give the Commodity Board at least 6 days' notice of the number and type of hogs that they intend to ship on the next shipping day;
 - (d) at the Commodity Board's request, a producer must confirm the number and type of hogs that they plan to ship on the next shipping day;
 - (e) the Commodity Board may limit the number of hogs shipped by a producer on shipping day;

- (f) a producer must transport their hogs at a time and at a place determined by the Commodity Board.

Market price

16 The Commodity Board must issue a weekly report providing a market price for market hogs and cull sows.

Levy

Levy required

- 17 (1)** Except as provided in Section 18, a producer who markets a hog in the regulated area must pay a levy in accordance with Sections 19 to 22.
- (2)** For the purpose of determining a levy amount, the classes of hogs are as set out in the following table:

Class	Types of Hogs in Class
I	weanlings only
II	cull boar, feeder hog, market hog, cull sow, stag

- (3)** The levy for each class of hog is as set out in the following table:

Class	Levy per Hog Marketed
I	\$0.25
II	\$2.00

Levy exception

18 No levy is due for a hog marketed as a breeder.

Levy on hog marketed through booking system

19 If a producer markets a hog through the booking system, the broker who purchases or who otherwise markets a hog on shipping day must deduct the levy from their payment to the producer and remit the levy to the Commodity Board.

Levy on hog slaughtered or marketed to processor

- 20 (1)** A producer who does any of the following must, on a quarterly basis in accordance with the schedule set out in subsection (2), submit payment of the levy due together with the slaughter report required by Section 24:
- (a) slaughters a hog in the producer's own facilities;
 - (b) markets a hog to a processor;
 - (c) has a hog slaughtered by a processor for a fee, after which the pork from that hog is returned to the producer.
- (2)** The schedule for the quarterly payments of levy required by subsection (1) is as set out in the following table:

Quarter	Start and End Dates of Quarterly Reporting Period	Deadline for Levy Payment and Slaughter Report
Q1	January 1 to March 31	April 30
Q2	April 1 to June 30	July 31
Q3	July 1 to September 30	October 31
Q4	October 1 to December 31	January 31

Levy on marketed weanling or feeder hog

21 If a producer markets weanlings or feeder hogs, the Commodity Board collects levy in accordance with the following procedure:

- (a) the Commodity Board invoices the producer quarterly for levy due based on past records;
 - (b) no later than 30 days after the date a producer receives an invoice under clause (a), the producer submits all of the following to the Commodity Board:
 - (i) each manifest for the weanlings or feeder hogs marketed during the quarter to which the invoice applies;
 - (ii) payment of the levy due, based on the number of hogs marketed, as documented in the manifests submitted under subclause (i);
 - (c) based on the manifests submitted under clause (b), the Commodity Board adjusts its record of the amount of levy due.
- (2)** In subsection (1), “manifest” means a record of a marketing transaction.

Contract grower responsible for remitting levy

22 A contract grower is responsible for remitting the levy due for the hogs raised by the contract grower.

Debt recoverable in court

- 23** **(1)** A fee, levy or charge imposed on a person under these regulations is a debt due to the Commodity Board by that person and is recoverable in a court of competent jurisdiction, in addition to any manner permitted under the Act or regulations.
- (2)** Any decision by the Commodity Board to recover a debt due to the Commodity Board under subsection (1) requires the approval of the majority of the members of the Commodity Board.

Reporting and Records

Slaughter report

- 24** **(1)** A producer referred to in Section 20 must prepare a slaughter report and submit it to the Commission together with their quarterly levy payments.
- (2)** A slaughter report must be in the form required by the Commodity Board, and must include all of the following information:
- (a) producer’s name;

- (b) quarterly reporting period covered by the report;
- (c) date of the report;
- (d) name of a contact person and their signature;
- (e) total number of hogs slaughtered, reported by location of slaughter.

Records

- 25 (1)** A person licensed under these regulations must keep all of the following records at their facilities or operation:
- (a) records supporting a report made to the Commodity Board under this Part;
 - (b) records relating to all transactions in which hogs were marketed for the previous 2 calendar years, including all of the following information:
 - (i) name and address of all parties involved in the transaction,
 - (ii) number of hogs marketed,
 - (iii) date of the transaction;
 - (c) if the licensee is a producer licence, records relating to the production of hogs for the previous 2 calendar years
- (2)** A person licensed under these regulations must submit a copy of records under subsection (1) to the Commodity Board at the request of the Commodity Board, within 30 days of the request.
-

N.S. Reg. 124/2016

Made: June 10, 2016

Approved: June 15, 2016

Filed: June 20, 2016

Cattle Producers Marketing Regulations

Order dated June 15, 2016
Repeal of regulations and regulations made by the Nova Scotia Cattle Producers
and approved by the Natural Products Marketing Council
pursuant to Section 9 of the *Natural Products Act*

Nova Scotia Cattle Producers**Nova Scotia Cattle Producers Regulations**

I certify that the Nova Scotia Cattle Producers, at its meeting on June 10, 2016, pursuant to Section 9 of Chapter 308 of the Revised Statutes of Nova Scotia, 1989, the *Natural Products Act*, as delegated by Section 6 of the *Nova Scotia Cattle Marketing Plan*, N.S. Reg. 211/2004, made by Order in Council 2004-385 dated September 23, 2004, carried a motion to

- (a) repeal the *Nova Scotia Cattle Producers Regulations*, N.S. Reg. 34/2006, made by the Nova Scotia

Cattle Producers on January 11, 2006, and approved by the Natural Products Marketing Council on February 14, 2006; and

- (b) make new regulations respecting the marketing of cattle in the form attached as Schedule “A”.

The repeal and making of regulations referred to in this certificate is effective on and after January 1, 2017.

Signed at Truro, in the County of Colchester, Nova Scotia on June 15, 2016.

Nova Scotia Cattle Producers

per: sgd: *Bradley McCallum*
Brad McCallum
General Manager

Approved by the Natural Products Marketing Council at Truro, in the County of Colchester, Nova Scotia on June 15, 2016.

Natural Products Marketing Council

per: sgd: *E. A. Crouse*
Elizabeth A. Crouse, P.Ag.
General Manager

Schedule “A”

**Regulations Respecting Nova Scotia Cattle Producers
made by the Nova Scotia Cattle Producers pursuant to Section 9 of
Chapter 308 of the Revised Statutes of Nova Scotia, 1989,
the *Natural Products Act***

Interpretation

Citation

1 These regulations may be cited as the *Cattle Producers Marketing Regulations*.

Definitions

2 (1) In these regulations,

“dairy producer” has the same meaning as “producer” under the *Dairy Industry Act*, except that it does not include producers who own or control only dairy animals that are not cattle;

“DFNS” means the Dairy Farmers of Nova Scotia, a body corporate under the *Dairy Industry Act*;

“grower licence” means a licence issued by the Commodity Board to a producer to raise beef cattle for the purpose of marketing;

“levy” means the levy payable to the Commodity Board under Section 12;

“licence” means any of the types of licences issued under these regulations, as listed in Section 3;

“licensing period” means the period that begins on January 1 in any year and ends on December 31 of the same year;

“livestock dealer licence” means a licence issued by the Commodity Board to a livestock dealer to buy and sell beef cattle;

“prepayment program” means a Commodity Board prepayment program established under Section 13 or a DFNS prepayment program established under Section 14;

“processor licence” means a licence issued by the Commodity Board to a processor to process beef cattle or beef;

“public auction operator” means a person who operates a public auction as a business;

“purchaser” means a person, including a producer, livestock dealer or processor, who purchases 1 or more beef cattle directly from a producer;

“slaughterhouse operator” means a person who operates a slaughterhouse where beef cattle are slaughtered;

“total production quota” has the same meaning as in the *Total Production Quota Regulations* made under the *Dairy Industry Act*.

- (2) A term defined in the *Cattle Producers Marketing Plan* made under the Act has the same meaning when used in these regulations.

Licensing

Types of licences

3 The following are the types of licence:

- (a) grower licence;
- (b) livestock dealer licence;
- (c) processor licence.

Requirement to hold licence

4 A person must not raise, buy, sell or process beef cattle in the regulated area without a licence of a type that authorizes them to do so.

Issuing licence

- 5 (1) The Commodity Board must issue a licence to a person who applies for a new licence in accordance with Section 6 and whose application is not rejected or refused.
- (2) A licence may be issued on any date, and expires at the end of the licensing period during which it is issued.

Licence application

- 6 (1) A person may apply to the Commodity Board for a licence or renewal of a licence by completing an application in the form and the manner determined by the Commodity Board.
- (2) An application must include all of the following information:

- (a) type of application, as 1 of the following:
 - (i) new licence,
 - (ii) renewal of licence;
 - (b) type of licence applied for, as set out in Section 3;
 - (c) all of the following about the business:
 - (i) business name, if any,
 - (ii) civic address,
 - (iii) mailing address, if different than civic address,
 - (iv) phone number,
 - (v) fax number, if any,
 - (vi) e-mail address, if any,
 - (vii) name of contact person with authority to act on behalf of the business,
 - (viii) title of contact person in subclause (vii),
 - (ix) for an application for a livestock dealer licence, the name of each employee who is authorized to buy or sell beef cattle on behalf of the business;
 - (d) for a renewal application, a copy of each of the following reports:
 - (i) the purchase report required by Section 16,
 - (ii) the sales report required by Section 17.
- (3) An application for renewal must be received by the Commodity Board by January 31 for the licensing period that begins the same year.
- (4) An application for renewal that is filed after the deadline in subsection (3) is deemed to be an application for a new licence.
- (5) An application must be accompanied by any licensing fee required by Section 7.
- (6) The Commodity Board may reject any application that does not include all the required information and fees.

Licensing fees

7 All of the following licensing fees are payable to the Commodity Board:

Licence	Fee
new grower licence	none
new livestock dealer licence	\$100.00 plus tax
new processor licence	\$100.00 plus tax
renewal of any licence	none

Licence number and licensee record

- 8** (1) The Commodity Board must issue each new licensee a licence number.
- (2) The Commodity Board must maintain a record of all of the following for each licensee:
- name;
 - civic address;
 - licence number.

Form of licence

- 9** (1) A licence must include all of the following information:
- licensee's name;
 - licence number, as issued under Section 8;
 - type of licence, as set out in Section 3;
 - effective date of the licence;
 - expiry date of the licence;
 - issue date of the licence;
 - if the licence is a grower licence, whether the producer is involved in a prepayment program.
- (2) A licence must be signed by the Chair of the Commodity Board or a member of the Commodity Board acting on behalf of the Chair.

Licence terms and conditions

- 10** A licence is subject to all of the following terms and conditions:
- the licensee must comply with the Act, these regulations, the Plan and every applicable order of Council or the Commodity Board;
 - the licensee must provide any information required under these regulations in the form and manner prescribed by the Commodity Board;
 - the licensee must maintain the confidentiality of any information distributed by the Commodity Board regarding licensees for the purpose of levy collection from third parties;
 - the licence is not transferable;

- (e) if the licensee ceases to carry on the business for which the licence is issued, the licensee must immediately surrender the licence to the Commodity Board;
- (f) any terms or conditions imposed by the Commodity Board that are consistent with the Act, the Plan and these regulations and are disclosed at the time the licence is issued or renewed, or by notice given in a form and manner determined by the Commodity Board.

Refusing to grant, refusing to renew, suspending or revoking a licence

- 11 If a person fails to comply with the terms and conditions of clause 10(a), the Commodity Board may recommend to the Council that it refuse to grant or renew a licence, or suspend or revoke a licence.

Levies

Levy required

- 12 (1) A licensee who markets beef cattle in the regulated area must pay a levy to the Commodity Board as set out in the following table:

Licensee	Levy
producer	\$6.00 plus tax for each head of beef cattle sold
processor	\$6.00 plus tax for each head of beef cattle slaughtered

- (2) Despite subsection (1), a processor is not required to pay a levy for a head of beef cattle slaughtered if a levy has been paid for the sale of the same head of beef cattle through the Commodity Board prepayment program under Section 13.

Levy remittance through Commodity Board prepayment program

- 13 (1) The Commodity Board may establish a Commodity Board prepayment program for the annual remittance of levies payable by producers.
- (2) A producer, other than a producer who is also a dairy producer, may elect to remit the levy annually through the Commodity Board prepayment program.
- (3) A producer who elects to remit the levy annually may enrol in the Commodity Board prepayment program by signing an agreement with the Commodity Board and submitting a herd report in accordance with Section 18.
- (4) Under the Commodity Board prepayment program, a producer's annual levy is calculated using the following formula:

$$TL = BF \times 0.9 \times CL$$

in which

TL is the total annual levy in dollars payable under the Commodity Board prepayment program, including any applicable taxes;

BF is the number of breeding females in the producer's herd on the 1st day of the licensing period;

CL is the levy payable by the producer.

- (5) No later than December 31, a producer enrolled in the Commodity Board prepayment program must

- (a) remit the annual levy calculated under subsection (4) to the Commodity Board; and
 - (b) submit a herd report to the Commodity Board in accordance with Section 18.
- (6) A producer must re-enrol annually in a manner determined by the Commodity Board to continue participating in the Commodity Board prepayment program.

Annual levy remittance for dairy producers through DFNS prepayment program

- 14 (1) The Commodity Board may establish a DFNS prepayment program administered by DFNS under an agreement with the Commodity Board, for the annual collection and remittance of levies payable by dairy producers.
- (2) A producer who is also a dairy producer may elect to remit the levy annually through the DFNS prepayment program.
- (3) An eligible producer may enrol in the DFNS prepayment program by signing an agreement administered by DFNS.
- (4) Under the DFNS prepayment program, a producer's annual levy is calculated using the following formula:

$$TL = TPQ \times 0.884 \times CL$$

in which

TL is the total annual levy in dollars payable under the DFNS prepayment program, including any applicable taxes;

TPQ is the total production quota allotted to the producer;

CL is the levy payable by the producer.

- (5) DFNS must remit the annual levy calculated under subsection (4) to the Commodity Board on behalf of each producer enrolled in the DFNS prepayment program, together with all of the following information for each participating producer:
- (a) name;
 - (b) business name;
 - (c) licence number, as issued under Section 8;
 - (d) civic address;
 - (e) mailing address, if different than civic address;
 - (f) phone number;
 - (g) fax number, if any;
 - (h) e-mail address, if any;
 - (i) name of the contact person for the producer.

Levy remittance by purchasers

- 15 (1)** The Commodity Board must distribute a list of the producers participating in a prepayment program to all licensed livestock dealers and licensed processors.
- (2)** When selling beef cattle to a purchaser, a producer must show their licence to the purchaser and allow the purchaser to record any information they need to complete their reporting requirements under these regulations.
- (3)** A purchaser buying beef cattle from a producer who is not enrolled in a prepayment program must withhold the levy from the amount payable to the producer by the purchaser.
- (4)** No later than the 15th day of the month following the month in which a purchase referred to in subsection (3) occurs, the purchaser must
- (a)** remit the levy withheld under subsection (3) to the Commodity Board; and
 - (b)** submit a levy remittance report in accordance with Section 19 to the Commodity Board.
- (5)** A purchaser and producer are jointly and severally liable to the Commodity Board for the amount of any levy not remitted as required by these regulations.

Reporting and Records**Purchase report required for licence renewal**

- 16 (1)** A licensee must complete and submit a purchase report that covers the previous licensing period with their licence renewal application.
- (2)** A purchase report required by subsection (1) must include all of the following information relating to each purchase of beef cattle during the reporting period:
- (a)** name of the licensee;
 - (b)** reporting period;
 - (c)** date of the report;
 - (d)** signature of the contact person for the licensee;
 - (e)** for each purchase made by the licensee during the reporting period:
 - (i)** name of the producer or livestock dealer who sold the beef cattle to the licensee,
 - (ii)** number of beef cattle purchased by the licensee,
 - (iii)** location where the beef cattle were purchased,
 - (iv)** date of the purchase.

Sales report required for licence renewal

- 17 (1)** A licensee must complete and submit a sales report that covers the previous licensing period with their licence renewal application.

- (2) A sales report required by subsection (1) must include all of the following information relating to each sale of beef cattle during the reporting period:
- (a) name of the licensee;
 - (b) reporting period;
 - (c) date of the report;
 - (d) signature of the contact person for the licensee;
 - (e) for each transaction:
 - (i) name of the producer, livestock dealer or processor who purchased beef cattle from the licensee,
 - (ii) number of beef cattle sold by the licensee,
 - (iii) location where the beef cattle were sold,
 - (iv) date of the sale.

Herd report

18 A producer's herd report required by subsection 13(5) must include all of the following information:

- (a) name of the licensee;
- (b) reporting period;
- (c) date of the report;
- (d) signature of the contact person for the licensee;
- (e) the number of breeding females in the licensee's herd on the 1st day of the reporting period.

Levy remittance report

19 A levy remittance report required by subsection 15(4) must include all of the following information relating to each purchase of beef cattle during the reporting period:

- (a) name of the licensee who purchased the beef cattle and is remitting the levy;
- (b) reporting period;
- (c) date of the report;
- (d) signature of the contact person for the licensee;
- (e) for each purchase of beef cattle during the reporting period:
 - (i) name of the producer who sold the beef cattle,
 - (ii) number of beef cattle purchased,
 - (iii) location where the beef cattle were purchased,
 - (iv) date of the purchase.

Recovery of Fees and Levies

Debt recoverable in court

- 20 (1)** A fee or levy imposed on a person under these regulations is a debt due to the Commodity Board by that person and is recoverable in a court of competent jurisdiction in addition to any manner permitted under the Act or regulations.
- (2)** Any decision by the Commodity Board to recover a debt due to the Commodity Board under subsection (1) requires the approval of a majority of the members of the Commodity Board.

N.S. Reg. 125/2016

Made: June 21, 2016

Filed: June 21, 2016

Pension Benefits Regulations—amendment

Order in Council 2016-156 dated June 21, 2016
Amendment to regulations made by the Governor in Council
pursuant to Section 139 of the *Pension Benefits Act*

The Governor in Council on the report and recommendation of the Minister of Finance and Treasury Board dated June 2, 2016, and pursuant to Section 139 of Chapter 41 of the Acts of 2011, the *Pension Benefits Act*, is pleased to amend the *Pension Benefits Regulations*, N.S. Reg. 200/2015, made by the Governor in Council by Order in Council 2015-133 dated April 21, 2015, to specify that the 2016 Agreement Respecting Multi-Jurisdictional Pension Plans comes into effect on July 1, 2016, in the manner set forth in Schedule “A” attached to and forming part of the report and recommendation, effective on and after June 21, 2016.

Schedule “A”

Amendment to the *Pension Benefits Regulations* made by the Governor in Council under Section 139 of Chapter 41 of the Acts of 2011, the *Pension Benefits Act*

The *Pension Benefits Regulations*, N.S. Reg. 200/2015, made by the Governor in Council by Order in Council 2015-133 dated April 21, 2015, are amended by adding the following Section immediately after Section 27:

Effective dates of multi-jurisdictional pension plan agreements

27A The following agreement with designated jurisdictions under subsection 9(1) of the Act, notice of which has been published in the *Royal Gazette Part I* as required by subsection 9(8) of the Act, comes into effect in the Province on the date specified in the following table:

Agreement	Designated Jurisdictions Party to Agreement	Specified Effective Date
Agreement signed May 19, 2016, entitled “2016 Agreement Respecting Multi-Jurisdictional Pension Plans”	British Columbia Ontario Quebec Saskatchewan	July 1, 2016

N.S. Reg. 126/2016

Made: June 21, 2016

Filed: June 21, 2016

IWK Health Centre Corporate Bylaws—replacement

Order dated June 21, 2016
made by the Minister of Health and Wellness
pursuant to Section 20 of the *Health Authorities Act*

**In the matter of Section 20
of Chapter 32 of the Acts of 2014,
the *Health Authorities Act***

- and -

**In the matter of the making by the Minister of Health and Wellness of bylaws respecting
the conduct and management of the affairs of the Izaak Walton Killam Health Centre**

Order

I, Leo A. Glavine, Minister of Health and Wellness for the Province of Nova Scotia, pursuant to Section 20 of Chapter 32 of the Acts of 2014, the *Health Authorities Act*, hereby make bylaws respecting the conduct and management of the affairs of the IWK Health Centre, referred to as the IWK Health Centre Corporate Bylaws, in the form set out in Schedule “A”, and hereby revoke any previous approvals with respect to the IWK Health Centre Corporate Bylaws, effective on and after June 22, 2016.

Dated and made at Halifax, Nova Scotia, June 21, 2016.

sgd: *Leo Glavine*
Honourable Leo A. Glavine
Minister of Health and Wellness

[Schedule “A”]

1 Definitions

1.1 In these bylaws:

- 1.1.1 **ancillary organization** means an ancillary organization of which the Board has approved the establishment pursuant to clause 19;
- 1.1.2 **auditor** includes a partnership of auditors;
- 1.1.3 **Board** means the Board of Directors of the Health Centre;
- 1.1.4 **bylaws** means the bylaws of the Health Centre, as amended from time to time, including these Corporate Bylaws and the Medical, Dental, and Affiliated Staff Bylaws;
- 1.1.5 **Chair** means the Chair of the Board, or where the context requires, the Chair of a committee;
- 1.1.6 **department** means a functional sub-unit of the medical, dental, and affiliated staff as established by the Board;

- 1.1.7 **director** means a member of the Board;
- 1.1.8 **ex officio** means membership by virtue of the office, and includes all rights, responsibilities and powers to vote unless otherwise specified;
- 1.1.9 **governance policies** means the Board's governance policies as from time to time in force, as more particularly referenced in clause 20;
- 1.1.10 **Health Centre or Health Centre Cooperation [Corporation]** means the Izaak Walton Killam Health Centre;
- 1.1.11 **Health Authorities Act** means the *Health Authorities Act*, S.N.S. 2014, c. 32 (as amended), and the regulations made thereunder, as amended or replaced from time to time;
- 1.1.12 **Hospitals Act** means the *Hospitals Act*, R.S.N.S. 1989, c. 208, and the regulations made thereunder, as amended or replaced from time to time;
- 1.1.13 **Maritimes** means the provinces of New Brunswick, Nova Scotia and Prince Edward Island;
- 1.1.14 **medical, dental, and affiliated staff** means those physicians, dentists and affiliated staff who are licensed under the *Medical Act*, S.N.S. 2011, c. 38 (as amended) and the *Dental Act*, S.N.S. 1992, c. 3 (as amended) if applicable, and have privileges or who are otherwise permitted to practice [practise] within the Health Centre as more particularly set out in the Medical, Dental, and Affiliated Staff Bylaws;
- 1.1.15 **officers of the Board** means the Chair, Vice Chair, past Chair, and Secretary of the Board;
- 1.1.16 **President and CEO** means the person appointed by the Board to be the President and Chief Executive Officer, who is responsible for the administration and management of the Health Centre;
- 1.1.17 **rules and regulations** means the Health Centre's rules and regulations as from time to time in force, as more particularly referenced in clause 19; and
- 1.1.18 **executive leadership team** means vice presidents as appointed under these bylaws, executive directors, and other senior administrative staff as appointed by the President & Chief Executive Officer [and CEO].

1.2 Extended meanings

Words importing the singular number shall include the plural and vice versa, words importing any gender shall include all genders and words importing persons shall include individuals, partnerships, associations, trusts, unincorporated organizations and health centres.

2 The Health Centre

2.1 Annual meeting

2.1.1 Annual meeting of the Health Centre

The annual meeting of the Health Centre shall be held within six months of the Health Centre's year end at such date and time as the Board shall determine.

2.1.2 Notice of meetings of the Health Centre

Notice of the annual meeting of the Health Centre shall be given at least ten days in advance of the meeting and may be given by telephone, in writing or by electronic means to the

directors and by publication in such newspapers in the Maritimes as are determined from time to time by the Board.

2.1.3 Waiver of notice

No error or omission in giving notice for a meeting of the Health Centre Corporation shall invalidate or make void any proceeding taken or had at such a meeting, and any director of the Health Centre Corporation at any time may waive notice of any meeting and may ratify and approve any or all proceedings taken or had thereat.

2.1.4 Quorum for annual meeting of the Health Centre

The quorum of the annual meeting shall consist of one half plus one of the voting directors of the Board of the Health Centre.

2.1.5 Adjournment of meeting of the Health Centre

If, within one half-hour after the time appointed for a meeting of the Health Centre, a quorum is not present, the meeting shall stand adjourned until a day within two (2) weeks to be determined by the Board.

2.1.6 The chair of a meeting of the Health Centre

The chair of a meeting of the Health Centre shall be

2.1.6.1 the Chair of the Board;

2.1.6.2 the Vice Chair of the Board in the absence of the Chair; or

2.1.6.3 a chair elected by and from those members of the Health Centre entitled to vote who are present if both the Chair and Vice Chair of the Board are absent.

2.1.7 Business transacted at the annual meeting of the Health Centre

Business transacted at the annual meeting of the Health Centre may include any one or all of the following:

2.1.7.1 minutes of the previous annual meeting;

2.1.7.2 report of the Board including financial statements (operations and capital);

2.1.7.3 report of the unfinished business from any previous meeting of the Health Centre;

2.1.7.4 report of the Chair and President and CEO;

2.1.7.5 report of the auditor of the Health Centre;

2.1.7.6 report of the committees of the Board;

2.1.7.7 report of any foundation affiliated with the Health Centre;

2.1.7.8 other reports and business at the discretion of the Board;

2.1.7.9 business arising at the annual meeting;

2.1.7.10 new business at the annual meeting; and

2.1.7.11 election or appointment of directors.

2.1.8 Minutes of the meeting of the Health Centre

The Secretary shall cause minutes of the meeting of the Health Centre to be duly recorded.

2.1.9 Voting

Questions arising at any meeting of the Health Centre shall be decided by a majority of votes. The Chair shall be entitled to vote and in the situation of an equality of votes, the motion shall be considered defeated. All votes at any such meeting shall be taken by ballot if so requested by any director of the Health Centre present, but if no such request is made, the vote shall be taken orally by assent or dissent. Declaration by the Chair that a resolution has been carried shall be *prima facie* evidence of the fact without proof of the number or proportion of votes recorded in favo[u]r of or against such resolution.

2.1.10 Questions of procedure

Any question of procedure at or for any meeting of the members of the Health Centre Corporation which have not been provided for in these bylaws shall be determined by the Chair of the meeting in accordance with *Robert's Rules of Order*.

3 Board powers

3.1 In accordance with the *Health Authorities Act*, the Board shall oversee the business and affairs of the Health Centre.

4 Directors**4.1 Board membership**

The Board shall consist of the following as directors, each of whom is entitled to vote, unless otherwise as specified below:

4.1.1 twelve (12) individuals elected by the members of the Health Centre, each of whom shall serve for a three-year term, provided however that directors may be elected for a term of less than three years to the extent necessary to ensure that the expiry of the terms of such twelve directors is staggered with the terms of no more than six such directors expiring in any one year;

4.1.1.1 in electing directors, the members of the Health Centre shall ensure that the Board is representative of communities throughout the Maritimes, with eight (8) directors residents of Nova Scotia at least two (2) of whom reside outside the Halifax Regional Municipality, at least three (3) directors residents of New Brunswick and at least one (1) director residing in Prince Edward Island;

4.1.2 two (2) individuals appointed by the Minister of Health and Wellness;

4.1.3 one (1) individual appointed by the Izaak Walton Killam Health Centre Foundation Board, with such appointment to be made in such manner as the Board may from time to time determine;

4.1.4 the Dean of Medicine, Dalhousie University, or delegate;

4.1.5 the following shall serve as ex officio non-voting directors of the Board:

4.1.5.1 the President and CEO;

4.1.5.2 the President of the medical, dental, and affiliated staff;

4.1.5.3 the Chair of the Medical Advisory Committee; and

4.1.5.4 one (1) individual appointed by the Minister of Health and Wellness who is a director on the Nova Scotia Health Authority Board.

4.2 **Appointment of additional directors**

The Board may from time to time appoint such additional directors as may be necessary or desirable for the proper dispatch of the business of the Health Centre, with a term to be determined by the Board.

4.3 **Nominations for elected positions**

Nominations for election as directors at the annual meeting of the Health Centre shall be made only by the Governance and Nominating Committee, pursuant to procedures set out in the governance policies of the Health Centre, which includes consultation with the respective ~~Ministry~~ [Departments] of Health for the Province of Nova Scotia, Province of New Brunswick and Province of Prince Edward Island.

4.4 **Qualifications for eligibility and membership on the Board**

4.4.1 Eligibility for membership on the Board shall require that the nominee support and promote the objects of the Health Centre and the mission and vision of the Health Centre.

4.5 **Restrictions on qualifications**

4.5.1 No member of the medical, dental, and affiliated staff is eligible for election or appointment to the Board except as a member referred to in clauses 4.1.4 or 4.1.5.

4.5.2 No current employee of the Health Centre and no person employed by the Health Centre in the preceding thirty-six months, nor the spouse, child or parent of any such person, shall be eligible for election or appointment to the Board except as a member referred to in clause 4.1.5.

4.5.3 No spouse, child or parent of a member of the Board or senior management team or medical/dental/scientific staff shall be eligible for election or appointment to the Board.

4.5.4 No person shall be eligible for election or appointment to the Board who has the status of an undischarged bankrupt or who is subject to an order under the *Incompetent Persons Act* (Nova Scotia) or similar legislation declaring such person to be mentally incompetent.

4.6 **Defects in appointment**

4.6.1 The acts of a director shall be valid notwithstanding any defect that is afterwards discovered in the director's appointment or qualifications.

4.7 **Terms of office**

4.7.1 No individual may serve as a director appointed under clause 4.1.1 for more than six consecutive years, except as set out in clause 4.7.2.

4.7.2 Notwithstanding clause 4.7.1, a director referred to in clause 4.1.1 may serve [for] more than ~~for~~ six consecutive years to fulfill the term of an officer of the Board.

4.8 **Removal from office**

4.8.1 The directors, by resolution passed by a special majority of at least three quarters of the votes cast ~~therein~~ [thereon] at a meeting of the Board called for that purpose, may remove any director referred to in clause 4.1.1 before the expiration of that director's term of office and may, by a majority of votes cast at that meeting appoint any person in that director's place for the remainder of that director's term.

4.9 Vacating office

4.9.1 The office of a director shall be vacated upon the occurrence of any of the following events:

- 4.9.1.1 if a receiving order is made against the director or the director makes an assignment under the *Bankruptcy and Insolvency Act* [(Canada)];
- 4.9.1.2 if any order is made pursuant to the *Incompetent Persons Act* or similar legislation declaring the director to be mentally incompetent;
- 4.9.1.3 if the director shall be removed from the office by resolution of the Board as provided by clause 4.8;
- 4.9.1.4 if by notice in writing to the Health Centre or the Board the director resigns and such resignation, if not effective immediately becomes effective in accordance with its own terms; or
- 4.9.1.5 if the director loses his or her qualifications or eligibility as referenced in these bylaws.

4.10 Filling vacancy

When a vacancy occurs amongst the elected directors, the vacancy may be filled for the remainder of the term of office of the departing director by an appointment made by the directors still in office by a majority vote at a Board meeting with a quorum in attendance.

4.11 Exercise of powers where vacancy

Where there is vacancy or vacancies on the Board the remaining directors may exercise all powers of the Board as long as a quorum remains in office.

4.12 Remuneration

The directors shall serve as such without remuneration provided that a director may be paid reasonable expenses incurred in the performance of his or her duties.

5 Standard of conduct of directors

5.1 Directors are required to act in the best interests of the Health Centre. In matters pertaining to the activities of the Board, a director's duty to the Health Centre is paramount over any personal, local, or financial interests the director may have.

5.2 A director shall not act in a way that creates a conflict of interest or enter into any business arrangement with the Health Centre if such a business arrangement could reasonably be perceived as affecting the director's judgment with regard to the business of the Health Centre, except

- 5.2.1 after having declared to the Board the nature and extent of the director's interest in the matter
 - 5.2.1.1 at the meeting at which the matter creating the conflict of interest is first considered; or
 - 5.2.1.2 if the director is not in a conflict of interest at the time described in subclause 5.2.1.1, at the first meeting that is held after the director develops such a conflict of interest; and
- 5.2.2 if, having declared the nature and extent of such interest, the director refrains from voting thereon and absents him/herself from the meeting during discussion and voting on the

matter.

- 5.3 Where a director has entered into a business arrangement contemplated by clause 5.2 prior to becoming a director, the director shall
- 5.3.1 declare to the Board the nature and extent of such interest in the matter; and
 - 5.3.2 having declared the nature and extent of such interest refrain from voting thereon and shall absent him/herself from the meeting during discussion and voting on the matter.
- 5.4 The Board may, at its option, nullify any contract entered into in violation of this clause.
- 5.5 If a director is an employee of the Health Centre or a member of the medical, dental, and affiliated staff appointed by the Board,
- 5.5.1 the director must exercise special care in dealing with matters before the Board so that the credibility of the Board cannot be called into question as a result of bias, real or perceived, that an individual director may have, and
 - 5.5.2 the director shall not be entitled to vote and must absent him/herself on matters with regard to which the director has an interest that might reasonably be seen as affecting the director's judgment.

6 Confidential matters

- 6.1 All directors shall keep confidential all matters brought before the Board and all information to which they may be privy in the exercise of their duties as directors, including in particular, but without limiting the generality of the foregoing, all matters dealing with any patient or client of the Health Centre, except when such disclosure is made in accordance with any law or statute.
- 6.2 The Board shall authorize one or more persons to make statements to the media or the public as required.

7 Responsibility for Health Centre mission

- 7.1 The Board shall be responsible for
- 7.1.1 establishing and maintaining the overall strategic direction of the Health Centre, including the Health Centre's health services business plan;
 - 7.1.2 making all appointments and reappointments to the medical, dental, and affiliated staff and imposing conditions on appointments;
 - 7.1.3 ensuring, through the President and CEO, the appointment of competent and motivated Health Centre personnel, including administrative, nursing, technical and support staff; and
 - 7.1.4 ensuring, through the President and CEO, the financial oversight of the Health Centre's capital and operations.
- 7.2 The Board in discharging the responsibilities as defined in clause 7.1.2
- 7.2.1 shall ensure that the safety and interests of patients and other recipients of services is a prime concern;

- 7.2.2 shall ensure the ongoing evaluation of programs and services of the Health Centre in terms of their effectiveness and efficiency; and
- 7.2.3 may request recommendations from the President and CEO, or any other competent authority.
- 7.3 The Board shall maintain procedures for
- 7.3.1 the establishment and maintenance of appropriate standards for care and service and academic mission related standards and services including those provided by the Canadian Council for Health Services Accreditation (CCHSA);
- 7.3.2 the continuing evaluation of professional practice and medical, dental, and affiliated staff functions in order to determine the degree to which predetermined professional standards are being met; and
- 7.3.3 gaining compliance with predetermined standards and criteria when processes of evaluation indicate that they are not being met.
- 7.4 Any authority delegated by the Board to medical, dental, and affiliated staff officials or committees may be revoked by the Board at any time. No such delegation shall preclude the Board from exercising its authority to meet its responsibilities as set forth in these bylaws.
- 7.5 Without limiting the generality of the foregoing, the Board shall
- 7.5.1 govern, and through the President and CEO, direct the affairs of the Health Centre;
- 7.5.2 recommend to the Minister of Health & [and] Wellness which health services should be made available by the Health Centre;
- 7.5.3 report on the health systems performance;
- 7.5.4 ensure operations are in accordance with any accountability framework established by the Minister of Health and Wellness;
- 7.5.5 cause the creation of and approve the Medical, Dental, and Affiliated Staff Bylaws (upon approval of the Minister of Health & [and] Wellness), which shall be consistent with these corporate bylaws;
- 7.5.6 deliver annual reports to the Minister of Health & [and] Wellness;
- 7.5.7 establish procedures for monitoring compliance with the *Hospitals Act*, the *Health Authorities Act*, the regulations thereunder, the bylaws, and any other relevant legislation;
- 7.5.8 in accordance with the *Health Authorities Act*, appoint an auditor of the Health Centre;
- 7.5.9 be responsible for the formation of committees as set out in these bylaws;
- 7.5.10 select, and define the duties and responsibilities of, the President and CEO;
- 7.5.11 delegate responsibility and concomitant authority to the President and CEO for the management and operation of the Health Centre and require his/her accountability to the Board;

- 7.5.12 appoint, reappoint, suspend, limit, change, revoke, or otherwise deal with the appointment of persons to the medical, dental, and affiliated staff and the Health Centre and delineate, suspend, limit, change, revoke or otherwise deal with their respective Health Centre privileges at the discretion of the Board, in accordance with the Health Centre's medical resource plan, relevant legislation and bylaw requirements;
- 7.5.13 assess and monitor the acceptance by each member of the medical, dental, and affiliated staff of his/her responsibility to his/her patient(s) and to the Health Centre concomitant with the privileges and duties of the appointment and with the bylaws of the Health Centre;
- 7.5.14 ensure that the medical, dental, and affiliated staff is properly organized and functions in accordance with the relevant legislation and bylaws and establish appropriate means of accountability on the part of the medical, dental, and affiliated staff to the Board;
- 7.5.15 ensure the provision, within available resources, of appropriate equipment and facilities, a safe environment and qualified staff for the services which the Health Centre intends to provide to the community it serves and the successful pursuit of its academic mission;
- 7.5.16 ensure that the mandates of Board committees are carried out;
- 7.5.17 on a regular basis, develop and review the mission and strategy of the Health Centre and ensure that the community which the Health Centre serves is engaged in the development of the mission; [and] strategy, and informed on the performance of the Health Centre;
- 7.5.18 ensure that the community in general and ancillary organizations in particular, are kept properly informed of the use and disposition of the gifts and funds provided to the Health Centre;
- 7.5.19 ensure that quality assurance, risk management, utilization review and accreditation standards are established for the regular evaluation of the quality of care, and that all Health Centre services, including those of the medical, dental, and affiliated staff and the Board, are regularly evaluated in relation to generally accepted standards, and require accountability on a regular basis;
- 7.5.20 endeavor to ensure that the Health Centre receives adequate funding to provide the appropriate level and extent of health care services to meet the health needs of the community and, to achieve its teaching hospital, research and leadership mandate;
- 7.5.21 cause the holding of an annual meeting and ensure that relevant reports are shared with the community.

8 Officers of the board

8.1 Appointment of officers

- 8.1.1 The Board shall elect and/or appoint from the directors referred to in clause 4.1.1 the following officers, as required, at the meeting immediately following the annual meeting of the Health Centre
 - 8.1.1.1 the Chair of the Board, who shall serve for a two-year term, unless otherwise stipulated by the Board at the time of the Chair's election; and
 - 8.1.1.2 the Vice Chair of the Board, who shall serve for a two (2)-year term unless otherwise stipulated by the Board at the time of the Vice Chair's election.

- 8.1.2 the President and CEO shall serve as the Secretary of the Board.
- 8.1.3 the past Chair of the Board shall serve for a term of one (1) year following the annual meeting of the Health Centre.
- 8.2 Chair**
- 8.2.1 The Chair of the Board shall
- 8.2.1.1 when present, preside at all meetings of the Board;
 - 8.2.1.2 set the agenda for the Board meeting and if necessary, identify which items need to be discussed by the Board in an in-camera session;
 - 8.2.1.3 report to each annual meeting of the members of the Health Centre Corporation concerning the operations of the Health Centre;
 - 8.2.1.4 sign such documents as may require signature in accordance with the bylaws or decisions of the Board;
 - 8.2.1.5 represent the Health Centre at official public functions;
 - 8.2.1.6 sit as an ex officio member of all Board committees; and
 - 8.2.1.7 have such powers and perform such other duties as may from time to time be assigned by the Board.
- 8.3 Vice Chair**
- 8.3.1 The Vice Chair of the Board shall
- 8.3.1.1 have all the powers and perform all the duties of the Chair in the absence or disability of the Chair;
 - 8.3.1.2 ensure the revision of the bylaws as appropriate and cause a formal review of the bylaws at least every three years;
 - 8.3.1.3 assist the Chair as required in the execution of the Chair's duties; and
 - 8.3.1.4 have such powers and perform such other duties as may from time to time be assigned by the Board.
- 8.4 Past Chair**
- 8.4.1 The past Chair of the Board shall
- 8.4.1.1 be a member of the executive committee;
 - 8.4.1.2 be available to the Board Chair to provide advisory support to issues relating to the Board; and
 - 8.4.1.3 have such powers and perform such other duties as may from time to time be assigned by the Board.

8.5 Secretary

- 8.5.1 The President and CEO shall be Secretary. The Secretary shall be responsible for
- 8.5.1.1 attending all meetings of the Board and Board committees, either in person or by delegate approved by the Board;
 - 8.5.1.2 the minutes of all Board meetings and circulating the minutes to all members of the Board;
 - 8.5.1.3 ensuring that minutes of all Board committees are taken and circulated to committee members and the Board as appropriate;
 - 8.5.1.4 all correspondence to, or from, the Board;
 - 8.5.1.5 the seal of the Health Centre;
 - 8.5.1.6 providing such notice as required in these bylaws of all meetings of members, the Board and Board Committees;
 - 8.5.1.7 preparation of all reports required by law;
 - 8.5.1.8 the custody of all minute books, corporate documents and registers;
 - 8.5.1.9 such notice as is required in these bylaws of all meetings of the Board and Board committees;
 - 8.5.1.10 all attendance records of those attending the meetings of the Board; and
 - 8.5.1.11 such other duties as may be assigned from time to time by the Board.

9 President and CEO

- 9.1 The Board shall select and employ a President and CEO for such terms as the Board shall determine who shall be directly responsible to the Board for the management of the Health Centre. The President and CEO shall be given the necessary authority and be held responsible for the administration of the Health Centre in all its activities and departments, subject only to such policies as may be adopted and such directives as may be issued by the Board. The President and CEO shall act as the duly authorized representative of the Board in all matters for which the Board has not formally designated some other person to perform that function. The President and CEO shall delegate authority and duties to the appropriate personnel as the President and CEO sees fit.
- 9.2 The President and CEO shall foster an environment where high quality health care, teaching and research prosper. This primary goal shall be achieved in part through the example and leadership of the President and CEO and the promotion of and adherence to the Health Centre's mission, values and goals.
- 9.3 The President and CEO
- 9.3.1 shall in person or by designate attend all meetings of the Board and shall be an ex officio member of all committees established by the Board;
 - 9.3.2 shall be subject to the direction of the Board in all things, and may be delegated the Board's authority in whole or part for the overall day to day management of the Health Centre; and

- 9.3.3 may, in the performance of his/her responsibilities, delegate to members of the executive leadership team and the medical, dental, and affiliated staff such of his/her powers and duties as is appropriate.
- 9.4 Without restricting the generality of the foregoing, the President and CEO shall
- 9.4.1 be the administrator of the Health Centre and exercise the authority, and accept and carry out all the duties, obligations and functions of an administrator;
- 9.4.2 participate in the development of strategic plans for the future of the Health Centre;
- 9.4.3 develop policies for the operation of the Health Centre and supervise the general administration, organization and management of the Health Centre in accordance with these bylaws and relevant legislation;
- 9.4.4 assist the Board in establishing and maintaining the overall strategic direction of the Health Centre, including the Health Centre's health services business plan;
- 9.4.5 assist the Board in development of the Health Centre's health services business plan and lead in the implementation of that plan;
- 9.4.6 represent the Health Centre in its relationship with the community, government and other health care agencies;
- 9.4.7 ensure that the processes are in place for clinical supervision of patient care in any health facility operated by the Board and in carrying out this responsibility, the President and CEO shall have the power to delegate this responsibility to staff in accordance with policies established by the Board;
- 9.4.8 ensure the effective and efficient use of financial, human, and physical resources in the Health Centre's day by day operations;
- 9.4.9 establish and maintain an overall communications plan for the Health Centre, its services, staff, patients, service recipients, and the public;
- 9.4.10 maintain relationships with the Department of Health and Wellness, health associations, related fundraising foundations, and ancillary organizations of the Health Centre;
- 9.4.11 attend[,] or ~~be~~ in his/her absence arrange with the Board for the attendance of a representative at, all meetings of the Board and its committees, and may attend any meeting of an ancillary organization, community health board or an organization which is funded either in whole or in part by the Health Centre;
- 9.4.12 ensure the availability of Board orientation and continuing education;
- 9.4.13 report to the Board any matter about which it should have knowledge;
- 9.4.14 be responsible for all securities and funds of the Health Centre in accordance with policies and guidelines set out from time to time by the Board;
- 9.4.15 cause the provision of full and accurate reports of all financial holdings and transactions of the Health Centre;

- 9.4.16 cause the submission of an annual report to the Board showing the financial statements of the Health Centre;
 - 9.4.17 be responsible for the recruitment, selection, retention and discharge of all employees of the Health Centre, including members of the senior management team;
 - 9.4.18 uphold the Health Centre's commitment to be a learning organization by directing the development of the potential of all employees of the Health Centre;
 - 9.4.19 be responsible for the enforcement of all rules and regulations of the Health Centre, and the observance thereof by all employees and medical, dental, and affiliated staff;
 - 9.4.20 except as specifically limited by Board policy and guidelines, shall exercise his/her initiative and judgment in the best interest of the Health Centre and its mission; and
 - 9.4.21 carry out such other duties as assigned by the Board from time to time.
- 9.5 The Board may from time to time appoint a person to act in the place of the President and CEO as it sees fit.

10 Meetings of the board

10.1 Regular meetings

- 10.1.1 The directors may, subject to these bylaws, consider or transact any business, either special or general, at any meeting of the Board.
- 10.1.2 There shall be at least five (5) regularly scheduled meetings of the Board held between consecutive annual meetings of the Health Centre. The meetings shall be held at regular intervals and at a time and place as determined by the Board.
- 10.1.3 At the discretion of the Board, attendance at meetings may occur by way of teleconference or video conferencing.
- 10.1.4 Vice Presidents and other Health Centre employees may attend meetings of the Board upon invitation by the Chair of the Board through the President and CEO or upon invitation by the President and CEO with approval of the Chair of the Board.
- 10.1.5 Board meetings may move in camera at the conclusion of regular meetings. The following matters, among others, may be discussed in camera:
 - 10.1.5.1 all matters relating to the salary or conditions of employment of the President and CEO;
 - 10.1.5.2 matters relating to collective bargaining negotiations;
 - 10.1.5.3 matters relating to negotiations of contracts, personnel or human resource matters requiring privacy or relating to the settlement or disposition of court matters;
 - 10.1.5.4 any other matter considered by the Board in its sole discretion, to require an in-camera discussion.

10.2 Special meetings

- 10.2.1 Special meetings of the Board may be called by the Chair at any time, or shall be convened by the Chair when the Chair has received notice in writing from at least one half of the

Board requesting a special meeting.

10.2.2 Notice of a special meeting of the Board shall be given by telephone or in writing, and shall be given at least forty-eight hours in advance of the meeting.

10.2.3 Notice of a special meeting shall specify the purpose of the meeting. Business other than that for which the special meeting is called shall not be transacted.

10.2.4 Notwithstanding clause 10.2.3, where all directors are present at a special meeting and unanimously agree, business other than the special business included in the agenda for such meeting may be discussed and transacted.

11 Procedure for Board and Board committee meetings

11.1 A quorum of the Board shall consist of one half plus one of the voting directors of the Board.

11.2 A quorum for a committee meeting shall be one half of the members of the committee unless otherwise specified by the Board.

11.3 The notice period for a committee meeting shall be seven days except where the Chair deems otherwise.

11.4 No meeting of the Board or a Board committee shall be valid where notice has not been given according to the bylaws, except where all the persons not receiving such notice and in the form required by the bylaws waive the necessity of such notice. A declaration by the Chair or the Secretary that notice of the meeting has been duly given pursuant to the bylaws shall be sufficient and conclusive evidence of the giving of such notice.

11.5 A director may participate in a meeting of directors or of a committee of directors by means of telephone or other communications facilities as permit all persons participating in the meeting to hear each other, and a director participating in such a meeting by such means is deemed to be present at that meeting for purpose of these bylaws.

11.6 The Chair shall determine the order of business to be followed and otherwise regulate meetings of the Board.

11.7 Questions arising at any meetings of the Board or Board committees shall be decided by a majority of votes.

11.8 The Chair shall be entitled to vote and in the situation of an equality of votes, the motion shall be considered defeated.

11.9 All votes at any such meeting shall be taken by ballot if so demanded by any member present, but if no demand is made, the vote shall be taken by oral assent or dissent.

11.10 Each member shall have only one vote and there shall be no voting by proxy.

11.11 A resolution of the Board in writing, signed by all members of the Board, shall be as effective as if passed at a duly constituted meeting of the Board. A resolution of a Board committee, signed by all voting members of the committee, shall be as effective as if passed at a duly constituted meeting of the committee.

11.12 Committee members who are not members of the Board shall be entitled to vote at Board committee meetings.

- 11.13 Minutes shall be kept of all meetings of the Board and of all meetings of all Board committees. All such minutes of the Board and such committees shall be distributed to all members of the Board following such meetings.
- 11.14 Any question of procedure at or for any meeting of the Board or Board committee which has not been provided for in these bylaws shall be determined by the Chair of the meeting in accordance with *Robert's Rules of Order*.

12 Committees of the Board

- 12.1 After the first regular meeting of the Board following the annual meeting, the Board shall appoint the following standing committees:
- 12.1.1 Finance, Audit and Risk Committee. The Finance, Audit and Risk Committee shall assist the Board by reviewing financial statements, processes for presenting financial information, internal controls, risk management methods and audit processes and such other activities set out in the *Health Authorities Act*. The mandate and related details regarding the Finance, Audit and Risk Committee are set out in the relevant terms of reference and shall be consistent with the Health Centre's bylaws. Any changes to the terms of reference shall require the approval of the Board;
- 12.1.2 Governance and Nominating Committee. The Governance and Nominating Committee shall assist the Board by identifying and nominating persons to serve as directors. The mandate and related details regarding the Governance and Nominating Committee are set out in the relevant terms or [of] reference and shall be consistent with the Health Centre's bylaws. Any changes to the terms of reference shall require the approval of the Board;
- 12.1.3 Quality Improvement and Safety Committee. The Quality Improvement and Safety Committee shall assist the Board and the executive leadership team maintain and evaluate a quality improvement and safety program in relation to the quality planning control, quality improvement, risk management, and utilization review and such other activities set out in the *Health Authorities Act*. This Committee shall fulfill the requirements of the Hospital Standards Committee, as required pursuant to the *Hospital Insurance Regulations* enacted pursuant to the *Health Services and Insurance Act*[,] R.S.N.S [1989], c. 197. The mandate and related details regarding the committee are set out in the relevant terms of reference and shall be consistent with the Health Centre's bylaws. Any changes to the terms of reference shall require the approval of the Board;
- 12.1.4 Building and Infrastructure Committee. The Building and Infrastructure Committee shall assist the Board by providing oversight to the development of the Health Centre infrastructure/capital redevelopment plan and making recommendations to the Board with respect to the management and development of real property and physician infrastructure of the Health Centre;
- 12.1.5 Executive Committee. The Executive Committee shall provide support to the overall proceedings of the Board as well as to the CEO. The mandate and related details regarding the Executive Committee are set out in the relevant terms of reference and shall be consistent with the Health Centre's bylaws. Any changes to the terms of reference shall require approval of the Board;
- 12.1.6 such other standing committees as it may deem necessary for the proper governance of the Health Centre.
- 12.2 The Board shall appoint the members and Chairs of such committees. The Board may from time to

time eliminate committees or appoint such other committees of such number and with such powers and for such a period of time as may be set forth in the resolution appointing such committees.

12.3 The following provisions shall apply to all committees of the Board, subject always to the specific terms of reference established by the Board pursuant to clause 12.1:

12.3.1 The provisions of clauses 11.2 through 11.14 shall apply.

12.3.2 At the time of the appointment of the members of the standing committee, the Board shall designate one of the members to be Chair. The Chair and all other members of each standing committee shall serve for a term of one year, which may be renewed from time to time at the discretion of the Board, or until their successors are appointed.

12.3.3 Subcommittees of a standing committee may be established and terms of reference determined from time to time at the discretion of the standing committee. The subcommittee shall report only to the parent committee unless otherwise specified by the Board. However, upon request, the Board shall be provided with the minutes of the meeting of a subcommittee.

12.3.4 The Chair of the Board and the President and CEO, in addition to the members prescribed for each Board Committee, shall be ex officio members of such committees.

12.3.5 Any vacancy occurring in a committee may be filled by the Chair of the Board. The director or other individual so appointed shall hold such office until the annual general meeting next following his/her appointment, his/her resignation or until his/her successor is appointed. A vacancy shall not impair the right of the remaining members to act.

12.3.6 Any member of any Board committee shall cease to be a member of that committee upon majority resolution of the Board.

12.3.7 Except as otherwise provided,

12.3.7.1 a committee shall provide for the holding of monthly or other periodic meetings. Special meetings may be called to be held at any time by the Chair of the committee in accordance with the notice provisions for meetings of the entire Board as stated in the bylaws; and

12.3.7.2 except as where otherwise provided, the members of committees of the Board shall be appointed from amongst the members of the Board. The majority of the voting members of any Board committee shall be voting members of the Board.

12.3.8 Unless otherwise required by the Chair of the Board or his/her designate, the Chair of a Board committee shall report in writing to the full Board not later than two months after each meeting of the Board committee. The Chair of such committee shall also submit such additional reports as may from time to time be required by the Board.

12.3.9 If a Board committee does not appoint its own Secretary, then the Secretary of the Board or his/her designate will assume those responsibilities.

12.4 The Board as a whole shall constitute the Hospital Standards Committee required pursuant to the *Hospital Insurance Regulations* enacted pursuant to the *Health Services and Insurance Act* [,] R.S.N.S [1989], c. 197, as amended or replaced from time to time.

12.5 The Board shall require the establishment of a Medical Advisory Committee and in doing so shall establish the terms of reference, membership and reporting structure of this committee. The Medical Advisory Committee's terms of reference and membership shall be contained in the Medical, Dental, and Affiliated Staff Bylaws and shall be consistent with the Health Centre's corporate bylaws. All Medical, Dental, and Affiliated Staff Bylaws and all revisions of Medical, Dental, and Affiliated Staff Bylaws require the approval of the Board.

13 Ad hoc committees

13.1 Without limiting the generality of clause 12.1, the Board may from time to time appoint such ad hoc committees as it may deem advisable, and the composition, duties, and tenure of such committees shall be solely at the discretion of the Board.

13.2 Any ad hoc committee constituted hereunder shall be deemed to be dissolved when it has fulfilled its terms of reference and has reported to the Board.

14 Banking and financial control

14.1 Banking & [and] borrowing

14.1.1 The banking and other financial business of the Health Centre shall be transacted with such banks, trust companies, securities dealers, brokerage houses, and other bodies corporate or organizations as are from time to time designated by the Board. Such banking and financial business or any part thereof shall be transacted under such agreements, instruction, and delegations of power as the Board may from time to time prescribe or authorize.

14.1.2 The directors are hereby authorized on behalf of the Health Centre from time to time, subject to the *Health Authorities Act* and the *Hospitals Act*,

14.1.2.1 to borrow money upon the credit of the Health Centre in such amount and on such terms as may be deemed expedient by obtaining loans or advance or by way of overdraft or otherwise;

14.1.2.2 to issue or reissue debt obligations of the Health Centre;

14.1.2.3 to pledge or sell such debt obligations of the Health Centre;

14.1.2.4 to mortgage, charge, hypothecate, pledge or otherwise create a security interest in all or any property real and personal, immovable and movable, undertaking and rights of the Health Centre, owned or subsequently acquired, to secure any debt obligations of the Health Centre present or future or any money borrowed or to be borrowed or any other debt or liability of the Health Centre; and

14.1.2.5 generally, for, in the name of, and on behalf of the Health Centre to transact with any financial institution any business they think fit.

14.1.3 Subject to the *Health Authorities Act* and *Hospitals Act*, any two of the Chair of the Board, the Vice Chair of the Board, the President and CEO, the Vice President and Chief Financial Officer, and such other directors or members of the executive leadership team of the Health Centre as are from time to time designated by resolution of the Board are hereby authorized on behalf of the Health Centre from time to time

14.1.3.1 to make, draw, accept, endorse, sign and execute, under the seal of the Health Centre or otherwise[,], cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments[,], whether negotiable or not, contracts for letters of credit and forward exchange, and agreements obligating the Health

- Centre to any ~~of the~~ financial institution with which it deals in respect of obligations or liabilities incurred or to be incurred by such financial institution for the account or benefit of the Health Centre;
- 14.1.3.2 to borrow money ~~from~~ upon the credit of the Health Centre in such amounts and on such terms as may be deemed expedient by obtaining loans for advances or by way of overdraft or otherwise;
- 14.1.3.3 to mortgage, hypothecate, charge or pledge, or give security under the *Bank Act*, R.S.C. 1985, c. B-1 [S.C. 1991, c. 46], as amended, or otherwise upon, all or any of the property, real and personal, immovable and movable, undertaking and rights of the Health Centre, present and future[,] to secure all or any money borrowed or to be borrowed, or obligations or liabilities of the Health Centre;
- 14.1.3.4 to sign or execute, under the Health Centre's seal or otherwise, and deliver all such assignments, transfers, conveyances, ~~hypothecses~~ [hypothecs], mortgages, charges, pledges, security under the *Bank Act* or other security, notices of intention to give security under ~~clause~~ [section] 427 of the *Bank Act*, promises to give security under the *Bank Act*, agreements, deeds, releases, discharges and other documents and writing as they in their discretion may consider necessary or useful in connection with the Health Centre's business; and
- 14.1.3.5 to withdraw from any financial institution, with which the Health Centre deals, all or any securities and property held by such financial institution for safekeeping on behalf of the Health Centre or as collateral security or otherwise and sign and deliver receipts or to direct such financial institution by written instructions signed by such person or persons to deliver all or any such securities and property to any person or persons named in such instructions.
- 14.1.4 Such directors and members of the executive leadership team as may be designated from time to time by the Board or any one of them or any of the persons referred to in clause 14.1.3 above are hereby authorized on behalf of the Health Centre from time to time
- 14.1.4.1 to deposit with or negotiate or transfer to a financial institution, with which the Health Centre deals for credit, all or any cheques, promissory notes, bills of exchange, orders for the payment of money and other paper negotiable or otherwise, interest or dividend coupons and warrants, securities maturing or called for redemption, and the proceeds of any of them, and for such purpose to make, draw, endorse, sign, execute and deliver all or any of the foregoing or deliver all money thereof to such financial institution endorsed with the name of the Health Centre impressed thereon by rubber stamp or otherwise; and
- 14.1.4.2 to receive all paid cheques and vouchers and sign and deliver to any financial institution; with which the Health Centre deals such financial institution's form of settlements of balances and release, and to arrange, settle, balance and certify all books and accounts between the Health Centre and such financial institution, and to receive all securities attached to drafts drawn on the Health Centre to be delivered upon payment of the drafts and all commercial and other paper, and to sign and deliver to the Health Centre receipts for all or any of the foregoing.
- 14.2 **Investments**
- 14.2.1 Any two of the Chair, Vice Chair, President and CEO, and the Chief Financial Officer of the Health Centre as the Board may from time to time designate, are hereby authorized on

behalf of the Health Centre to accept and convey, assign, transfer or otherwise dispose of any or all shares, stocks, bonds, debentures, debenture stock, and other securities of whatsoever nature or kind registered in the name of the Health Centre or held or owned by the Health Centre and to make, execute and sign on behalf of the Health Centre all necessary instruments of assignment, acceptance, of transfer or other documents to effectuate the same and to appoint an attorney or attorneys with full power of substitution.

14.2.2 Whenever investment decisions are made, investment practices shall be reasonable and prudent and designed to avoid undue risk of loss and to obtain a reasonable return on such investments.

14.3 **Signing officers**

14.3.1 Any two of the Chair, Vice Chair, Vice President and Chief Financial Officer, and President and CEO, and such other Board members and administrative officers as may from time to time be designated, are hereby authorized on behalf of the Health Centre to sign and affix the corporate seal to all securities, transfers, proxies, contracts, agreements, deeds, conveyances, mortgage, releases, powers of attorney, or other documents, as may be required. Notwithstanding the prior provisions of this clause, the corporate seal shall not be affixed to any document except as authorized by resolution of the Board.

14.3.2 The Board shall provide a common seal for the Health Centre and shall have the power to destroy such seal, and substitute a new one.

14.3.3 The common seal shall be in the custody of the Secretary and shall be affixed to a document only in the presence of the persons authorized by the Board to affix such seal.

14.3.4 The seal of the Health Centre shall be in the form impressed hereon.

[Note: there is no impression of the Health Centre seal on the document filed with the Office of the Registrar of Regulations.]

15 **Bonding, insurance and indemnification**

15.1 **Bonding**

The Health Centre shall secure from a guarantee company, in respect of such directors and officers and employees of the Health Centre as the Board may from time to time designate, a bond of fidelity of [in an] amount designated by the Board or, in the alternative, the Board may direct the President and CEO to obtain an alternative form of employee fidelity insurance with respect to such directors, officers and employees, including, without limitation, a blanket position bond, a commercial blanket bond, or a comprehensive dishonesty, disappearance and destruction bond.

15.2 **Indemnification**

15.2.1 Every member of the Board, member of a Board committee and officer of the Health Centre and his or her heirs, executors, administrators or other personal representatives shall, from time to time and at all times, be indemnified and saved harmless (and the Health Centre shall ensure coverage to this end), from and against

15.2.1.1 any liability and all costs, charges and expenses that such person sustains or incurs in respect of any action or proceeding that is proposed or commenced against such person, for or in respect of anything done or permitted by the person, in respect of the execution of the duties of such person's office; and

15.2.1.2 any other liabilities and all costs, charges, and expenses that such person sustains or incurs in respect of the affairs of the Health Centre;

except liability or costs, charges or expenses occasioned by such person's own willful neglect or default.

15.3 **Liability insurance**

15.3.1 The Board shall direct the President and CEO to obtain insurance for such directors, officers, employees, and volunteers of the Health Centre, as the Board may from time to time designate against liability incurred by them in or about the execution of the duties of their office, provided however, that no such liability insurance shall provide insurance against liability relating to the failure of the director, officer, employee or volunteer to act honestly and in good faith with a view to the best interests of the Health Centre.

15.3.2 The Health Centre shall pay the expenses of obtaining insurance and fidelity bonds pursuant to this article.

16 **Accounts and auditors**

16.1 **Books of account**

The Board, through the President and CEO, shall cause proper books of account to be kept of the sums of money received and expended by the Health Centre and the matters in respect of which such receipt and expenditure takes place, and of the assets, credits and liabilities of the Health Centre.

16.2 **Auditors**

An auditor shall be appointed by the Board and shall have such rights and responsibilities as prescribed by the *Health Authorities Act*.

17 **Fiscal year**

17.1 The fiscal year of the Health Centre begins on April 1st and ends on March 31st in the following year.

18 **Administrative officers**

18.1 **Executive leadership**

18.1.1 **Appointment and terms of office**

The President and CEO shall be responsible for the recruitment, selection, retention, and discharge of all employees of the Health Centre, including members of the executive leadership team.

18.1.2 **Duties and responsibilities**

The duties of all other members of the executive leadership team of the Health Centre shall be subject to the terms of their engagement or as the President and CEO may direct. The President and CEO may, from time to time, vary, add or limit the powers and duties of any member of the executive leadership team falling within this clause.

18.2 **Defects in appointment or qualifications of executive leadership team**

18.2.1 The acts of any member of the executive leadership team, officer or manager of the Health Centre shall be valid notwithstanding any defect that [is] afterwards discovered in his/her appointment or qualification.

18.3 **Agents and attorneys**

18.3.1 The Board shall have the power from time to time to appoint agents or attorney[s] for the Health Centre in or out of Canada with such powers of management or otherwise, including the power to delegate as may be necessary.

19 Ancillary operations and associations**19.1 Ancillary operations and associations**

- 19.1.1 The Board may approve the establishment of ancillary organizations as it deems advisable and the use of the Health Centre's name by such organizations for the purpose of assisting and promoting the work of the Health Centre.
- 19.1.2 Each ancillary organization shall elect its own officers and formulate its own bylaws but the bylaws shall be subject to the review and approval of the Board. The Board may, in its discretion, require the bylaws of an ancillary organization be approved by the Board.
- 19.1.3 To gain approval of the Board as an ancillary organization and/or recognition of its bylaws, the bylaws of the ancillary organization shall state that all monies or other assets belonging to a voluntary association shall accrue to the benefit of the Health Centre should the ancillary organization be dissolved, except as restricted by donors or as otherwise approved by the Board.
- 19.1.4 Each ancillary organization shall operate on the same fiscal cycle as the Health Centre.
- 19.1.5 The mission and vision of each ancillary organization shall be consistent with the mission and vision of the Health Centre.
- 19.1.6 The Board may, from time to time, attach conditions to its approval or continuing approval of the operation of an ancillary organization.
- 19.1.7 The Board of an ancillary organization may include a representative of the Board.
- 19.1.8 An ancillary organization under this clause shall report annually to the Board and at such other times as the Board deems advisable.
- 19.1.9 The auditor for the Health Centre shall be the auditing firm retained for each ancillary organization referred to in this clause.
- 19.1.10 The Board may, by resolution, disassociate itself from any such ancillary organization at any time and this prerogative shall be reflected in the bylaws of any organization approved under this Section.

19.2 Non-associated volunteer organization

- 19.2.1 The Board may approve of a volunteer organization not associated with the Health Centre assisting in and promoting the work of the Health Centre and may attach such conditions as it deems advisable to such assistance and promotion.

20 Governance policies

- 20.1 The Board may adopt governance policies from time to time which, to the extent not inconsistent with these bylaws, shall govern its activities and operations and those of the Health Centre.
- 20.2 The governance policies may be established, altered, amended or repealed and new rules and regulations may be enacted by the Board at a regular or special meeting.

21 Rules & [and] regulations

- 21.1 The Board may make rules and regulations from time to time, providing for the carrying out of the functions and purposes of the Health Centre, including but without limiting the generality of the following in respect of

21.1.1 the admission, treatment, and care of all patients;

21.1.2 medical, dental, and affiliated staff;

21.1.3 personnel policies;

21.1.4 health policies and infection control;

21.1.5 fire and safety;

21.1.6 administrative and financial procedures;

21.1.7 terms of reference for Board committees.

21.2 Rules and regulations may be established, altered, amended or repealed and new rules and regulations may be enacted by the Board at a regular or special meeting.

22 Amendments

22.1 Subject to applicable legislation, the bylaws of the Health Centre may be altered, amended or repealed and new bylaws may be enacted by the directors at a meeting of the Board duly called for the purpose of considering any such alteration, amendment, repeal or new bylaw provided that no notice of motion concerning the matters referred to in this Section 22 shall be made at a Board meeting without circulation of such notice at least fourteen days prior to the Board meeting.

N.S. Reg. 127/2016

Made: June 21, 2016

Filed: June 22, 2016

Municipal Elections Act Forms—amendment

Order dated June 21, 2016

Amendment to regulations made by the Minister of Municipal Affairs
pursuant to Section 167 of the *Municipal Elections Act*

**In the matter of Section 167 of Chapter 300 of
the Revised Statutes of Nova Scotia, 1989,
the *Municipal Elections Act***

- and -

**In the matter of an amendment to the regulations
respecting *Municipal Elections Act* forms**

Order

I, Zach Churchill, Minister of Municipal Affairs for the Province of Nova Scotia, pursuant to Section 167 of Chapter 300 of the Revised Statutes of Nova Scotia, 1989, the *Municipal Elections Act*, hereby amend the regulations respecting *Municipal Elections Act* forms, N.S. Reg. 84/97, made by the Governor in Council by Order in Council 97-469 dated July 15, 1997, by repealing Form 37 and substituting Form 37 as attached, effective on and after the date of this order.

Dated and made at Halifax Regional Municipality, Nova Scotia, June 21, 2016

sgd: *Zach Churchill*
 Honourable Zach Churchill
 Minister of Municipal Affairs

Form 37
Section 117

Persons Who Have Voted at the Advance Poll

Advance Polling Station _____ comprising Policing Division Numbers _____ to _____.

Name of Elector	Polling Division Number	Elector's Number on List

The number of electors who voted in this polling stations is _____.

Dated at _____ this _____ day of _____, _____.

 Deputy Returning Officer

N.S. Reg. 128/2016

Made: June 21, 2016

Filed: June 22, 2016

Retention of Documents Regulations—repeal

Order dated June 21, 2016

Repeal of regulations made by the Minister of Municipal Affairs
pursuant to Section 167 of the *Municipal Elections Act***In the matter of Section 167 of Chapter 300 of
the Revised Statutes of Nova Scotia, 1989,
the *Municipal Elections Act*****- and -****In the matter of the repeal of regulations respecting the retention of documents
made by the Minister of Municipal Affairs****Order**

I, Zach Churchill, Minister of Municipal Affairs for the Province of Nova Scotia, pursuant to Section 167 of Chapter 300 of the Revised Statutes of Nova Scotia, 1989, the *Municipal Elections Act*, hereby repeal the *Retention of Documents Regulations*, N.S. Reg. 214/2012, made by the Minister of Service Nova Scotia and Municipal Relations dated November 23, 2012, effective on and after the date of this order.

Dated and made 21 June 21, 2016, at Halifax Regional Municipality, Nova Scotia.

sgd: *Zach Churchill*
Honourable Zach Churchill
Minister of Municipal Affairs

N.S. Reg. 129/2016

Made: June 23, 2016

Filed: June 24, 2016

Prescribed Petroleum Products Prices

Order dated June 23, 2016
made by the Nova Scotia Utility and Review Board
pursuant to Section 14 of the *Petroleum Products Pricing Act*
and Sections 16 to 19 of the *Petroleum Products Pricing Regulations*

Order**M07528****In the matter of the *Petroleum Products Pricing Act*****- and -****In the matter of prescribing prices for petroleum products
pursuant to Section 14 of the *Petroleum Products Pricing Act* and
Sections 16 to 19 of the *Petroleum Products Pricing Regulations*****Before:** Roberta J. Clarke, Q.C., Member

Whereas the purpose of the *Petroleum Products Pricing Regulations* is to ensure just and reasonable prices for specified petroleum products taking into consideration the objectives of preserving the availability of such products in rural areas, stabilizing prices of such products and minimizing the variances in prices of such products across the Province;

And whereas the Nova Scotia Utility and Review Board (“Board”) considered the manner in which it would proceed to set petroleum product prices in its decision, 2006 NSUARB 108, issued on October 16, 2006;

And whereas the Board revised the retail margin and transportation allowance effective January 6, 2012, in its decision, 2011 NSUARB 181, issued on November 23, 2011;

And whereas the Board revised the wholesale margin effective January 4, 2013, in its decision, 2012 NSUARB 213, issued on December 12, 2012;

And whereas the average of the average of the daily high and low reported product prices (in Canadian cents) for the week ended June 22, 2016, are:

Grade 1 Regular gasoline	49.3¢ per litre
Ultra-low-sulfur diesel oil	50.2¢ per litre

Now therefore the Board prescribes the benchmark prices for petroleum products to be:

Gasoline:	
Grade 1	49.3¢ per litre
Grade 2	52.3¢ per litre
Grade 3	55.3¢ per litre
Ultra-low-sulfur diesel oil	50.2¢ per litre

And now therefore the Board has determined, based on historical data regarding price changes and to achieve revenue neutrality, it is appropriate to apply, and the Board so orders, forward averaging corrections of:

Gasoline:	minus 0.7¢ per litre
Ultra-low-sulfur diesel oil:	plus 0.2¢ per litre

And now therefore the Board prescribes the prices for petroleum products as set forth in Schedule “A” effective on and after 12:01 a.m., June 24, 2016.

Dated at Halifax, Nova Scotia, this 23rd day of June, 2016.

sgd: Bruce A. Kiley
Clerk of the Board

Schedule "A"

**Prices Prescribed for Petroleum Products
under the *Petroleum Products Pricing Act* and the
Petroleum Products Pricing Regulations
effective on and after 12:01 a.m. on June 24, 2016**

Nova Scotia Petroleum Price Schedule								
Petroleum Prices in Cents/Litre					Self-Service Pump Prices (Pump Prices includes 15% HST)		Full-Service Pump Prices	
	Base Wholesale Price	Fed. Excise Tax	Prov. Tax	Wholesale Selling Price	Min	Max	Min	Max
Zone 1								
Regular Unleaded	55.7	10.0	15.5	81.2	98.9	101.0	98.9	999.9
Mid-Grade Unleaded	58.7	10.0	15.5	84.2	102.4	104.4	102.4	999.9
Premium Unleaded	61.7	10.0	15.5	87.2	105.8	107.9	105.8	999.9
Ultra-Low-Sulfur Diesel	57.6	4.0	15.4	77.0	94.1	96.1	94.1	999.9
Zone 2								
Regular Unleaded	56.2	10.0	15.5	81.7	99.5	101.5	99.5	999.9
Mid-Grade Unleaded	59.2	10.0	15.5	84.7	102.9	105.0	102.9	999.9
Premium Unleaded	62.2	10.0	15.5	87.7	106.4	108.4	106.4	999.9
Ultra-Low-Sulfur Diesel	58.1	4.0	15.4	77.5	94.6	96.7	94.6	999.9
Zone 3								
Regular Unleaded	56.6	10.0	15.5	82.1	99.9	102.0	99.9	999.9
Mid-Grade Unleaded	59.6	10.0	15.5	85.1	103.4	105.5	103.4	999.9
Premium Unleaded	62.6	10.0	15.5	88.1	106.8	108.9	106.8	999.9
Ultra-Low-Sulfur Diesel	58.5	4.0	15.4	77.9	95.1	97.2	95.1	999.9
Zone 4								
Regular Unleaded	56.7	10.0	15.5	82.2	100.0	102.1	100.0	999.9
Mid-Grade Unleaded	59.7	10.0	15.5	85.2	103.5	105.6	103.5	999.9
Premium Unleaded	62.7	10.0	15.5	88.2	107.0	109.0	107.0	999.9
Ultra-Low-Sulfur Diesel	58.6	4.0	15.4	78.0	95.2	97.3	95.2	999.9
Zone 5								
Regular Unleaded	56.7	10.0	15.5	82.2	100.0	102.1	100.0	999.9
Mid-Grade Unleaded	59.7	10.0	15.5	85.2	103.5	105.6	103.5	999.9
Premium Unleaded	62.7	10.0	15.5	88.2	107.0	109.0	107.0	999.9
Ultra-Low-Sulfur Diesel	58.6	4.0	15.4	78.0	95.2	97.3	95.2	999.9
Zone 6								
Regular Unleaded	57.4	10.0	15.5	82.9	100.9	102.9	100.9	999.9
Mid-Grade Unleaded	60.4	10.0	15.5	85.9	104.3	106.4	104.3	999.9
Premium Unleaded	63.4	10.0	15.5	88.9	107.8	109.8	107.8	999.9
Ultra-Low-Sulfur Diesel	59.3	4.0	15.4	78.7	96.0	98.1	96.0	999.9

N.S. Reg. 130/2016

Made: June 24, 2016

Filed: June 27, 2016

Electoral Districts Order for Chignecto-
Central Regional School BoardOrder dated June 24, 2016
made by the Nova Scotia Utility and Review Board
pursuant to Section 44 of the *Education Act***Order****M07165****Nova Scotia Utility and Review Board****In the Matter of the *Education Act*****- and -****In the Matter of an Application** by the **Chignecto-Central Regional School Board** to confirm the number of electoral districts and the number of school board members**Before:** Roland A. Deveau, Q.C., Vice Chair**Order**An application having been made by the Chignecto-Central Regional School Board pursuant to S. 43 of the *Education Act*, and the Board having issued its written decision on June 24, 2016;**It is hereby ordered that:**

1. The number of electoral districts for the Chignecto-Central Regional School Board is set at 15, each electing one member;
2. The Board reserves the jurisdiction to consider the second phase of the application respecting the electoral district boundaries.

Dated at Halifax, Nova Scotia, this 24th day of June, 2016.sgd: *Elaine Wagner*
Clerk of the Board

N.S. Reg. 131/2016

Made: June 24, 2016

Filed: June 29, 2016

Summary Offence Tickets Regulations—amendment

Order dated June 24, 2016

Amendment to regulations made by the Attorney General and Minister of Justice pursuant to Sections 8 and 8A of the *Summary Proceedings Act***Order****Made under Sections 8 and 8A of Chapter 450
of the Revised Statutes of Nova Scotia, 1989,
the *Summary Proceedings Act***

I, Diana Whalen, Attorney General and Minister of Justice of Nova Scotia, pursuant to Sections 8 and 8A of Chapter 450 of the Revised Statutes of Nova Scotia, 1989, the *Summary Proceedings Act*, effective on and after the date of this order, hereby

- (a) amend the *Summary Offence Tickets Regulations*, N.S. Reg. 281/2011, made by order of the Attorney General and Minister of Justice dated October 4, 2011, to designate certain offences under the Town of Lunenburg Parking Meters By-law as parking infraction ticket offences, in the manner set forth in the attached Schedule “A”; and
- (b) order and direct that the penalty to be entered on a summons in respect of an offence set out in amendments to the schedules to the *Summary Offence Tickets Regulations*, N.S. Reg. 281/2011, as set forth in the attached Schedule “A”, is the out-of-court settlement amount listed in the out-of-court settlement column set out opposite the description for the offence, and includes the charge provided for in, and in accordance with, Sections 8 and 9 of the Act.

Dated and made June 24, 2016, at Halifax, Halifax Regional Municipality, Province of Nova Scotia.

sgd: *Diana Whalen*
Honourable Diana Whalen
Minister of Justice and Attorney General

Schedule “A”**Amendment to the *Summary Offence Tickets Regulations*
made by the Attorney General and Minister of Justice under Sections 8 and 8A
of Chapter 450 of the Revised Statutes of Nova Scotia, 1989,
the *Summary Proceedings Act***

- 1 Schedule PT to the *Summary Offence Tickets Regulations*, N.S. 281/2011, made by order of the Attorney General and Minister of Justice dated October 4, 2011, is amended by striking out items 1 and 2 under the heading “Town of Lunenburg By-law No. 20 - Parking Meters” and substituting the following items:

1	Failing to deposit required coins	12(2)	\$46.60
2	Parking over (specify maximum time) at (specify location)	12(3)	\$46.60

3	Parking commercial vehicle at meter over 30 minutes	13	\$46.60
4	Overtime at meter	14	\$46.60
5	Depositing slug	15	\$46.60
6	Parking over (specify maximum time) at (specify location) on free parking day from last week of November to December 31	17(1)	\$46.60
7	Parking over (specify maximum time) at (specify location) on additional free parking day	17(2)	\$46.60
8	Parking without permit	18(c)(i)	\$46.60
9	Parking overnight on designated Town property (specify) without permit	18(c)(ii)	\$46.60

- 2 Schedule M-22 to the regulations is amended by striking out the heading “Parking Meters By-law - No. 20” and items 1 and 2 under that heading.

N.S. Reg. 132/2016

Made: June 24, 2016

Filed: June 29, 2016

Summary Offence Tickets Regulations—amendment

Order dated June 24, 2016

Amendment to regulations made by the Attorney General and Minister of Justice pursuant to Section 8 of the *Summary Proceedings Act*

Order

Made under Section 8 of Chapter 450 of the Revised Statutes of Nova Scotia, 1989, the *Summary Proceedings Act*

I, Diana Whalen, Attorney General and Minister of Justice for the Province of Nova Scotia, pursuant to Section 8 of Chapter 450 of the Revised Statutes of Nova Scotia, 1989, the *Summary Proceedings Act*, effective on and after the date of this order, hereby

- (a) amend the *Summary Offence Tickets Regulations*, N.S. Reg. 281/2011, made by order of the Attorney General and Minister of Justice dated October 4, 2011, to designate certain offences under the Municipality of the District of Shelburne by-laws as summary offence ticket offences in the manner set forth in the attached Schedule “A”; and
- (b) order and direct that the penalty to be entered on a summons in respect of an offence set out in amendments to the schedules to the *Summary Offence Tickets Regulations*, N.S. Reg. 281/2011, as set forth in the attached Schedule “A”, is the out-of-court settlement amount listed in the out-of-court settlement column set out opposite the description for the offence, and includes the charge provided for in, and in accordance with, Sections 8 and 9 of the Act.

Dated and made June 24, 2016 at Halifax Regional Municipality, Province of Nova Scotia.

sgd: *Diana Whalen*
Honourable Diana Whalen
Attorney General and Minister of Justice

Schedule "A"

**Amendment to the *Summary Offence Tickets Regulations*
made by the Attorney General and Minister of Justice pursuant to Section 8
of Chapter 450 of the Revised Statutes of Nova Scotia, 1989,
the *Summary Proceedings Act***

The *Summary Offence Tickets Regulations*, N.S. Reg. 281/2011, made by Order of the Attorney General and Minister of Justice dated October 4, 2011, are amended by adding the following Schedule immediately after Schedule M-30:

**Schedule M-31
Municipality of the District of Shelburne By-laws**

Offence	Section	Out of Court Settlement
Animals at Large By-law - A-100		
1 Owing animal that runs at large	3.2	\$237.50
Civic Addressing By-law - C-100		
1 Owner failing to post assigned civic number on property	5(1)	\$237.50
2 Failing to post assigned civic number in manner required by by-law (specify)	5(2)	\$237.50
3 Owner of property failing to maintain civic number in good order	6	\$237.50
4 Owner posting or permitting to be posted any part of civic address not assigned to property	7(1)	\$237.50
5 Owner displaying number other than assigned civic number on property	7(2)	\$237.50
6 Owner of private road failing to maintain signage in manner required by by-law (specify)	9(1)	\$237.50
Sewer By-law S-300		
1 Unauthorized person uncovering, making connection with, opening into, using, altering or disturbing (specify) public sewer or accessory without permit	4.1	\$237.50
2 Discharging or causing discharge of storm water, surface water, groundwater, roof run-off, subsurface drainage, unpolluted cooling water or unpolluted industrial process water (specify) to sanitary sewer	5.1	\$237.50
3 Discharging or causing discharge of sanitary sewage to storm sewer	5.2	\$237.50
4 Failing to discharge storm water, surface water, ground water, roof run-off, subsurface drainage, cooling water or industrial process water (specify) to designated storm sewer or approved natural outlet	5.3	\$237.50

5	Failing to discharge sanitary sewage to designated sanitary sewer	5.4	\$237.50
6	Using public sewer to discharge or cause discharge of sewage with temperature over 60°C	5.5(a)	\$237.50
7	Using public sewer to discharge or cause discharge of sewage with pH less than 5.5 or greater than 9.5 (specify pH)	5.5(b)	\$237.50
8	Using public sewer to discharge or cause discharge of sewage that becomes less than 5.5 pH or greater than 9.5 pH (specify pH) during transmission through sewer	5.5(b)	\$237.50
9	Using public sewer to discharge or cause discharge of sewage or wastewater (specify) that causes or may cause effluent from municipal wastewater facilities to be in violation of Provincial or federal law (specify)	5.5(c)	\$237.50
10	Using public sewer to discharge or cause discharge of sewage that causes or may cause wastewater containing more than 350 mg/L of suspended solids	5.5(d)(i)	\$237.50
11	Using public sewer to discharge or cause discharge of sewage that causes or may cause wastewater with biological oxygen demand over 300 mg/L	5.5(d)(ii)	\$237.50
12	Using public sewer to discharge or cause discharge of sewage that causes or may cause wastewater with chemical oxygen demand over 1000 mg/L	5.5(d)(iii)	\$237.50
13	Using public sewer to discharge or cause discharge of sewage that causes or may cause excessive discoloration	5.5(d)(iv)	\$237.50
14	Using public sewer to discharge or cause discharge of solid wastes from domestic or commercial preparation, cooking or dispensing of food or handling, storage or sale of produce (specify)	5.5(e)	\$237.50
Solid Waste By-law S-200			
1	Placing or causing to be placed organic materials for municipal collection in container other than green cart or similar plastic container	3	\$237.50
2	Placing or causing to be placed recyclable materials for municipal collection in container other than blue plastic bag	4	\$237.50
3	Placing or causing to be placed residual waste for municipal collection in container other than clear plastic bag	6	\$237.50
4	Owner or occupant failing to place collectible waste or special waste for municipal collection in location and manner as required by by-law (specify)	7	\$237.50
5	Placing recyclable or organic materials for municipal collection without separating from other collectible waste	8	\$237.50
6	Placing or causing to be placed for municipal collection broken bottles, crockery or glassware that is not tightly wrapped in cardboard or other suitable material and clearly marked "glass"	9 a)	\$237.50

7	Placing or causing to be placed for municipal collection ashes and soot that are not completely cooled	9 b)	\$237.50
8	Placing or causing to be placed for municipal collection oil tank that is not completely empty and less than 200 gal. capacity	9 c)	\$237.50
9	Placing or causing to be placed for municipal collection collectible waste before 12:00 noon of day before scheduled collection day	11	\$237.50
10	Permitting empty or rejected container or rejected materials (specify) to remain at collection spot after 12:00 noon of day after scheduled collection	13	\$237.50
11	Placing or causing to be placed non-collectible waste in, at or near location of municipal collection site (specify)	14	\$237.50
12	Placing for municipal collection refrigerator, freezer, air condition or dehumidifier (specify) on day not designated for collection	20	\$237.50
13	Placing or causing to be placed for municipal collection special waste on day other than day designated by Council	21	\$237.50
14	Placing or causing to be placed for municipal collection special waste that is not packaged, bundled or boxed	21 a)	\$237.50
15	Placing or causing to be placed for municipal collection package of special waste that exceeds 100 kg	21 b)	\$237.50
16	Placing or causing to be placed for municipal collection package of special waste that exceeds 190 cm in any dimension	21 c)	\$237.50
17	Placing or causing to be placed for municipal collection special waste that exceeds total of 5.0 m ³	21 d)	\$237.50
18	Placing or causing to be placed for municipal collection special waste before 12:00 noon of day before designated collection day	22	\$237.50
19	Permitting rejected or residual special waste (specify) to remain at collection spot after 12:00 noon of day after designated collection day	24	\$237.50
20	Owner or occupant (specify) of premises failing to properly store collectible waste between scheduled municipal collection dates	25 a)	\$237.50
21	Owner or occupant (specify) of premises failing to take reasonable measures to ensure green carts and similar plastic containers are kept in good repair and sanitary condition	25 b)	\$237.50
22	Owner or occupant (specify) of premises failing to take reasonable measures to ensure solid waste container is covered and secured	25 c)	\$237.50
23	Owner or occupant (specify) of premises failing to clean up solid waste that escaped from container	25 d)	\$237.50
24	Owner or occupant (specify) of premises failing to store collectible waste outside main building in containers inaccessible to pests, rodents, vermin, seagulls and animals	25 e)	\$237.50

25	Owner or occupant (specify) of premises failing to store waste refrigerator or freezer (specify) inside enclosed and locked building or with doors removed	25 f)	\$237.50
26	Owner or occupant (specify) of premises failing to ensure proper preparation of collectible waste as required by by-law	25 g)	\$237.50
27	Owner or occupant (specify) of premises failing to ensure collectible waste or special waste (specify) is placed for municipal collection as required by by-law	25 h)	\$237.50
28	Using white goods or insulated box (specify) as collection bin	29	\$237.50
29	Failing to keep area inside and around collection bin neat and clean and free of litter and non-collectable waste	31	\$237.50
30	Disposing or causing or permitting disposal of solid waste at location or manner that is nuisance (specify)	34	\$697.50
31	Disposing or causing or permitting disposal of construction or demolition materials at location other than Construction and Demolition Materials Transfer Station	35	\$237.50
32	Disposing or causing or permitting disposal of household hazardous waste at location other than Household Hazardous Waste Depot	36	\$237.50
33	Owner or occupant (specify) failing to store household hazardous waste in safe and secure manner and place	38	\$237.50
34	Owner or occupant (specify) failing to deliver household hazardous waste to Household Hazardous Waste Depot as soon as reasonably possible	38	\$237.50
35	Disposing or causing or permitting disposal of household hazardous waste in or adjacent to Household Hazardous Waste Depot after authorized staff refused to accept it	39	\$237.50
36	Disposing or causing or permitting (specify) disposal of household hazardous waste in or adjacent to Household Hazardous Waste Depot when depot not open and operational	40	\$237.50
37	Disposing, causing or permitting (specify) disposal of solid waste near or adjacent to Construction and Demolition Materials Transfer Station after authorized staff refused to accept it	42	\$697.50
38	Disposing, causing or permitting disposal (specify) of solid waste near or adjacent to Construction and Demolition Materials Transfer Station when station not open and operational	43	\$697.50
39	Interfering with (specify) solid waste or container (specify)	44	\$237.50
40	Burning solid waste other than in place and conditions authorized by law (specify)	46	\$697.50
41	Obstructing or hindering any person in performance of duties under by-law	49	\$697.50